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Workflow Learning



Performance Learning

Date: 14 Jan 2016

≡ **DoDI 5000.74, Defense Acquisition of Services**



DoDI 5000.74

Defense Acquisition of Services

- Purpose:
 - Establishes policy, assigns responsibilities, and provides direction for acquisition of contracted services
 - Establishes and implements management structure for acquisition of contracted services
 - Authorizes DoD Component decision authorities to tailor the procedures in this instruction to best achieve cost, schedule, and performance objectives
 - Uses data collection system (Federal Procurement Data System – Next Generation (FPDS-NG)) to provide management information regarding each purchase of services
 - Incorporates and cancels Enclosure 9 of DoDI 5000.02 (8 Dec, 2008)



DoDI 5000.74

Defense Acquisition of Services

- **Applicability:**

- OSD, Military Departments, Office of the Chairman of the Joint Chiefs of Staff and the Joint Staff, Combatant Commands, Office of the DoD Inspector General, Defense Agencies, DoD Field Activities, and all other organizational entities within the DoD
- Acquisition of services from private sector entities by or for DoD with a total estimated acquisition value in current year dollars at or above the simplified acquisition threshold (SAT), except those excluded
- Acquisition of all advisory and assistance services (A&AS) in support of research and development or construction activities categorized within the knowledge-based services portfolio group, as defined in USD(AT&L) memorandum



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Defense Acquisition of Services

- **Non-Applicable / Exemptions:**

- Services managed/reviewed as part of major and non-major defense acquisition programs and information technology (IT) acquisition programs, services that meet the Major Automated Information Systems thresholds (to include software as a service), or non-major programs whose primary purpose is to provide capabilities, goods, or systems in accordance with DODI 5000.02
- Services listed in subpart 37.502 of the FAR (personal service, below SAT, etc.)
- Classified, cryptologic, and intelligence projects and service activities, except to the extent practical at the discretion of senior officials
- Services from DoD Federally Funded Research and Development Centers
- When in direct support of a declared overseas contingency or humanitarian or peacekeeping operations as defined in subpart FAR 2.101 (response & initial deployment phase)
- Services required to respond/recover from an emergency or disaster directly supporting an emergency declaration or major disaster declaration by the President



Acquisition of Services Categories (S-CATs)

DoDI 5000.74, Table 1

Category	Threshold ¹	Decision Authority
Services Category I	Estimated total value ≥\$1B or >\$300M in any one year	USD(AT&L) or designee, or Military Department Service Acquisition Executive (SAE) or designee
Special Interest ²	As designated by USD (AT&L)	USD(AT&L) or designee
Services Category II	Estimated total value ≥\$250M but <\$1B	USD(AT&L) or designee, or Military Department SAE or designee
Services Category III	Estimated total value ≥\$100M but <\$250M	Senior Services Manager (SSM) or designee
Services Category IV	Estimated total value ≥\$10M but <\$100M	SSM or designee
Services Category V	Estimated total value ≥Simplified Acquisition Threshold but <\$10M	SSM or designee

¹Dollar threshold determined based on the Independent Government Cost Estimate in current- year dollars

²Special Interest designation based on one or more following factors: technological complexity; congressional or administration interest; large commitment of resources; or whether program is critical to achievement of a capability or set of capabilities, part of a system-of-systems, or a Joint program



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Defense Acquisition of Services

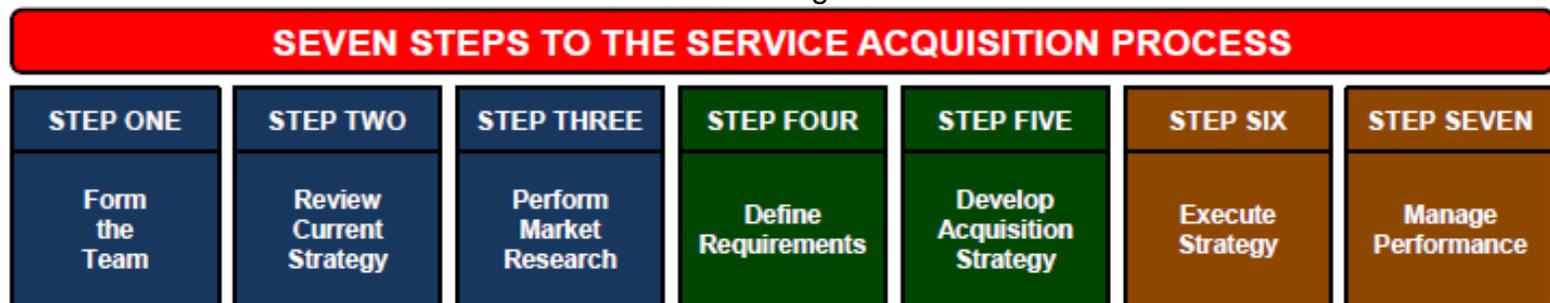
- Acquisition of contracted services is a command responsibility: unit, organization, and installation commanders are responsible for the appropriate, efficient, and effective acquisition of contracted services by their organizations
- DoD Function Domain Experts (FDEs) for services acquisition management will be appointed by USD(AT&L) to provide strategic oversight of contract service acquisitions. Component Level Leads (CLLs) will be appointed by Component heads to assist FDE in overseeing the life-cycle process of services acquisitions
- DoD uses competitive procedures & incentive-and performance-based contracting to the maximum extent practical for procurement of contracted services
- Each requirement for contracted services is reviewed and validated by the requiring activity authority in accordance with DoD Components procedures (see Enclosure 5)
- Government workforce acquiring and managing contracted services will be trained and experienced to acquire and manage contracted services (IAW Title 10, Sect. 2461)



DoDI 5000.74 Defense Acquisition of Services

- 7-Step process should be used to maximum extent practical to ensure proven, repeatable processes & procedures contributing to successful services acquisitions

DoDI 5000.74 Figure 1



- Managed to leverage small business & maximize competition
- Contractors should not be used to perform inherently governmental work, work currently performed by DoD civilians or designated for performance by DoD civilians
- Acquisition strategy should provide incentives to industry to improve productivity and performance consistent with DoD objectives



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Defense Acquisition of Services

- Existing federal government contracts should be used to maximum extent practical before awarding new contracts
- Managers will use “should-cost” analysis and establish cost reduction targets
- Acquisition strategy & acquisition plan for contracted services will provide mechanisms to identify and manage intellectual property issues to allow industry a fair and reasonable return on investment, but avoid vendor lock, and enable the competitive and cost-effective transition to follow-on service providers
- Where competition is determined not to be feasible or practical, acquisition strategies and plans will incorporate processes to generate improved performance or cost savings with the sole source vendor, such as incentives and performance metrics



- **Enclosures:**

- **1:** References
- **2:** Responsibilities
- **3:** Oversight of Contracted Services Portfolios
- **4:** Key Services Acquisition Management Roles and Responsibilities
- **5:** Services Acquisition Requirements Development, Validation and Oversight
- **6:** Data Collection, Reporting, and Inventory of Contracted Services
- **7:** Acquisition Considerations for IT Services (Including IT As-A-Service)



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Defense Acquisition of Services

- **Enclosure 2: Responsibilities**

- **USD (AT&L):**

- Establishes policy, provides oversight, senior official responsible for management of acquisition of contracted services, senior DoD decision authority
 - May delegate decision authority to DoD Component heads with further delegation permitted to component acquisition executives
 - Appoints Functional Domain Experts (FDEs) as DoD-level leads for each of the service portfolio groups

- **Director, Defense Procurement & Acquisition Policy (DPAP)**

- Staff-level lead for Services Acquisition supporting USD(AT&L)
 - Responsible for all contracting & procurement policy matters for acquisition of services, including e-Business
 - Coordinates with FDEs on specific portfolio for acquisition & with OSD Office of Small Business Programs on all proposed acquisition strategies
 - Coordinates with DoD CIO for proposed acquisition of IT services presented to OSD for review & approval



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Defense Acquisition of Services

- **Enclosure 2: Responsibilities** (continued)
 - **Under Secretary of Defense for Personnel & Readiness (USD(P&R))**
 - Oversight over Total Force Management policies, including contracted services in addition to military & civilian manpower
 - Policies & procedures for determining most appropriate & cost efficient mix of military, civilian and contractor personnel to execute the DoD mission
 - Guides collection of data on functions performed by contractors, calculation of contractor FTE for direct labor, conduct of annual reviews of contracted services
 - **Director, Cost Assessment & Program Evaluation (CAPE)**
 - Establishes policies & procedures for conducting cost estimates and analysis for acquisition of contracted services
 - **DOD Component Heads**
 - Implement policy & procedures in 5000.74; when necessary, submit waiver requests to USD (AT&L) or designee
 - Complete review of ICS IAW requirements of Title 10, section 2330a



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Defense Acquisition of Services

- **Enclosure 3: Oversight of Contracted Services Portfolios**
 - Portfolio management enables a framework for strategic oversight by USD(AT&L)
 - Requires sharing of data within and across organizations
 - Collaboration enables DoD to leverage
 - Resources
 - Buying Power
 - Portfolio Management:
 - Improves transparency of requirements across DoD
 - Reduces redundant business arrangements for similar services
 - Increases awareness of alternative business arrangements



DoD Portfolio Management Taxonomy

9 Services Portfolio Groups, 40 Services Portfolios



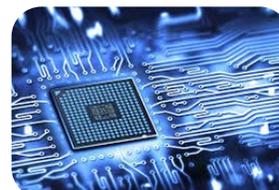
Transportation Services



Logistics Management Services



Equipment Related Services



Electronics & Comm. Services



Medical Services



Facility Related Services



Knowledge Based Services



Research and Development



Construction Services

Oversight through the Functional Domain Expert (FDE) structure, except R&D and Construction Services



DoD Portfolio Management Taxonomy

Research and Development

- Systems Development
- Operational Systems Development
- Technology Base
- Commercialization

Electronic & Communication Services

- IT Services
- Telecom Services
- Equipment Maintenance
- Equipment Leases

Facility Related Services

- Architect/Engineering Services
- Operation of Government-Owned Facilities
- Machinery & Equipment Maintenance
- Building & Plant Maintenance
- Natural Resources Management
- Utilities
- Housekeeping & Social Services
- Purchases & Leases

Knowledge Based Services

- Engineering and Technical Services
- Program Management Services
- Management Support Services
- Administrative & Other Services
- Professional Services
- Education & Training

Equipment Related Services

- Maintenance, Repair and Overhaul
- Equipment Modification
- Installation of Equipment
- Quality Control
- Technical Representative Services
- Purchases & Leases
- Salvage Services

Construction Services

- Structures & Facilities
- Conservation & Development Facilities
- Restoration Activities

Logistics Management Services

- Logistics Civil Augmentation Program
- Logistics Support Services

Medical Services

- General Medical Services
- Dentistry Services
- Specialty Medical Services

Transportation Services

- Transportation of Things
- Transportation of People
- Other Travel & Relocation Services

9 Services Portfolio Groups, 40 Services Portfolios



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Defense Acquisition of Services

- **Enclosure 3: Oversight of Contracted Services Portfolios**
(continued)
 - **Key Portfolio Management Participants**
 - **DoD Components**
 - Use Market Research to identify service providers for specific services based on demonstrated competencies, performance and cost competitiveness
 - Maximize Small Business participation
 - Provide Oversight and Situation Awareness
 - Ensure Services Acquisitions use Performance-Based Requirements
 - Enhance Services Acquisition Planning and Coordination
 - Identify potential contract consolidation candidates
 - Accomplish Market Research to fulfill DoD's needs



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Defense Acquisition of Services

- **Enclosure 3: Oversight of Contracted Services Portfolios**

(continued)

- **Key Portfolio Management Participants**

- **Functional Domain Experts (FDEs)** (Designated by Component Head)

- FDE designated for each of the service sectors defined in BBP 1.0
- A new service sector may result in the designation of a new FDE
- Serves as DoD-level lead, reporting through Component head to USD(AT&L)
- Provide strategic portfolio management overseeing the lifecycle process of services acquisition
- Ensure processes in place to monitor post-award performance
- Identify best practices, leverage small business, employ lessons learned
- Develop appropriate metrics to track cost & performance of contracted services within the portfolio group to leverage best practices, reduce redundant business arrangements, identify trends, and develop year-to-year comparisons to improve efficiency and effectiveness
- Identify Strategic Sourcing Opportunities
- Make policy recommendations to USD(AT&L)



- **Enclosure 3: Oversight of Contracted Services Portfolios**

(continued)

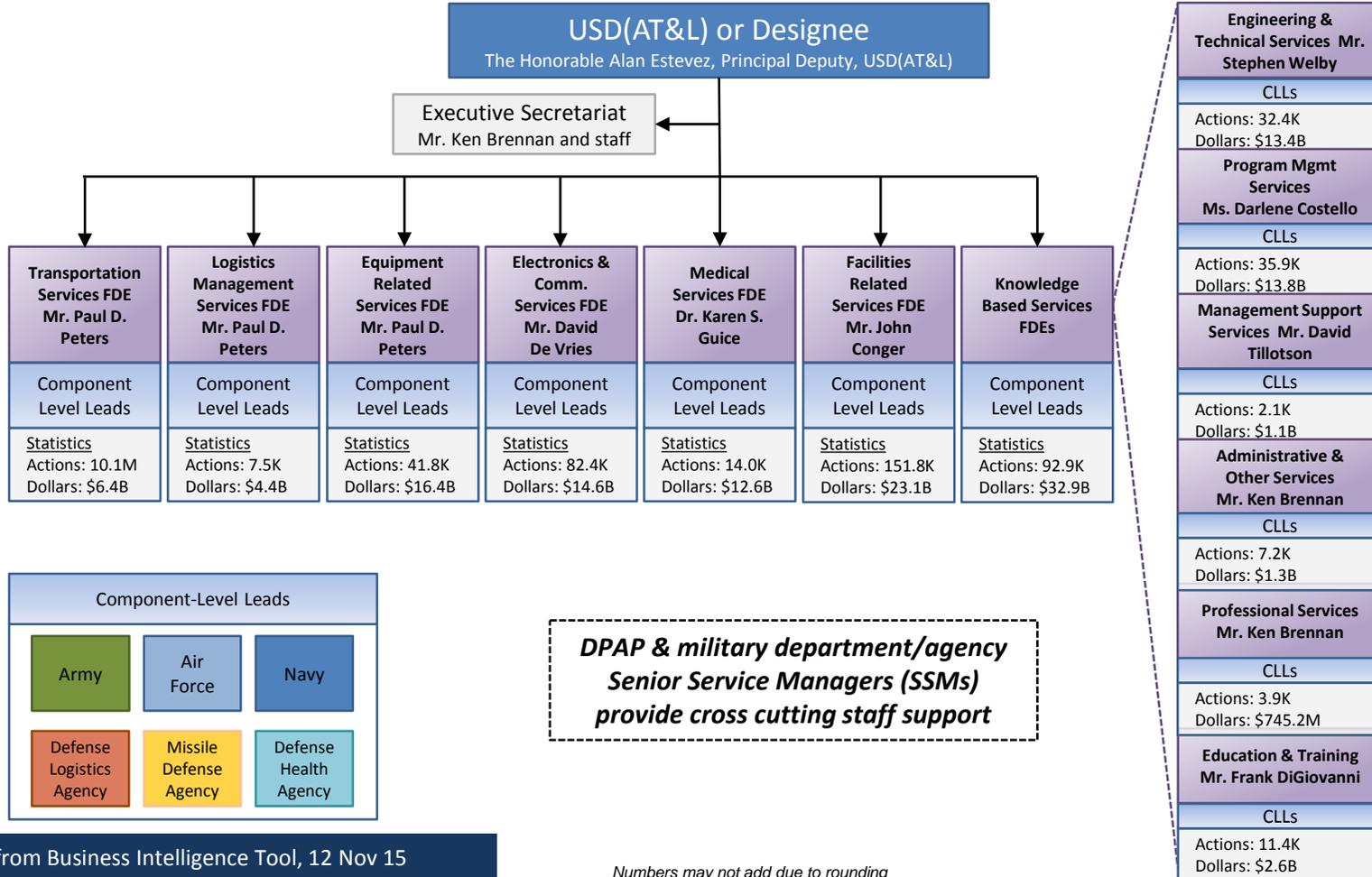
- **Key Portfolio Management Participants**

- **Component Level Leads (CLLs):**

- Senior functional leaders within DoD Component functional communities aligned within FDE structure whose role is to support strategic management and leadership of portfolio groups across the DoD Component
- Improve planning, execution, and collaboration
- Support robust requirements development, validation and approval process
- Share best practices and lessons learned within the CLL network across the DoD components
- Use portfolio metrics to effectively monitor cost and post award performance
- Promote training and development of Program Managers (PMs), Function Service Managers (FSMs) and functional and requirements personnel tasked to support the acquisition of services
- Ensure “should cost” management is implemented



Functional Domain Expert (FDE) Structure for Services





- **Enclosure 4: Key Services Acquisition Management Roles and Responsibilities**
 - Describes roles and responsibilities applicable to Senior Service Managers (SSMs), Program Managers (PMs), & Functional Service Managers (FSMs)
 - **Acquisition Chain of Command:** The acquisition authority chain of command for services acquisitions runs upward from the PM or FSM to the designated decision authority for the S-CAT and ends with the Service or Component Acquisition Executive
 - **Service Acquisition Executives (SAEs):** Will be senior official responsible for management of acquisition of contracted services for the Military Department, with further delegation to the senior procurement executives
 - **Component Acquisition Executives (CAEs):** Will be senior official responsible for management of acquisition of contracted services for their respective Component and will exercise decision authority as delegated from the agency head or from USD(AT&L)



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Defense Acquisition of Services

- **Enclosure 4: Key Services Acquisition Management Roles and Responsibilities** (continued)
 - **Senior Services Managers (SSMs):**
 - Services acquisition experts and decision authorities under the authority, direction, and control of the Secretaries of each Military Department / Component head
 - Responsible for planning, strategic sourcing, execution, and management of acquisitions of services
 - Establish appropriate management structures and processes to ensure effective implementation and execution of the acquisition of services
 - SSMs and their designated decision authorities across the service categories (SCAT) should identify, forecast, and track pending requirements
 - Develop processes to implement Services Requirements Review Boards (SRRBs) ensuring requirements are reviewed, validated, and approved
 - Support acquisition strategy and peer review process for contracted services acquisitions of \geq \$1 billion (\$500 million for non-competitive acquisitions)
 - Appoint Portfolio Specific Commodity Managers (PSCMs) who will serve as staff assistants to the SSM



- **Enclosure 4: Key Services Acquisition Management Roles and Responsibilities** (continued)
 - **Portfolio Specific Commodity Managers (PSCMs):** Will serve as assistants to the SSM with responsibility to:
 - Assist requiring & contracting activities to effectively & efficiently fulfill user requirements for acquisition of services
 - Coordinate within their respective organizations & across DoD to identify services acquisitions within assigned portfolios
 - Research & recommend opportunities to improve efficiency and productivity within their assigned portfolios
 - Compile government & industry performance results, best practices, lessons learned & market research for the acquisition of services
 - Assist requiring activities by distributing tools & templates to improve development of services acquisition requirements & associated documentation (Samples are available at the DAU Service Acquisition Mall website at <http://sam.dau.mil> & include the Acquisition Requirements Roadmap Tool (ARRT))



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Defense Acquisition of Services

- **Enclosure 4: Key Services Acquisition Management Roles and Responsibilities** (continued)
 - **PSCM** (continued)
 - Conduct periodic analysis of Department’s spending to gain insight & enable fact-based strategic decisions pertaining to services acquisition
 - Use services acquisition data to identify active services acquisitions within their assigned portfolios
 - Should participate in peer reviews & other reviews of services acquisitions
 - Ensure “should cost” is applied to portfolio services acquisitions



- **Enclosure 4: Key Services Acquisition Management Roles and Responsibilities** (continued)
 - **Program Manager (PM) or FSM:** Should lead multi-functional team through the Seven Steps of the Service Acquisition Process to ensure that best source is selected to meet mission needs and that an effective performance management process is in place to guarantee effective and timely delivery of services and achievement of “should cost” goals
 - Service requirements of \geq \$100M [S-CAT III-I], Decision Authority will determine the need for appointment of a certified PM or qualified FSM
 - Service requirements of \leq \$100M, Decision Authority ensures a qualified PM or FSM appointed. In the absence of a certified PM, an FSM with domain expertise will exercise program management responsibilities
 - FSM should have in-depth knowledge of the requirement being considered for contractor support including at least 2 years experience managing, supporting or leading contractor or government performance of work of the same scope and nature



- **Enclosure 4: Key Services Acquisition Management Roles and Responsibilities** (continued)
 - **Program Manager (PM) or FSM** (continued):
 - PM or FSM will be lead for developing, coordinating, and resourcing the requirement and overseeing it throughout the acquisition process
 - PM or FSM exercises discretion and prudent business judgment to structure a tailored, responsive, and efficient services acquisition program.
 - PM or FSM leading the multifunctional team (MFT) should use the Seven Steps to the Service Acquisition Process (with any appropriate tailoring)
 - Should understand costs related to the services being acquired and establish “should cost” expectations
 - Costs of labor skill mix and categories, service levels, frequency of performance, and dictated quality levels should be considered when developing a requirement to meet mission needs



- **Enclosure 5: Services Acquisitions Requirements Development, Validation and Oversight**
 - Establishes an **Services Requirements Review Board (SRRB)** process for developing, analyzing, reviewing and validating services requirements IAW Title 10 USC, Section 2330
 - Decision authority listed in Table 1 will be responsible for review and approval of the acquisition strategy as well as overall effectiveness of the services acquisition process by ensuring all required reviews are conducted
 - SRRB process will be used for acquisitions \geq \$10M annually. Approval should be obtained from the SRRB Chair before initiation of any acquisition action unless otherwise directed by the decision authority. Requirements validation is not necessary for exercising options previously considered and approved by a SRRB
 - DoD Components should have similar procedures for requirements reviews, validation, and approval for services acquisitions with an estimated total value \geq the SAT but $<$ \$10M
 - Serves as another approval authority that must be included in acquisition planning



- **Enclosure 5: Services Acquisitions Requirements Development, Validation and Oversight** (continued)
 - **SRRB Process:**
 - Requirements must be validated by appropriate requiring activity authority as SRRB chair, often, but not always, the customer before approval of the acquisition strategy
 - Seniority of the SRRB authority will be commensurate with the complexity, contract value and performance risk associated with the requirement
 - SRRB approval will be documented in the acquisition plan
 - SRRB will:
 - Increase visibility and collaboration of requirements among all stakeholders
 - Validate requirements before a contract is awarded
 - Provide for prioritization of services requirements to support funding decisions
 - Increase collaboration among stakeholders on key strategy decisions to optimize services acquisitions and enable efficiencies
 - Foster proactive management of services acquisitions by the Components



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Defense Acquisition of Services

- **Enclosure 5: Services Acquisitions Requirements Development, Validation and Oversight** (continued)
 - **SRRB Considerations:** Requirements reviews should include (with appropriate tailoring) but not be limited to:
 - 1) **Mission Need:** Explanation of need for requirement and outcomes to be achieved
 - 2) **Workforce Analysis:** How was requirement previously satisfied, including why it cannot be fulfilled with military or civilian personnel. Coordination with Component Manpower & Personnel officials should occur
 - 3) **Strategic Alignment:** How requirement for services supports organizational mission
 - 4) **Relationship to Other Requirements:** How the services requirement impacts other requirements of the Component
 - 5) **Prioritization:** Determination as to whether the requirement for services is a lower priority that can be reduced or eliminated with savings transferred to higher priority objectives or mission requirements
 - 6) **Market Research:** Nature and extent of market research conducted, including any benefit analysis performed for bundling or consolidation



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Defense Acquisition of Services

- **Enclosure 5: Services Acquisitions Requirements Development, Validation and Oversight** (continued)
 - **Multifunctional Teams (MFTs):** Assembled to develop requirements and should be comprised of individuals with various critical functional skills, possibly unique to an acquisition. Assigned PM / FSM will lead the MFT and team will include a member with personnel and manpower responsibilities
 - Project leadership should leverage tools & checklists outlined in Step 4, Requirements Definition, and the ARRT provided at <http://sam.dau.mil> to the maximum extent practical
 - MFTs for acquisitions of \geq \$1B will participate in a services acquisition workshop (SAW) or a program conducted using certified SAW facilitators and approved by the Director, DPAP before seeking acquisition strategy approval. Waivers for SAWs must be approved by Director, DPAP
 - Senior officials are strongly recommended to consider applying the SAW requirement to services acquisitions valued at \geq \$100M



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Defense Acquisition of Services

- **Enclosure 5: Services Acquisitions Requirements Development, Validation and Oversight** (continued)
 - **Submission of Acquisition Strategies to OSD for Approval:**
 - Senior official of the organization must, before final solicitation is issue (or, for other than full & open competition, before negotiations begin) submit to Director, DPAP the acquisition strategy for any proposed services acquisition for which USD (AT&L) or designee is the decision authority
 - USD (AT&L) or designee will review the acquisition strategy within 30 days using criteria in DFARS subpart 237.102-76
 - Issues arising from the review must be resolved IAW procedures specified by USD (AT&L) in direct coordination with the originating official
 - Following completion of the review and resolution of any issues, result will be approval or disapproval of the acquisition strategy
 - Review and approval process will precede the peer review of the RFP IAW this enclosure
 - **Peer Reviews:** Director, DPAP will conduct peer reviews for all service acquisitions with an estimated value of \geq \$1B (including options) or \$500M for non-competitive acquisitions; will organize teams of reviewers and facilitate peer reviews for solicitations and awards. DoD CAEs will establish their own procedures to conduct peer reviews of contracts values at $<$ \$1B



- **Enclosure 5: Services Acquisitions Requirements Development, Validation and Oversight** (continued)
 - **Performance Management**
 - DoD components will employ performance management metrics and tripwires to the maximum extent practical to signal areas of potential risk
 - Metrics / Tripwires are not intended to restrict execution but to alert and require higher-level awareness / action to remedy potential cost, schedule or performance issues
 - Specific metrics / tripwires can be tailored to the needs of the customer but must track and measure performance effectively support and inform acquisition planning for new contracts, renewals, re-competes and be considered during the SRRB review and approval process



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Defense Acquisition of Services

- **Enclosure 6: Data Collection, Reporting and Inventory of Contracted Services (ICS)**
 - USD (AT&L) and USD (P&R) will issue annual guidance regarding collection and submission of the ICS
 - **Data Collection:** DoD Components will establish procedures to collect acquisition of contracted services data. Data collected will include:
 - a. All purchase requests (PRs) include a product service code (PSC) at the contract line item level of detail. PSCs must be captured in the accounting system at the point of obligation to enable linkage of contracting with financial data
 - b. Total price or total estimated value of contract, task order or interdepartmental PR to include base and option years
 - c. Total dollar amount obligated to date on contract
 - d. Type of contract awarded
 - e. Whether contract award was a performance-based contract, task order or other performance-based arrangement that contains FFPs for specific tasks or any contract, task order or other arrangement that is not performance based



- **Enclosure 6: Data Collection, Reporting and Inventory of Contracted Services** (continued)
 - f. Identity of agency making contract award
 - g. Extent of competition and the number of offerors
 - h. Whether award was made to a small business and the specific category (disadvantaged, women-owned, veteran-owned, service-disabled veteran, Hub zone, etc.)
 - i. Functions & missions performed by the contractor
 - j. Contracting organization and customer organization
 - k. Whether contract is for personal services and, if so, the authorizing statutory authority
 - l. Identification of any critical functions closely associated with inherently governmental functions
 - m. The funding source by appropriation and operating agency
 - n. Fiscal year for which activity first appeared on the ICS requirements
 - o. Direct labor hours and associated costs from contractors to calculate contractor Full Time Equivalents (CFTE)



- **Enclosure 6: Data Collection, Reporting and Inventory of Contracted Services** (continued)
 - **Inventory of Contracted Services:** Used to inform acquisition planning and workforce-shaping decisions. DoD Components will use the Enterprise-wide Contractor Manpower Reporting Application to compile the annual ICS. DPAP will provide data from FPDS-NG annually, NLT February of each year to cross-check against the data fields compiled by DoD Components
 - **Reporting Requirements:** FDEs will provide USD (AT&L) semi-annual updates. Updates will review implementation of strategic management processes and framework to lead, manage and support effective & efficient acquisition of services. Contents should include, but are not limited to:
 1. Portfolio spend data: demographic data and metrics used to track performance and identify areas for process improvement



DoDI 5000.74

Defense Acquisition of Services

- **Enclosure 6: Data Collection, Reporting and Inventory of Contracted Services** (continued)
 2. DoD Component Requirements Forecast: SSMs will recommend reporting and data requirements for their Component in order to predict upcoming service requirements. For S-CATs I & II, forecasts will be provided to the FDEs as requested. The report should include:
 - a) PSC
 - b) PSC description
 - c) Total dollar value
 - d) Appropriation
 - e) Year of appropriation
 - f) Line of accounting (if available)
 - g) Brief description of requirement
 - h) Estimated award date
 3. Discussion of best practices or lessons learned implemented during contract or currently being reviewed for process implementation contributing to improved effectiveness, efficiency or cost savings
 4. Significant trends or findings relevant to post-award administration and tripwires
 5. Recommendations for policy/guidance to improve DoD-wide management of services acquisition



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Defense Acquisition of Services

- **Enclosure 7: Acquisition Considerations for IT within Services (Including IT As-a-Service)**
 - If proposed IT service is expected to achieve the Major Automated Information System (MAIS) threshold, the decision authority will be USD (AT&L), or designee, and program will be managed IAW DoDI 5000.02
 - Decision authority will not approve acquisition of IT services; and DoD Components will not award a contract until the PM / FSM has satisfied requirements of the Clinger Cohen Act (CCA)
 - IT capabilities acquired or provided as a service must align to DoD's Information Enterprise and the Joint Information Environment
 - DoD CIO-designated Enterprise IT services will not be duplicated without approval from the DoD CIO. PM / FSM should leverage to maximum extent practical existing IT services that may be shared among DoD Components and federal agencies
 - All IT services must be managed in alignment with the Defense Enterprise Service Management Framework



DoDI 5000.74

Defense Acquisition of Services

- **Enclosure 7: Acquisition Considerations for IT within Services (Including IT As-a-Service)** (continued)
 - All IT services will be acquired, configured, operated, maintained and disposed of consistent with DoD cybersecurity policies, standards, and architectures in compliance with the Clinger-Cohen Act
 - IT services that collect, maintain, use or disseminate personally identifiable information must be managed IAW applicable statutory & regulatory guidance
 - Cloud computing services will be used when cost effective and secure
 - IT services will comply with Section 508 of the Rehabilitation Act
 - Commercial mobile device carrier services (mobile voice/data) will be consolidated to the greatest extent practical to promote efficient use
 - If acquiring commercial IT, PM/FSM must consider the DoD Enterprise Software Initiative, Federal Strategic Sourcing Initiative procurement vehicles, DoD-wide joint enterprise license agreements & Defense Component-level Enterprise Software licenses

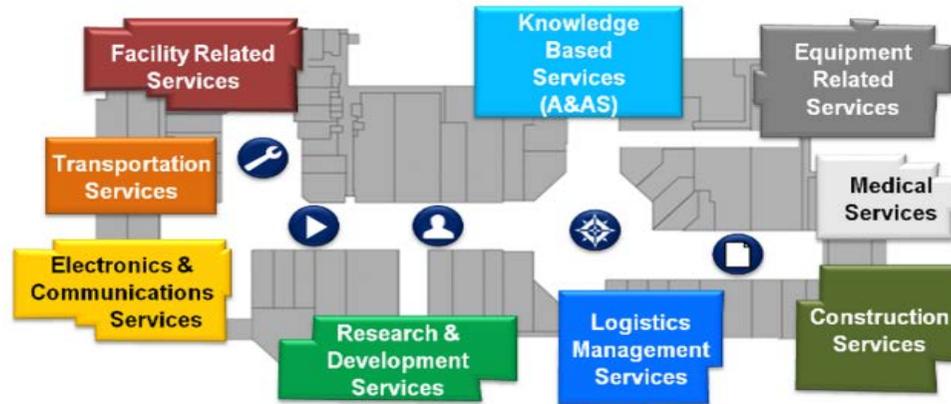


DoDI 5000.74 Defense Acquisition of Services

Questions?

<http://www.acq.osd.mil/dpap/sa/index.html>

<http://sam.dau.mil>

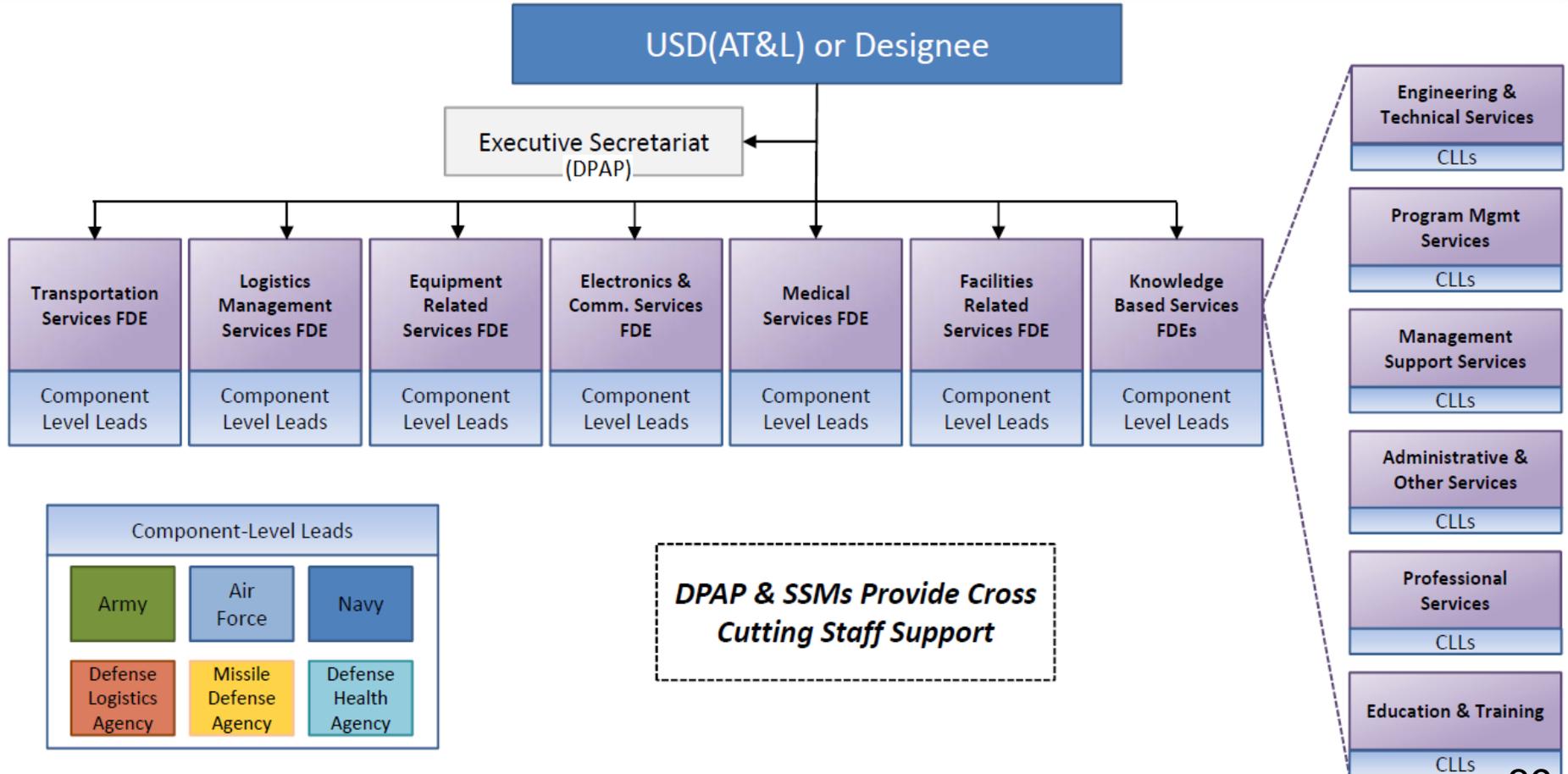


SEVEN STEPS TO THE SERVICE ACQUISITION PROCESS						
STEP ONE	STEP TWO	STEP THREE	STEP FOUR	STEP FIVE	STEP SIX	STEP SEVEN
Form the Team	Review Current Strategy	Market Research	Requirements Definition	Acquisition Strategy	Execute Strategy	Performance Management

BACKUP



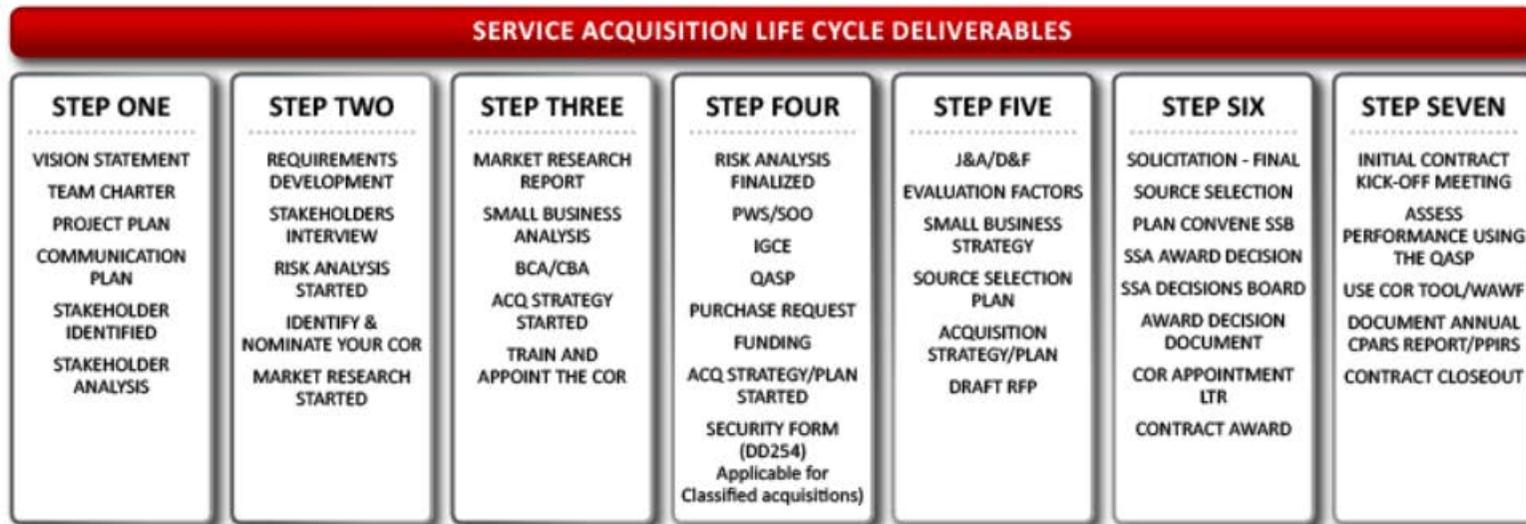
DoD Functional Domain Expert Structure





Services Acquisition 7-Step Process

<http://sam.dau.mil>



DAU's Service Acquisition Mall. SAM is intended to help you get your job done by providing usable tools and templates to create your performance-based service acquisition requirements.



DoD Functional Domain Expert Structure

FDE Structure Diagram – There are a total of 12 FDEs appointed: one for each of the seven Services Portfolio Groups except for Knowledge Based Services, which are assigned by Portfolio Category

http://www.acq.osd.mil/dpap/sa/portfolios_fde.html

