

HQ ACC – Government Property Branch

P-001(A) JUSTIFICATION TO PROVIDE GOVERNMENT PROPERTY – SAMPLE MEMORANDUM

(Requiring Activity Letterhead)

[Office Symbol](#)

[Click Here to Enter Date](#)

MEMORANDUM FOR CONTRACTING OFFICER, ARMY CONTRACTING
COMMAND, [Contracting Officer Name](#)

SUBJECT: Justification to Provide Government Property

1. The purpose of this memorandum is to provide the Requiring Activity's justification to provide Government Property. In accordance with FAR 45.102, *Policy* and DFARS PGI 245.103-70, *Furnishing Government property to contractors*, this justification is clearly demonstrated in ALL four (4) of the elements listed below. Note: The decision to provide Government Property is a deviation to the policy stated in FAR 45.102 for the contractor to furnish all property necessary to perform Government contracts.

A. Element 1: Is providing property in the Government's best interest?

Yes

No

Factors:

- | | |
|------------------------|---------------------------------|
| 1. Economy | 5. Scarcity |
| 2. Standardization | 6. Maintain the industrial base |
| 3. Security | 7. Contract type |
| 4. Expedite production | |

Justification: Each of the seven (7) factors above must be clearly addressed in this justification. If one does not apply, simply state why it does not apply. Discussion should be specific, factual, and where necessary, address actual or projected dollars and percentages. A general, perfunctory (hasty) discussion does not address this element satisfactorily. Explain **in detail** how each factor applies to the decision to provide Government Property. See P-001(A) Procedure for further considerations for justification.

B. Element 2: Does providing property result in an overall benefit to the Government?

HQ ACC – Government Property Branch

Yes

No

If yes, provide justification: **Explain in detail** how the overall benefit to the acquisition significantly outweighs the increased cost of administration, including property disposal. A general, perfunctory (hasty) discussion does not address this element satisfactorily.

C. Element 3: Does providing property substantially increase the Government's normal assumption of risk?

Yes

No

If no, provide justification: A risk analysis is warranted to demonstrate that the Government is not substantially increasing the risk. For example, when furnishing Government Property, the Government is ordinarily responsible for suitability of use, timely delivery, and replacement of defective Government Property. **Explain in detail** how providing the property does not substantially increase the Government's normal risk. A general, perfunctory (hasty) discussion does not address this element satisfactorily.

Element 4: Can the Government's requirements be met by other means?

Yes

No

If no, provide justification: **Explain in detail** why furnishing the property is critical and significant to meeting acquisition plan objectives. A general, perfunctory (hasty) discussion does not address this element satisfactorily.

2. In accordance with FAR 45.102, *Policy*, DFARS PGI 245.103-70, *Furnishing Government property to contractors*, and the justifications above, the Requiring Activity has made the decision to provide Government Property. Justification is clearly demonstrated in ALL of the four (4) elements required.

Program or Project Manager Name

Requiring Activity Program or Project Manager

HQ ACC – Government Property Branch

I *Select a Status* with the justification above:

Print Name

Contracting Officer Signature

Date