



DEPARTMENT OF THE ARMY  
OFFICE OF THE ASSISTANT SECRETARY OF THE ARMY  
ACQUISITION LOGISTICS AND TECHNOLOGY  
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MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Army Data and Data Rights (D&DR) Guide

1. Reference Army D&DR Guide: A Reference for Planning and Performing Data Acquisition and Data Management Activities throughout the Department of Defense Life Cycle, 1<sup>st</sup> Edition, March 2014, enclosure 1 at Tab B.
2. The Office of the Assistant Secretary of the Army, Acquisition, Logistics and Technology, in coordination and cooperation with the U.S. Army Materiel Command Product Data Engineering Work Group have developed the subject guidebook to aid the acquisition and logistics workforce in identifying, acquiring, and managing Government required data and data rights throughout the acquisition life cycle. Enclosure 2 at Tab C is a listing of other available references and tools for your use.
3. I highly encourage Program Executive Officers, Program Managers and their support personnel to use the subject guide. It is a compilation of the known best practices regarding data and data rights to help readers make informed decisions when developing program strategies.
4. Timely and accurate identification, acquisition, and management of Government required data and the necessary rights to use it, is critical to a successful implementation of all acquisition programs. Failure to address these topics can reduce the Government's flexibility to respond to future changes in the acquisition strategy and potentially lead to increased life cycle costs.
5. The point of contact is Dr. Roger D. Hamerlinck, commercial (703) 617-0246, DSN 767-02456, or e-mail: roger.d.hamerlinck.civ@mail.mil.

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Assistant Secretary of the Army  
(Acquisition, Logistics and Technology)

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