



LOGISTICS AND  
MATERIEL READINESS

## ASSISTANT SECRETARY OF DEFENSE

3500 DEFENSE PENTAGON  
WASHINGTON, DC 20301-3500

FEB 1 2016

MEMORANDUM FOR SERVICE COMPONENT ACQUISITION EXECUTIVES  
DIRECTOR, JOINT CHIEFS OF STAFF, J4  
DIRECTOR, DEFENSE THREAT REDUCTION AGENCY  
DIRECTOR, DEFENSE INFORMATION SYSTEMS AGENCY  
DIRECTOR, DEFENSE LOGISTICS AGENCY  
DIRECTOR, DEFENSE SECURITY SERVICES  
DIRECTOR, MISSILE DEFENSE AGENCY  
DIRECTOR, DEFENSE CONTRACT MANAGEMENT AGENCY  
DIRECTORS, ACQUISITION CAREER MANAGEMENT (DACM)  
DIRECTOR, DEFENSE HEALTH AGENCY  
DIRECTOR, HUMAN CAPITAL INITIATIVES (HCI)  
PRESIDENT, DEFENSE ACQUISITION UNIVERSITY (DAU)

SUBJECT: DoD Product Support Manager Mandatory Training Requirement

- References:
- (a) ODASD(MR) Memorandum, "DoD Product Support Manager (PSM) Mandatory Training Requirement," dated February 27, 2014
  - (b) 10 USC §2337 Life-Cycle Management and Product Support
  - (c) Principal Deputy ASD(L&MR) Memorandum, "Joint Life Cycle Logistics Product Support Manager Key Leadership Position Qualification Board – Call for Candidates," dated April 27, 2015

This policy memorandum supersedes Reference (a), and describes: (1) requirements for course attendance, and (2) actions needed to facilitate attendance.

Reference (b) requires that a Product Support Manager (PSM) be assigned for each major DoD weapon system. In support of this statutory requirement, the Life Cycle Logistics Functional Leader tasked the Defense Acquisition University (DAU) to develop an executive-level classroom course specifically for PSMs. In 2014, DAU deployed LOG 365 "Executive Product Support Manager's Course" to fulfill this assignment-specific training requirement. LOG 365 was redesignated as LOG 465 effective October 1, 2015. The course is a two-week resident course offered at the DAU campus located at Fort Belvoir, Virginia. The course description can be found at: [http://icatalog.dau.mil/onlinecatalog/courses.aspx?crs\\_id=2068](http://icatalog.dau.mil/onlinecatalog/courses.aspx?crs_id=2068).

Attendance in the DAU LOG 465 course is mandatory for assigned DoD PSMs for all Acquisition Category (ACAT) I Major Defense Acquisition Programs (MDAP), ACAT IA Major Automated Information System (MAIS) programs, ACAT II programs, and former ACAT I/II programs that are post-initial operating capability (post-IOC) or no longer have a program manager reporting to a Component Acquisition Executive (CAE). Currently assigned PSMs are expected to successfully complete the course by August 2017. Individuals subsequently assigned to PSM positions are expected to complete the course within 24 months of assignment. LOG 465 attendance is also mandatory for defense acquisition workforce members who have been pre-qualified by the Life Cycle Logistics (LCL) PSM Key Leadership Position (KLP) Joint

Qualification Board (Reference (c)). While not mandatory, ACAT III program PSMs may attend if endorsed by their senior executive.

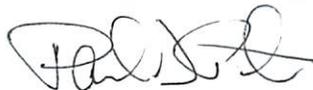
To facilitate PSMs attending LOG 465, Component and Agency career field functional leads and Directors of Acquisition Career Management (DACMs) will proactively work with DAU to:

- a. Confirm LOG 465 training requests meet prerequisites (including that applicants are currently assigned as a PSM and/or pre-qualified by the LCL PSM KLP Joint Qualification Board) prior to approving attendance.
- b. Approve LOG 465 training requests as a priority one (P1) training priority to meet the unique position training requirement (same as required for position certification).
- c. Give highest priority to LOG 465 training requests for PSMs that are currently assigned to ACAT I and ACAT IA program KLPs; next priority to PSMs assigned to ACAT II programs; next priority to individuals qualified by the LCL PSM KLP Joint Qualification board; lowest priority to PSMs assigned to ACAT III programs.
- d. Register participants no later than 45 days prior to scheduled class start dates.

DAU will take the following actions:

- a. Factor LOG 465 training requirements into its annual travel budget planning process to assist the Components in meeting the P1 training requirement throughput demand.
- b. Reserve 1-2 seats in each offering for Program Executive Officer staff lead logisticians, Component and Office of the Secretary of Defense Headquarters staff logistics personnel with direct oversight of PSM-related policy and/or defense industry personnel equivalent in grade, position, or level of responsibility to their DoD PSM counterparts.

My point of contact is Ms. Molly Mertz ([mary.m.mertz.civ@mail.mil](mailto:mary.m.mertz.civ@mail.mil), (703) 614-6137).



Paul D. Peters  
Principal Deputy

cc:  
Director, Logistics & Sustainment Center, DAU



## OFFICE OF THE ASSISTANT SECRETARY OF DEFENSE

3500 DEFENSE PENTAGON  
WASHINGTON, DC 20301-3500

February 27, 2014

LOGISTICS AND  
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MEMORANDUM FOR COMPONENT ACQUISITION EXECUTIVES  
DIRECTORS, ACQUISITION CAREER MANAGEMENT (DACMS)  
DIRECTOR, HUMAN CAPITAL INITIATIVES (HCI)  
PRESIDENT, DEFENSE ACQUISITION UNIVERSITY (DAU)

SUBJECT: DoD Product Support Manager (PSM) Mandatory Training Requirement

REFERENCE: 10 USC §2337 Life-Cycle Management and Product Support

Title 10 USC §2337 requires that a Product Support Manager (PSM) be assigned for each major DoD weapon system. In support of this statutory requirement, the Deputy Assistant Secretary of Defense for Materiel Readiness, in the role of the Life Cycle Logistics Functional Leader, tasked the Defense Acquisition University (DAU) to develop an executive-level classroom course that doesn't currently exist to specifically train PSMs. DAU is finalizing development of a new LOG 365 "Executive Product Support Manager Course" to fulfill this assignment-specific training requirement. This policy memo describes: 1) mandatory requirements for current PSMs to attend the course, 2) actions needed to support attendance, and 3) the schedule of FY14 and FY15 classes.

Attendance in the DAU LOG 365 classroom course is mandatory for assigned DoD PSMs for all Acquisition Category (ACAT) I, ACAT II programs, and former ACAT I/II programs that are post-initial operating capability (post-IOC) or no longer have a program manager reporting to a Component Acquisition Executive. Currently assigned PSMs are expected to attend the 2-week course at the DAU campus located at Fort Belvoir, Virginia within 36 months of the initial course offering in August 2014. Those subsequently assigned to PSM positions will be expected to complete the course within 24 months of assignment. While not mandatory, LOG 365 attendance is also highly recommended for PSMs assigned to ACAT III programs.

The FY14 LOG 365 schedule includes a student pilot (April 21 to May 2, 2014) and initial offering (August 11-22, 2014). Both of these FY14 and subsequent FY15 quarterly offerings will be conducted at the DAU campus at Fort Belvoir, Virginia. Below is a description for LOG 365.

*Designed as an executive-level course for DoD Product Support Managers, LOG 365 focuses on enhancing a PSM's success fielding and sustaining DoD systems. The central unifying themes are PSM roles and responsibilities plus proven practices for developing, validating and implementing a Product Support Strategy. During the course, each PSM will create a custom Stakeholder Tactical Engagement Plan (STEP) and a Professional Development Plan (PDP) to enhance their effectiveness. PSMs and speakers will share their lessons learned and leadership tips. LOG 365 prerequisites include Level III*

*certification in Life-Cycle Logistics and current assignment to a PSM position. Because pre-course work is required, walk-in students will not be authorized.*

To facilitate PSMs attending LOG 365, meet anticipated demand for this new course, and provide for centralized travel funding, Component and Agency Directors of Acquisition Career Management (DACM) and DAU will proactively work together to:

- a. Confirm LOG 365 training requests meet prerequisites (including applicants being currently assigned as a PSM, except as stated below) prior to approving attendance.
- b. Approve LOG 365 training requests as a P1 training priority to meet the unique position training requirement (same as required for position certification).  
NOTE: DAU will factor in the new LOG 365 training requirements into its annual travel budget planning process to assist the Services in meeting the P1 training requirement throughput demand.
- c. Prioritize LOG 365 training requests for PSMs that are currently assigned to ACAT I program Key Leadership Positions (KLP).
- d. Reserve 1-2 seats in each offering for Program Executive Officer staff lead logisticians, component headquarters staff logistics personnel with direct oversight of PSM-related policy and/or defense industry personnel equivalent in grade, position, or level of responsibility to their DoD PSM counterparts.

My point of contact for this initiative is Mr. Jeffrey Frankston, who can be reached at [jeffrey.w.frankston.civ@mail.mil](mailto:jeffrey.w.frankston.civ@mail.mil) or (703) 697-5981.



Lisa Smith  
Acting LCL Functional Leader

cc:  
Director, Logistics & Sustainment Center, DAU

**10 USC 2337: Life-cycle management and product support**

Text contains those laws in effect on December 14, 2015

**From Title 10-ARMED FORCES**

Subtitle A-General Military Law

PART IV-SERVICE, SUPPLY, AND PROCUREMENT

CHAPTER 137-PROCUREMENT GENERALLY

**Jump To:**[Source Credit](#)[Amendments](#)**§2337. Life-cycle management and product support**

(a) Guidance on Life-Cycle Management.-The Secretary of Defense shall issue and maintain comprehensive guidance on life-cycle management and the development and implementation of product support strategies for major weapon systems. The guidance issued pursuant to this subsection shall-

- (1) maximize competition and make the best possible use of available Department of Defense and industry resources at the system, subsystem, and component levels; and
- (2) maximize value to the Department of Defense by providing the best possible product support outcomes at the lowest operations and support cost.

## (b) Product Support Managers.-

(1) Requirement.-The Secretary of Defense shall require that each major weapon system be supported by a product support manager in accordance with this subsection.

(2) Responsibilities.-A product support manager for a major weapon system shall-

- (A) develop and implement a comprehensive product support strategy for the weapon system;
- (B) use appropriate predictive analysis and modeling tools that can improve material availability and reliability, increase operational availability rates, and reduce operation and sustainment costs;
- (C) conduct appropriate cost analyses to validate the product support strategy, including cost-benefit analyses as outlined in Office of Management and Budget Circular A-94;
- (D) ensure achievement of desired product support outcomes through development and implementation of appropriate product support arrangements;
- (E) adjust performance requirements and resource allocations across product support integrators and product support providers as necessary to optimize implementation of the product support strategy;
- (F) periodically review product support arrangements between the product support integrators and product support providers to ensure the arrangements are consistent with the overall product support strategy;
- (G) prior to each change in the product support strategy or every five years, whichever occurs first, revalidate any business-case analysis performed in support of the product support strategy;
- (H) ensure that the product support strategy maximizes small business participation at the appropriate tiers; and
- (I) ensure that product support arrangements for the weapon system describe how such arrangements will ensure efficient procurement, management, and allocation of Government-owned parts inventories in order to prevent unnecessary procurements of such parts.

## (c) Definitions.-In this section:

(1) Product support.-The term "product support" means the package of support functions required to field and maintain the readiness and operational capability of major weapon systems, subsystems, and components, including all functions related to weapon system readiness.

(2) Product support arrangement.-The term "product support arrangement" means a contract, task order, or any type of other contractual arrangement, or any type of agreement or non-contractual arrangement within the Federal Government, for the performance of sustainment or logistics support required for major weapon systems, subsystems, or components. The term includes arrangements for any of the following:

- (A) Performance-based logistics.
- (B) Sustainment support.
- (C) Contractor logistics support.
- (D) Life-cycle product support.
- (E) Weapon systems product support.

(3) Product support integrator.-The term "product support integrator" means an entity within the Federal Government or outside the Federal Government charged with integrating all sources of product support, both private and public, defined within the scope of a product support arrangement.

(4) Product support provider.-The term "product support provider" means an entity that provides product support functions. The term includes an entity within the Department of Defense, an entity within the private sector, or a partnership between such entities.

(5) Major weapon system.-The term "major weapon system" means a major system within the meaning of section 2302d(a) of this title.

(Added Pub. L. 112–239, div. A, title VIII, §823(a)(1), Jan. 2, 2013, 126 Stat. 1830 ; amended Pub. L. 113–66, div. A, title VIII, §823, Dec. 26, 2013, 127 Stat. 809 .)

#### **AMENDMENTS**

2013-Subsec. (b)(2)(l). Pub. L. 113–66 added subpar. (l).

#### **SIMILAR PROVISIONS**

Provisions similar to this section were contained in section 805 of Pub. L. 111–84, which was set out as a note under section 2302 of this title prior to repeal by Pub. L. 112–239, div. A, title VIII, §823(b), Jan. 2, 2013, 126 Stat. 1832 .



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## ASSISTANT SECRETARY OF DEFENSE

3500 DEFENSE PENTAGON  
WASHINGTON, DC 20301-3500

APR 27 2015

MEMORANDUM FOR DEPUTY ASSISTANT SECRETARY OF THE ARMY  
(ACQUISITION POLICY AND LOGISTICS)  
DEPUTY ASSISTANT SECRETARY OF THE AIR FORCE FOR  
LOGISTICS AND PRODUCT SUPPORT  
DEPUTY ASSISTANT SECRETARY OF THE NAVY  
(EXPEDITIONARY PROGRAMS AND LOGISTICS  
MANAGEMENT)  
PROGRAM EXECUTIVE FOR PROGRAMS AND INTEGRATION,  
MISSILE DEFENSE AGENCY

SUBJECT: Joint Life Cycle Logistics Product Support Manager Key Leadership Position  
Qualification Board – Call for Candidates

REFERENCE: Under Secretary of Defense for Acquisition, Technology, and Logistics  
Memorandum, "Key Leadership Positions and Qualification Criteria," dated  
November 8, 2013

I am pleased to initiate the Joint Life Cycle Logistics (LCL) Product Support Manager (PSM) Key Leadership Position (KLP) Qualification Board, as directed in the Reference (Attachment 1). PSM positions for Major Defense Acquisition Programs (MDAP) and Major Automated Information System (MAIS) programs are designated as KLPs. The Qualification Board will consider Defense Acquisition Workforce applicants to identify a pool of personnel who are fully qualified to fill the PSM KLPs based on their training, education, and experience. All the qualification requirements are described in the attachments to this memorandum.

Each applicant must complete an application (Attachment 2) in accordance with the instructions (Attachment 3). Application packages must be submitted electronically by the applicants or their Component to the Director, Human Capital Initiatives (HCI) at [KLQQualification@dau.mil](mailto:KLQQualification@dau.mil) no later than July 30, 2015. HCI will then forward the applications to the Joint LCL KLP Qualification Board for consideration. Incumbent PSMs are not required to apply but must meet KLP requirements by June 30, 2015, as described in the Reference.

The initial Joint LCL KLP Qualification Board will be held on September 15-16, 2015. Subsequent Boards will meet at least annually. In addition to the requirements contained in the Reference, the application addresses LCL-specific requirements (Attachment 4), which will also be used as criteria to determine qualification. Once qualified, qualification status continues in effect as long as the individual remains current with Defense Acquisition Workforce Improvement Act continuous learning points in the LCL career field.

Upon conclusion of the Board's review, the LCL KLP Joint Qualification Board will notify candidates and their appropriate Component personnel of the Board's determination and

will also report the results to the Under Secretary of Defense for Acquisition, Technology, and Logistics.

I am eager to convene the first Joint LCL KLP Qualification Board, which will enhance the professionalism of our career field by identifying well-qualified individuals to serve in these vital, demanding, and prestigious KLPs. Questions related to application submission should be directed to HCI, 703-805-3761, [KLPQualification@dau.mil](mailto:KLPQualification@dau.mil). My point of contact for the Qualification Board is Ms. Lisha Adams, 703-614-6327, [lisha.h.adams.civ@mail.mil](mailto:lisha.h.adams.civ@mail.mil).



Paul D. Peters  
Principal Deputy

Attachments:  
As stated

cc:  
Air Force Director, Acquisition Career Management  
Army Director, Acquisition Career Management  
Department of the Navy Director, Acquisition Career Management  
4<sup>th</sup> Estate Director, Acquisition Career Management  
Director, Human Capital Initiatives