

## A.14 Combating Trafficking in Persons Checklist

<b>Examination Information</b> (fill all blocks unless noted otherwise)				
Contract Number:	Command:	Service Paragraph: Combat Trafficking in Persons (CTIP)	Place of Performance:	Subservices (list all that apply):
Audit Performed by: First, Last:			Appointed COR/SME: First, Last:	
Date of Audit: (YY/MM/DD)	Last Audit Date: (YY/MM/DD)	# Observations:	# Nonconformities: (see note below)	Corrective Action Request (CAR): <input type="checkbox"/> Yes <input type="checkbox"/> No CAR # (if Yes)

Examination Guidelines
<p><b>Select appropriate response for each requirement examined.</b></p> <p><b>Yes</b> = Requirement performed satisfactorily. Comment when key observations are noted.</p> <p><b>No</b> = Requirement not performed satisfactorily. <i>Comment should identify corrective action in-place or plan of action (i.e., Corrective Action Request [CAR]).</i></p> <p><b>N/O</b> = Performance of requirement not observed. <i>Comment when adverse circumstances prevent verification of requirement.</i></p> <p><b>N/A</b> = Requirement not applicable. Comment when contractor disputes validity of requirement.</p> <p><b>Note:</b> The Observations Section (Examination Information Block) provides a summary of the overall examination assessment.</p> <p><b>Shorthand:</b> RVI = Records Visually Inspected; CAO = Corrective Action Observed; CAIP = Corrective Action In Place</p>

<b>CTIP Policy</b>
<b>Carry the required CTIP contract clauses with you even when evaluating a contractor or subcontractor.</b>
<p>The U.S. Government and DoD have adopted a zero tolerance policy regarding TIP. Contractors, subcontractors, and their employees shall <b>not</b> do the following:</p> <ul style="list-style-type: none"> <li>• Engage in severe forms of TIP during the period of performance of the contract</li> <li>• Procure commercial sex acts during the period of performance of the contract</li> <li>• Use forced labor in the performance of the contract.</li> </ul> <p>FAR Subpart 22.17 and DFARS Subpart 222.17 cover CTIP regulations.</p>

<b>FAR Subpart 52.222-50—Combat Trafficking In Persons (Feb. 2009)</b>					
<b>Requirement</b>	<b>Yes</b>	<b>No</b>	<b>N/O</b>	<b>N/A</b>	<b>Comment</b>
1. Has the contractor informed its employees of the U.S. Government's zero tolerance CTIP policy, including informing employees about the actions that will be taken against them for violations of this policy? FAR Subpart 52.222-50, Para (c)(1)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2. Has the contractor informed the contracting officer about any information it receives (including from host country law enforcement) that alleges a contractor employee or subcontractor employee has engaged in conduct violating the CTIP policy? FAR Subpart 52.222-50, Para (d)(1)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

**Appendix A**  
COR Checklists

Requirement	Yes	No	N/O	N/A	Comment
3. Has the contractor informed the contracting officer about any actions taken against contractor employees, subcontractors, or subcontractor employees pursuant to this clause? FAR Subpart 52.222-50, Para (d)(2)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

## **Appendix A**

### Notes