COR Monthly Report to the Contracting Officer

1. CONTRACT NO / SERVICE.:_____

2. CONTRACT PERIOD OF PERFORMANCE_____

3. CONTRACTOR: _____

4. METHOD(S) OF SURVEILLANCE: _____

5. This document is in accordance with the Inspection of Services Clause FAR 52.246-4 or FAR 52.212-4(a) Inspections (for commercial contracts) and the Quality Assurance Surveillance Plan requirements.

6. Complete each of the following and provide detailed explanation. Attach additional documents if explanation is long or requires supporting evidence.

a. Quality of Work: *( ) Exceptional* *( ) Very Good* *( ) Satisfactory*
( ) Marginal ( ) Unsatisfactory

b. Was the contractor's performance timely: *( ) YES* *( ) NO*

c. Are there any significant issues that should be brought to the contracting officer's attention?

( ) YES *( ) NO*

d. Action being taken by contractor to correct discrepancies:

( ) YES *( ) NO Discrepancies this month*

7. CUSTOMER COMPLAINTS:
   a. Number of customer complaints: _____
   b. Number of **VALID** customer complaints: _____

8. ADDITIONAL COR COMMENTS: _____

9. I hereby certify that services have been received and accepted.

_____
CONTRACTING OFFICER'S REPRESENTATIVE SIGNATURE / DATE