



# **PMR PROCESS GUIDE**

**For  
Program Managers**

Version 6.4.2

28 Sep 16

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## Summary of Changes

**NOTE:** Changes from previous PMR Process Guide are listed below. For ease of identification, changes are also identified by a black bar on left Margin of affected area.

### Entire Guide:

- Removed all references to the Contract Award Schedule Tool (CAST)

### Section I: Introduction:

- Page 1, shortened paragraph and added “This process can also be used at other reporting levels to provide a comprehensive depiction of current program status.”

### Section II: Briefing at a PMR using Executive CCaR

- Updated all screen shots based eCCaR Briefing Sequence View incorporating supplemental charts
- Page 5, Figure 1f, removed “This data used to track critical milestone event metrics”
- Page 6, Figure 1g, changed last two words, “separate entries” to “one entry”
- Page 6, Figure 1g, removed “Note: ACAT programs will move on the 8th Stop” and changed “Option Years are required to be input into SMART as separate entries” to “Base and Option Years are required to be input into SMART as one entry”
- Page 6, Figure 1h, changed “ACAT I and III Programs Only” to “ACAT Programs Only”
- Page 7, Figure 1i, changed “Brief Metrics Implementation Guide (MIG) Supplemental Charts IAW section VII. These Charts will be pulled directly from the MAR supplemental Charts to “Below Metrics Implementation Guide (MIG) Supplemental Charts are uploaded into SMART (see Section VII for upload instructions) and automatically fed into eCCaR after they are mapped to the MAR (see Section VIII, step 43 & 44).”
- Page 7 Figure 1i and Page 14 Figure 2h, added a Pie Chart to the Program Hit-Miss Ratio metric

### Section III: Briefing at a PMR using SMART

- Page 11, Figure 2b, added “Discuss Assessment Indications”
- Page 12, Figure 2c, added “Discuss date projections past threshold”
- Page 13, Figure 2f, added “Program Hit Ratio”

### Section IV: Adding/Archiving Issues and Risks

- Page 17, step 5, for the Issue, Impact, and Way Ahead Details section, added “(If needed)”. For the “Internal Summary” section, added copy/paste: Issue, Impact, and Way Ahead Bullet. Added: “NOTE: Currently only the Internal Summary shows on MAR.” and “NOTE: Details are used to elaborate on a bullet, not restate the bullet.”
- Page 17, step 7, added “NOTE: Once an issue has been identified as closed in a MAR submission. Issue can/will be unmapped from MAR and archived within a year of its closure date.”
- Page 18, step 5, removed “details” and added “write IF/THEN statement” for Risk bullet. Step 6: removed “consequence bullet” and added “(If needed)” to “Mitigation Plan Details”

### Section V: Adding Milestone Events (Schedule) in SMART

- Page 20, step 4, changed “FOC- Full Operational Capability, Delivery of capability” to “FD – Full Deployment/Delivery of software release is complete” and added NOTE. Changed verbiage from “Misc Events” to “Misc Events (List is not all inclusive; may include other events as required by the PM)”. Moved “FDD- Full Deployment Decision” from “Misc Events” to “Critical Events” section. Moved TRRI, TRRII, and TRRII NOTE from “Critical Events” to “Misc Events.” Added Task Order Award, ESIS, and RFP Release to “Critical Events”. Removed MIRT.

- Page 21, step 5, added “If ATO: Identify if ATO is inherited by another organizations ATO. Example: ATO DCAPES INC 2 (inherited DISA ATO).”
- Page 21, step 6, changed “NOTE: dates default to last day of the month” to “NOTE: objective dates default to first day of the month, threshold dates default to last day of the month”
- Page 22, step 8, changed “NOTE: Actual Threshold Date” to “NOTE: Actual Threshold Date (For ATOs: input current ATO expiration date or ATOs need-by-date to avoid service interruption; whichever comes first)”
- Page 22, step 8, added Specific ATO Guidance: If ATO is in coordination, input current location of ATO after Threshold Date. Example: C: 31 May 14; ATO status: With Division Chief, PEO or DAA as applicable.”
- Page 22, step 9, added “Assess Slip Risk according to the likelihood of completing the event on/before the Threshold date and the consequences if the Threshold date is breached.”
- Page 22, step 9, removed “Classify Risk as: -Green if PM est is on or before objective date, Yellow if PM est is past the objective and before the threshold date, Red if PM est is past the threshold date or if actual date is past threshold date”

#### **Section VI: Adding a Contract into SMART**

- Page 23, step 4 NOTE changed from “Please include base, options, and extension periods for each Contract as separate entries” to “Include base and options as a single entry for each contract (reference Example 1 below). Contract extensions will be captured as a separate entry (reference Example 2 below).”
- Page 23, step 5a, changed to “Name: Program name, Contract title, (Base + Options or Extension: Period of Performance (PoP))  
  - Example 1: SCS Tech Spt (Base +Four 1-yr Options: PoP 28 Mar 16 – 27 Mar 21)
  - Example 2: ARM v7.0 Dev (6-mth Contract Extension: PoP 28 Mar 21-27 Sep 21)”
- Page 23 & 24, in the “Adding a Contract into SMART” section, removed step 6 (“Enter PM Est Price...”) and step 9 (“Fill out the following fields under the Options section...”)
- Page 24, step 8, changed “Estimated Completion Date (ECD) of entire contract (use same date in base and options) NOTE: Revise the ECD if a contract extension action occurs.” to “Estimated Completion (completion date of entire contract).” Removed “Close Out Completion...”
- Page 25, step 7, added “NOTE: See Business and Enterprise Systems (BES) Directorate Metrics Implementation Guide (MIG) for chart development instructions.”

#### **Section VIII: Creating a MAR**

- Removed ACAT I and ACAT III references and replaced with “SAF/AQ MAR reporting programs”
- Page 27, step 16, added “NOTE: See Section IV for Adding Issues” and removed Adding Issue steps
- Page 30, step 39-41, added “select appropriate color and progress for overall program assessment” and specified applicability
- Page 31, step 42, changed SEP Tailoring Worksheet to BPD Tailoring Worksheet and removed IGAL references

#### **Section IX: Extracting a Report from SMART**

- Page 32, steps 48-50, clarified MAR review applicability
- Page 34 step 7 & page 39 step 6, added “(needed fields may appear at the bottom of the Available Columns list, i.e. not in alphabetical order)”
- Page 37 & 38, Header B, changed from “Critical Events Report” to “Schedule Items (Filtered)”
- Page 40, step 10, changed “Threshold” to “Contract”

## Section I: Introduction

**A. Purpose:** The purpose of this Process Guide is to provide all Program Managers with an easy to use tool to assist with inputting program information into the System Metric and Reporting Tool (SMART) and provide briefing guidance for use when preparing and executing a Program Management Review (PMR) with the Program Executive Officer (PEO). This process can also be used at other reporting levels to provide a comprehensive depiction of current program status. A top level view of the PMR process flow is depicted in Sections II and III below. Section II shows the process flow for programs that are loaded in SMART and mapped to Executive Comprehensive Cost & Requirements (eCCaR) System. Section III depicts the flow for programs loaded in SMART only.

### **B. Access and Training:**

- If you require a SMART account, go to [https://usaf-acq.platform.milcloud.mil/SMART/smart\\_app/Default.aspx](https://usaf-acq.platform.milcloud.mil/SMART/smart_app/Default.aspx) and create an account. Next, contact your Acquisitions Support Office (ASO) (DSN 596-3203, 2475, or 2184) to gain access to your assigned program or system.

- SMART Training: Please use the following link to access SMART and check the Defense Collaboration Services (DCS) training Schedule [https://usaf-acq.platform.milcloud.mil/SMART/smart\\_app/Default.aspx](https://usaf-acq.platform.milcloud.mil/SMART/smart_app/Default.aspx)

- Executive CCaRS training: There are weekly DCS training sessions on Thursdays (every week) from 1300-1330hrs EST. The DCS information is as follows:

<https://conference.apps.mil/webconf/executiveeccardemo>

1-877-810-9415

Access Code: 9323772

- Direct any questions or constructive feedback to your ASO team at (334) 416-3890.

## Section II: Briefing at a PMR using Executive CCaR

### PMR Rules of Engagement:

- Targeted briefing time is no more than 20 minutes for each program.
- Any changes to the PMR schedule require prior coordination with the Acquisition Support Office.
- All programs utilizing eCCaR will follow the standard flow of screen views depicted in Figures 1a-j.
- If your program is not in eCCaR, refer to Sec III for standard briefing flow using SMART.

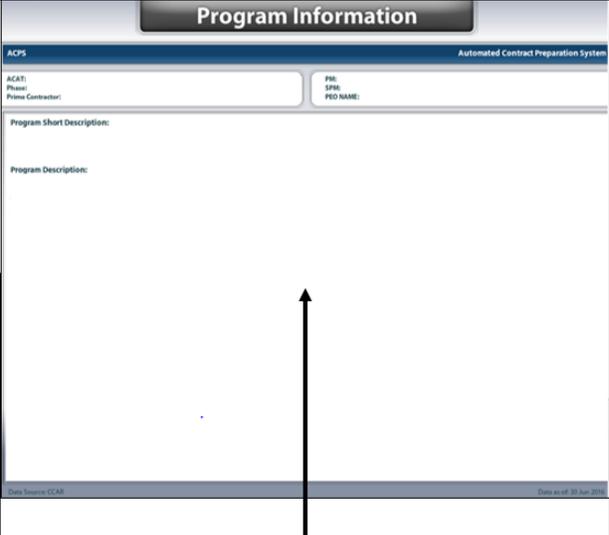
*Figure 1, eCCaR Briefing Sequence View*



Figure 1a, eCCaR View 1st Stop

**Gameplan:**

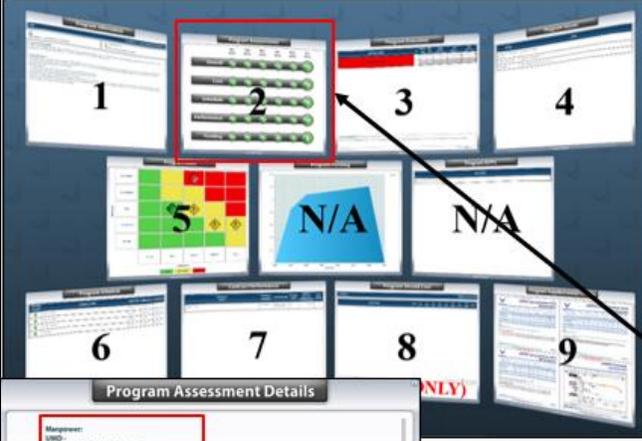
- Each Program will follow the same standard flow of eCCaRs screens
- Each Program will have no more than 20 minutes
- First Screen View will be full view of program

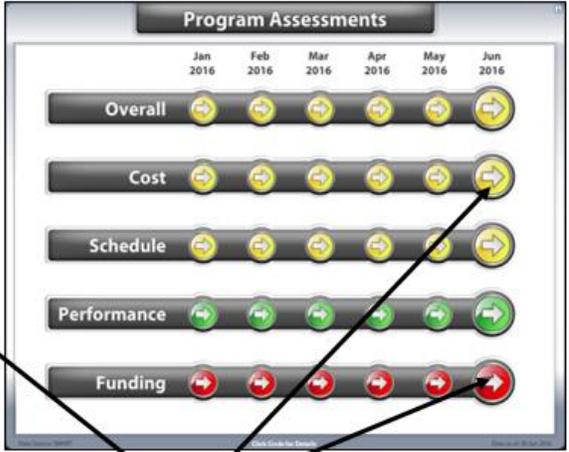


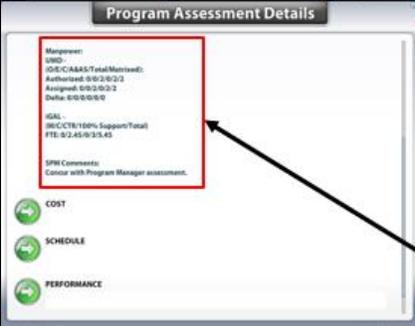


- 1<sup>st</sup> Stop – Program Information View
- PM should brief the specifics of the program to include a short overview

Figure 1b, eCCaR View 2nd Stop







- 2<sup>nd</sup> Stop – Program Assessment View
- PM will brief Program Assessments
- Focus on the red/yellow assessments
- Discuss Manpower data

**Figure 1c, eCCaR View 3rd Stop**

3<sup>rd</sup> Stop – Program Execution View

- This Shows the funding status of all colors of money
- PM briefs status of funding, comments, and disconnects

**Figure 1d, eCCaR View 4th Stop**

4<sup>th</sup> Stop – Program Issues

- PM briefs each issue and discusses as applicable
- PM to highlight any issues requiring PEO involvement
- Detail the issues, impact, way ahead and get well date

Figure 1e, eCCaR View 5th Stop

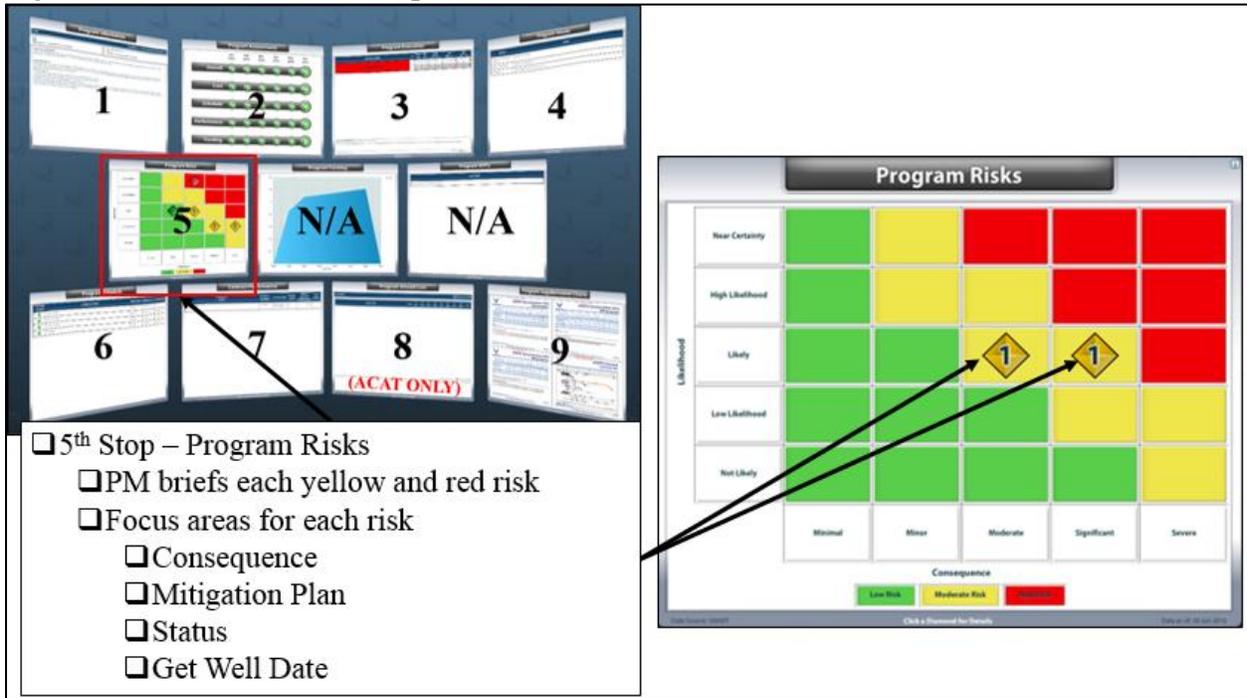


Figure 1f, eCCaR View 6th Stop

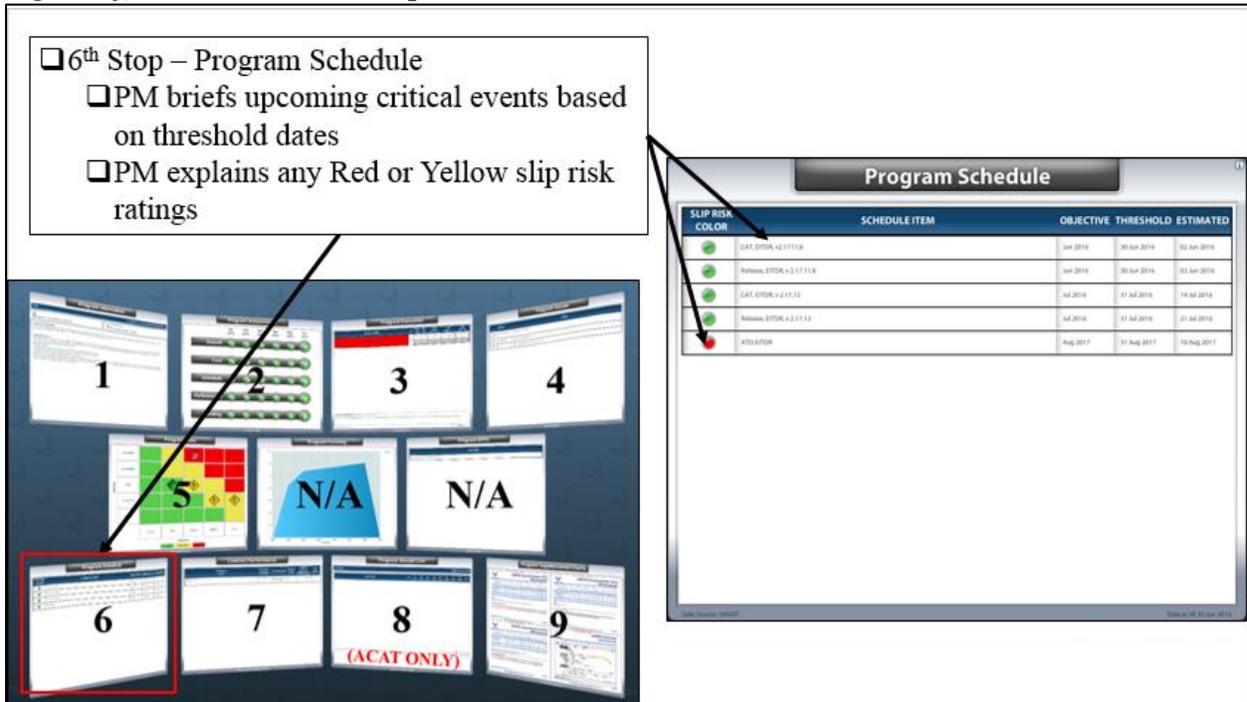


Figure 1g, eCCaR View 7th Stop

- 7<sup>th</sup> Stop – Contract Performance
  - Highlight any upcoming contracting actions
  - Base and Option Years are required to be input into SMART as one entry

Contract Performance

CONTRACT NAME	CONTRACT NUMBER	CONTRACTOR	AWARD DATE	PM EST PRICE AT COMPLETION	EVM DATA
AFLORCHIBI-HEAC'S Technical Services	FA871-12-D-1803	Diligent Consulting, Inc.	13 Mar 14	\$5,500,000	

Click Any Contract with EVM Data for Details

Figure 1h, eCCaR View 8th Stop

- 8<sup>th</sup> Stop – Should Cost (**ACAT Programs Only**)
  - PM briefs Should Cost (SC) status
  - Data should reflect SC Initiatives in CCaRs approved by the PEO
  - PM will brief get well plan if program has no open initiatives or approved SC waiver in place

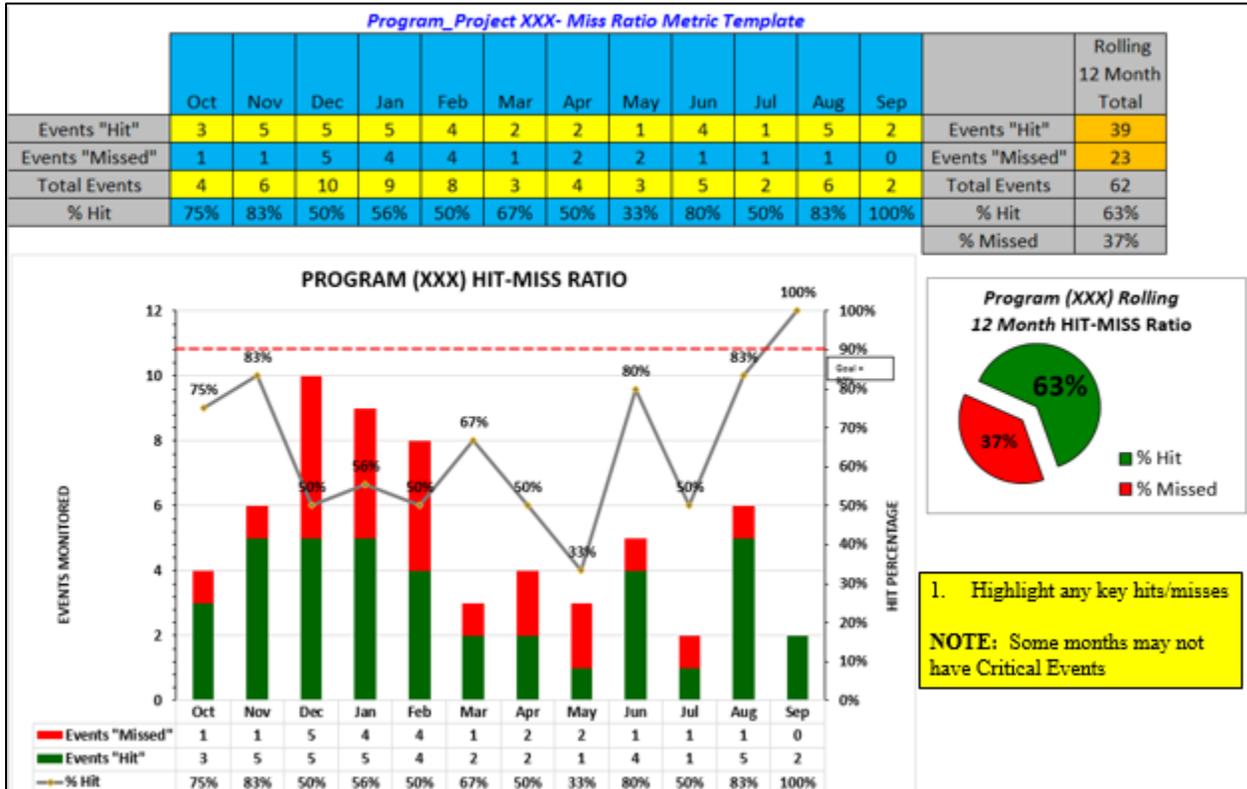
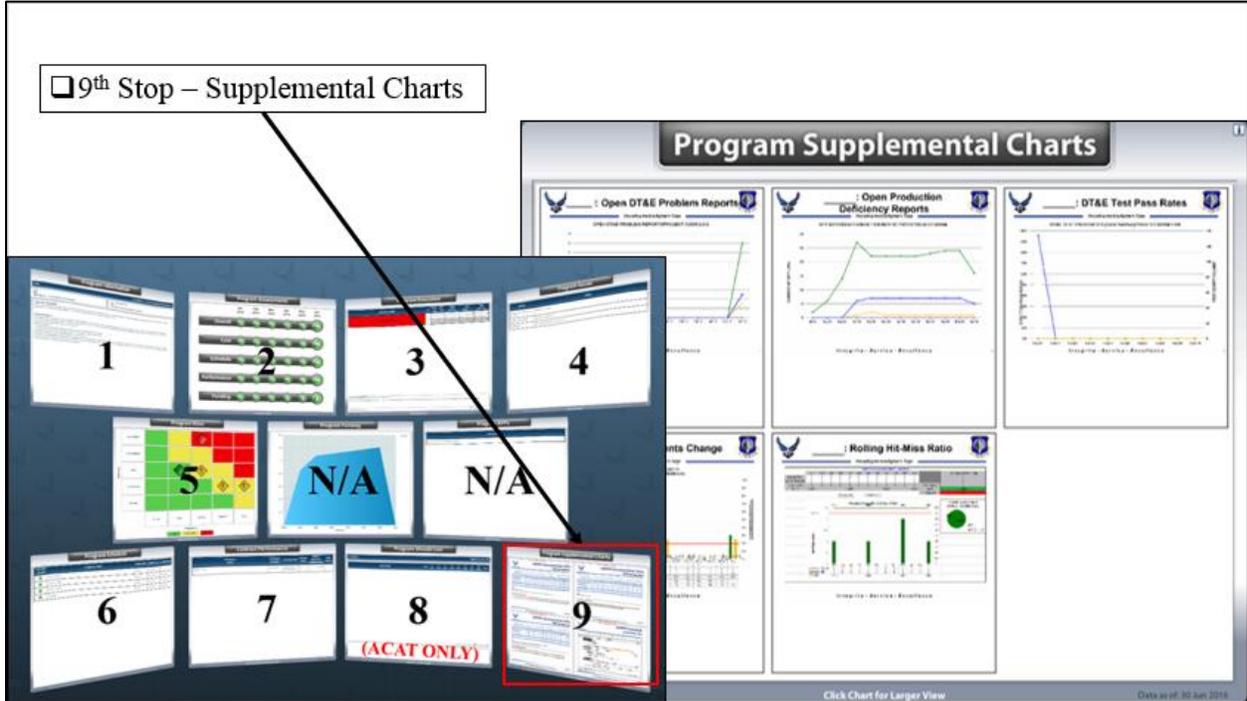
Program Should Cost

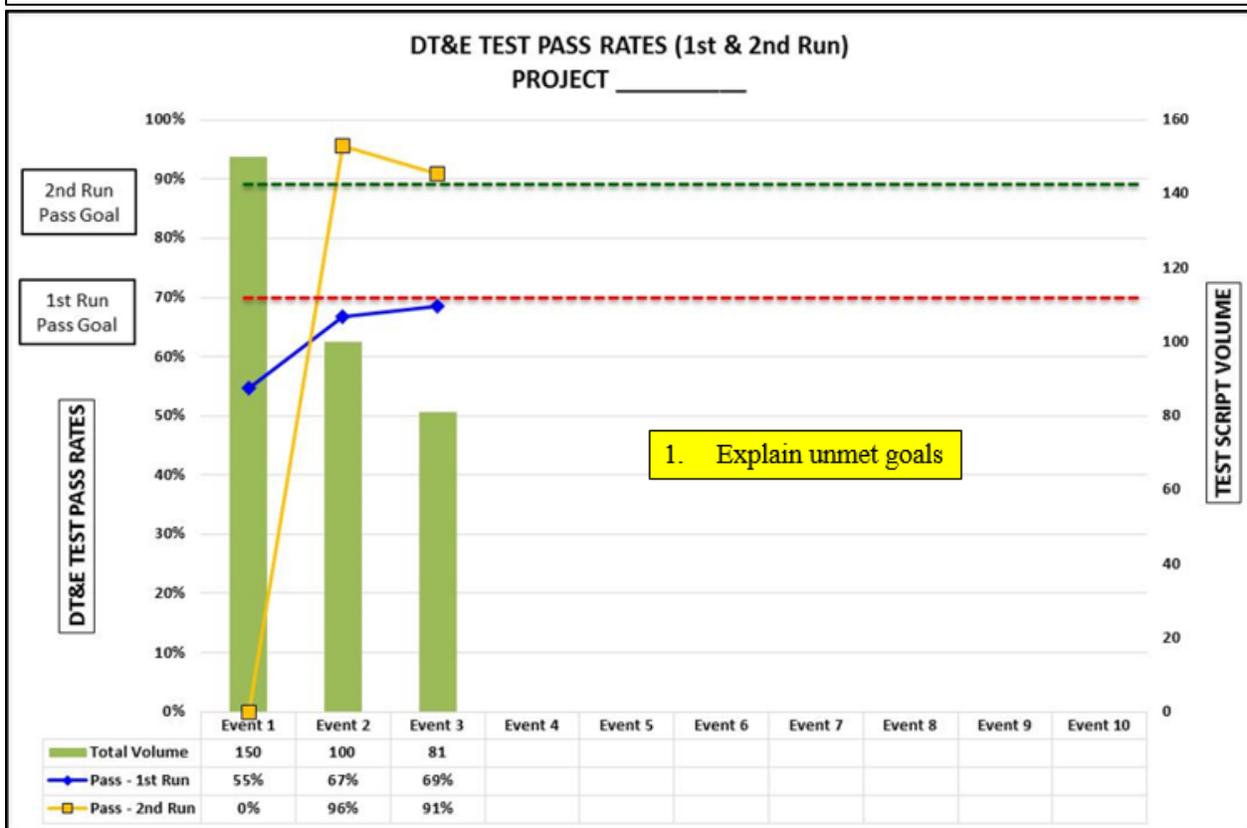
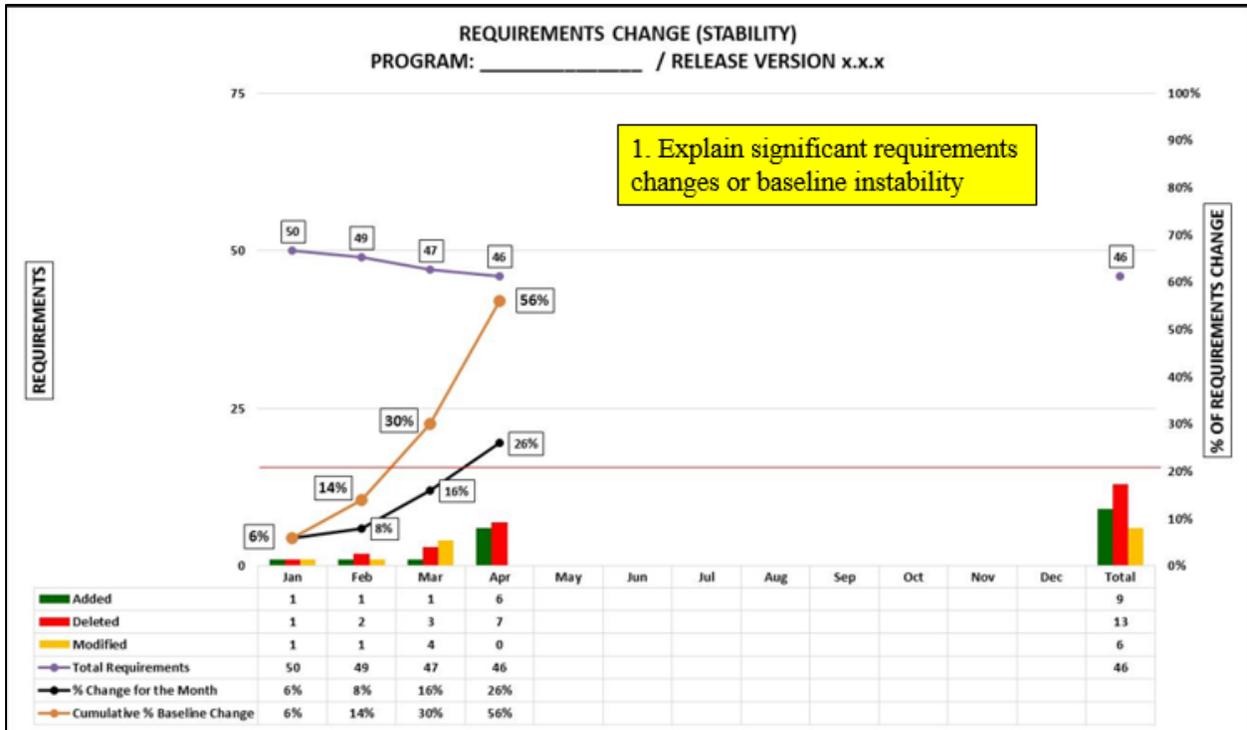
Last Update: Reporting Waiver: No

ITEM (TY \$M)	PRIOR	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	TO COMP	TOTAL

Projected Savings     Realized Savings

**Figure 1i, eCCaR View 9th Stop:** Below Metrics Implementation Guide (MIG) Supplemental Charts are uploaded into SMART (see Section VII for upload instructions) and automatically fed into eCCaR after they are mapped to the MAR (see Section VIII, step 43 & 44).





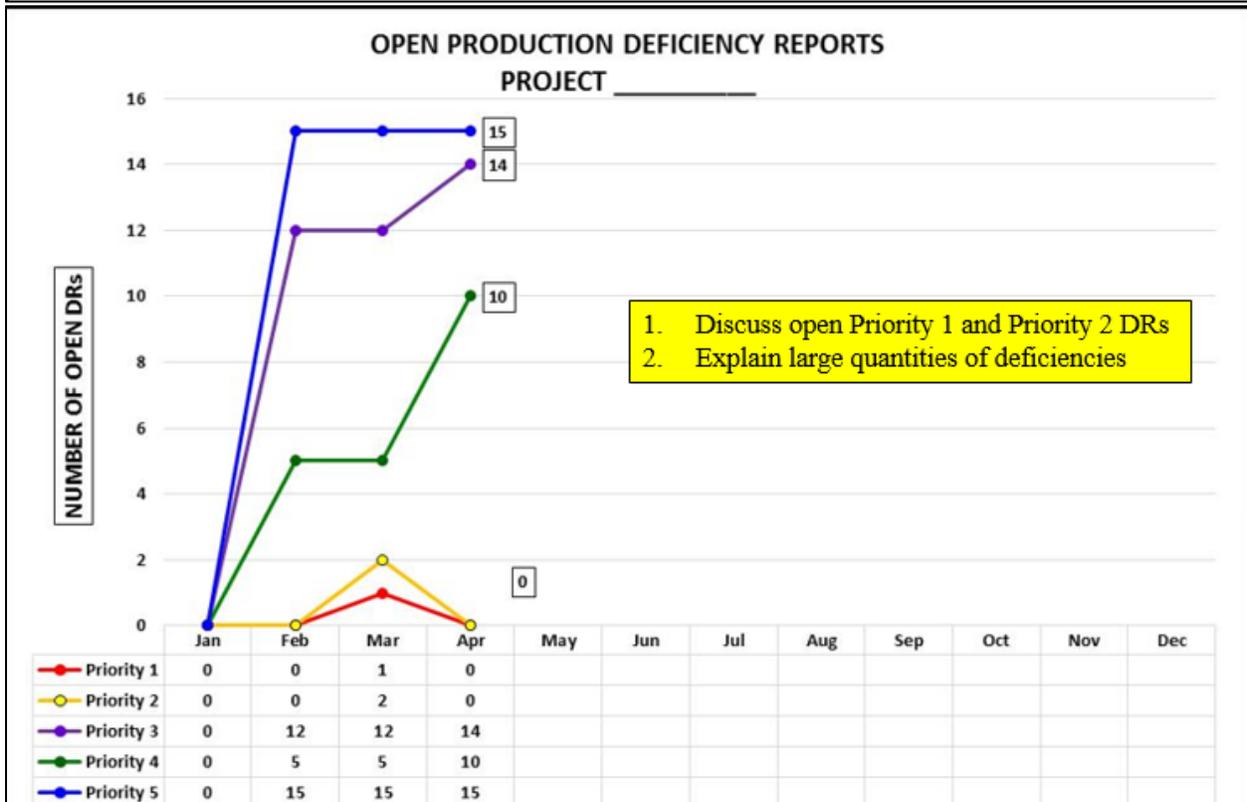
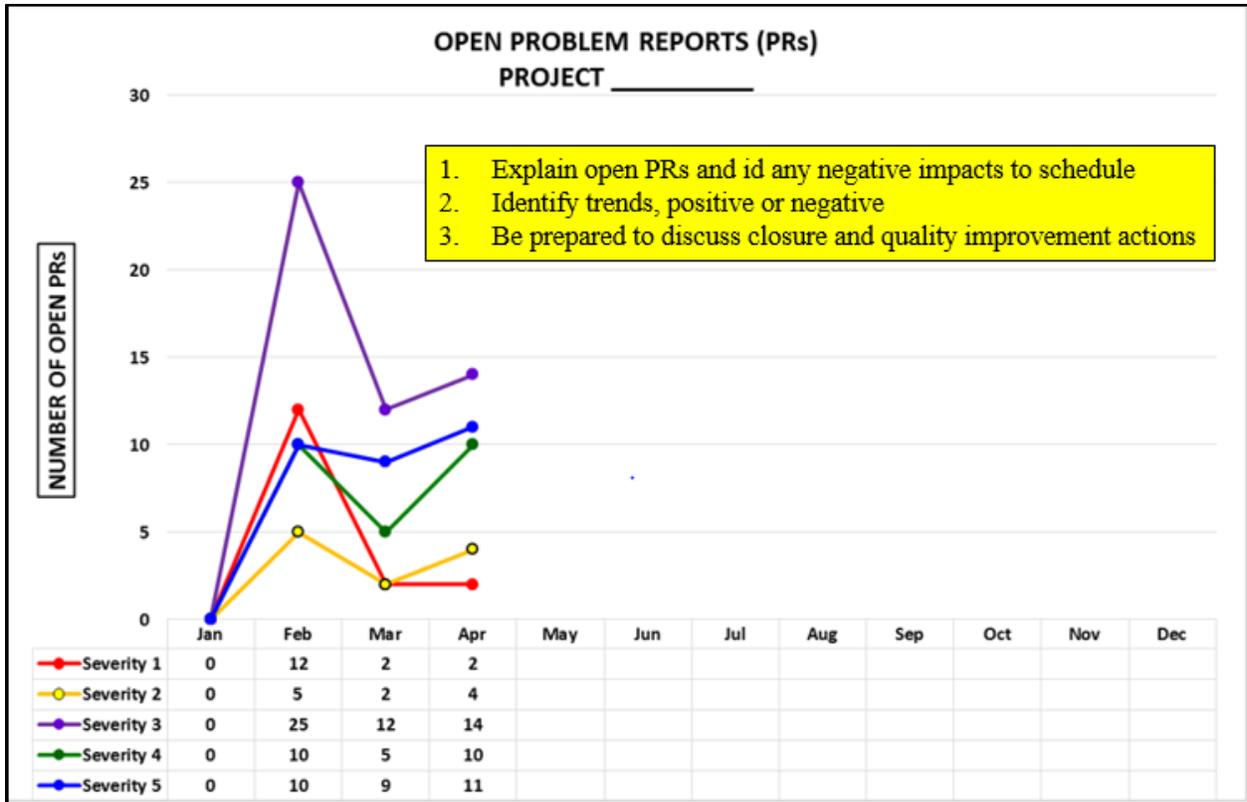




Figure 2a, SMART

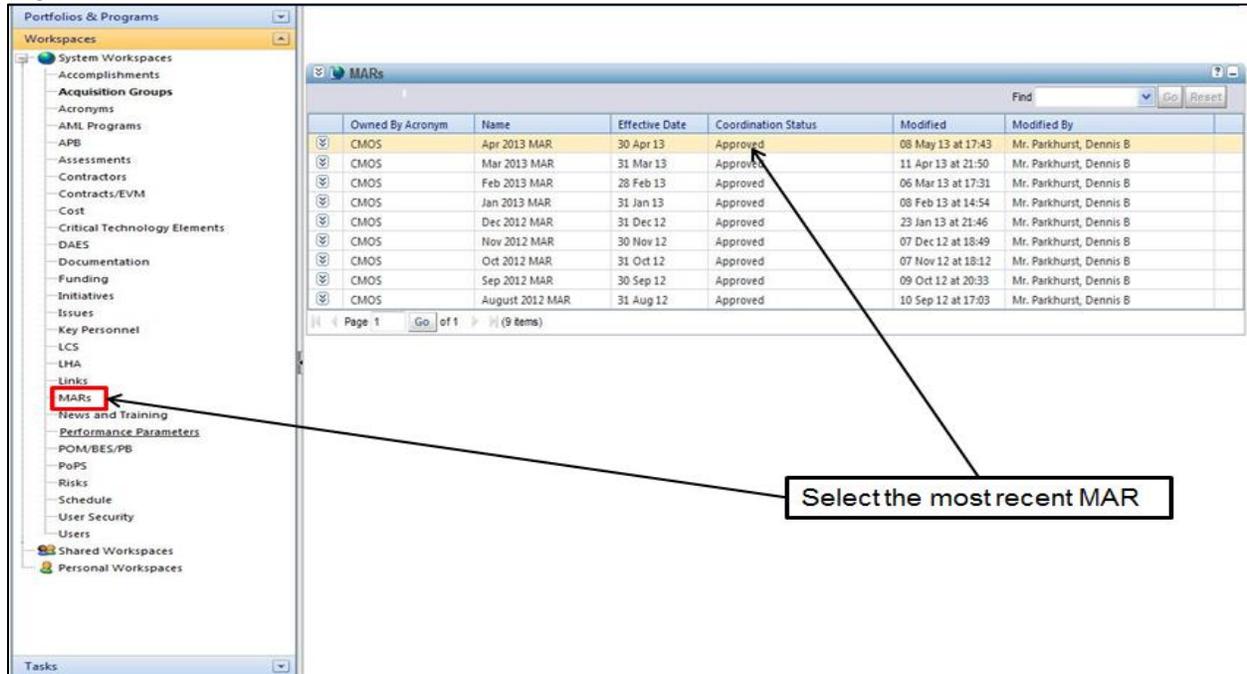


Figure 2b, SMART 1st Stop

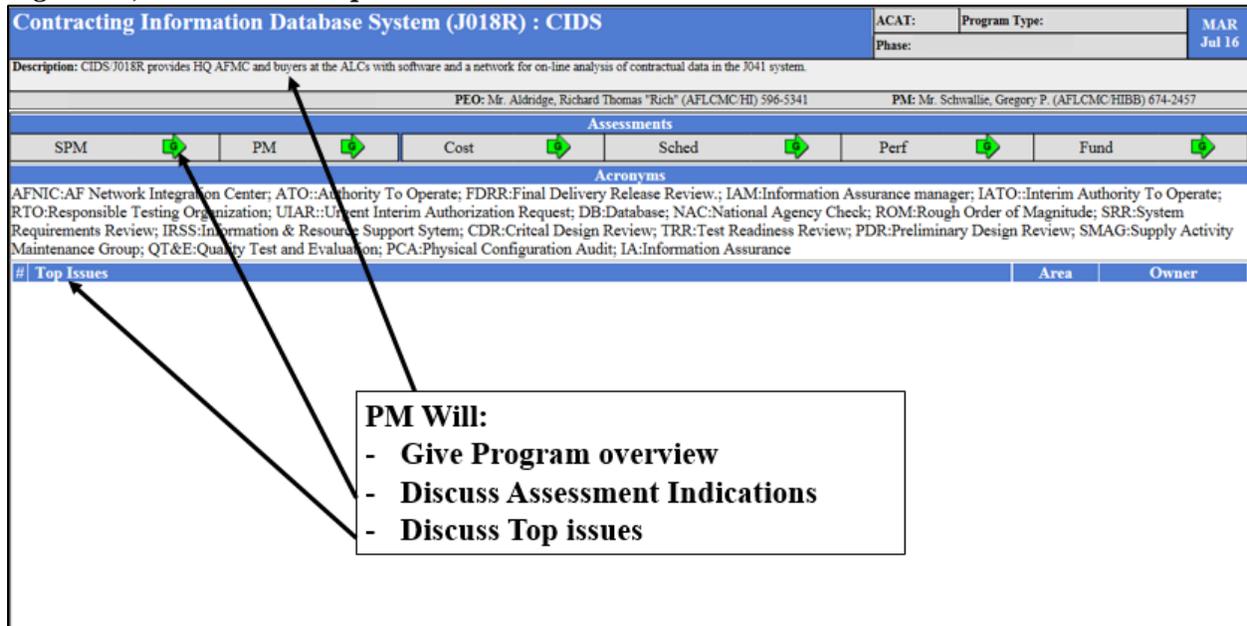


Figure 2c, SMART 2nd Stop

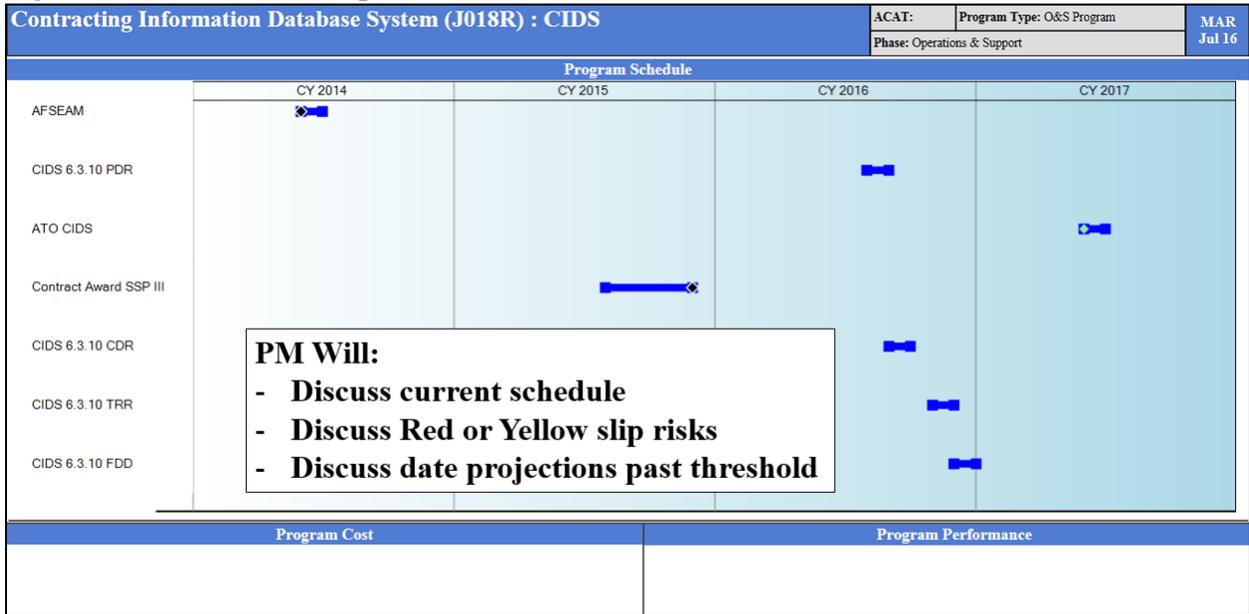


Figure 2d, SMART 3rd Stop

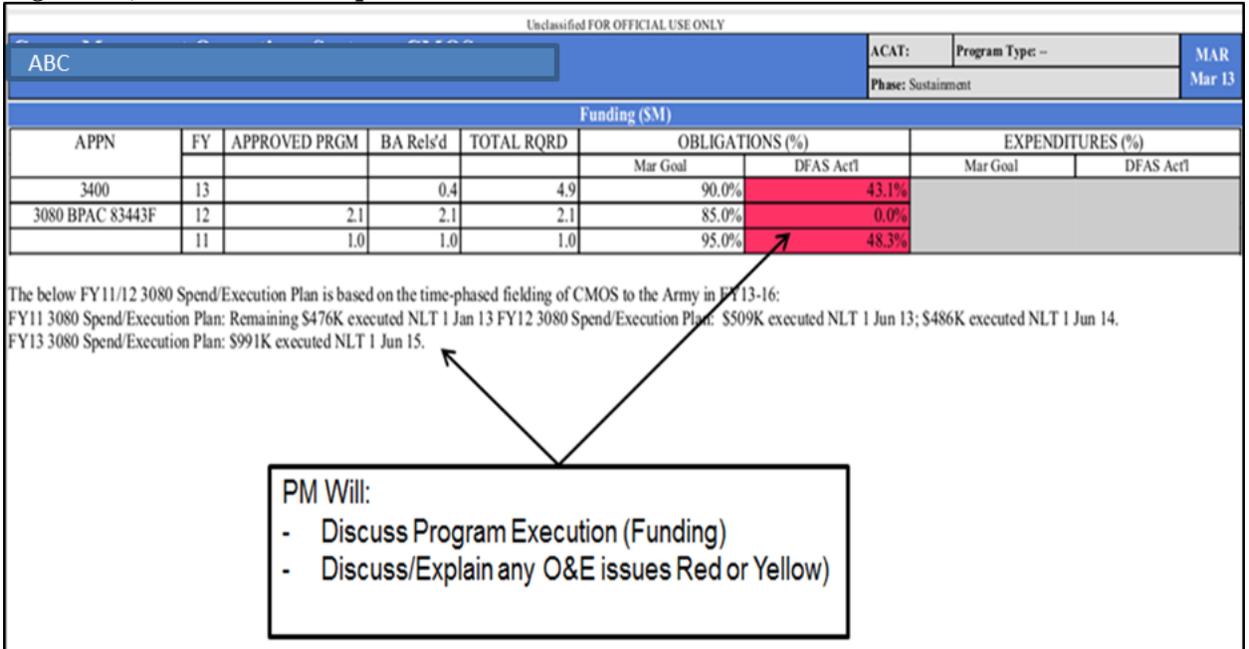


Figure 2e, SMART 4th Stop

<p style="color: red; font-weight: bold;">Selected contract(s) do not contain CPI/SPI data.</p>		Original		SS Value of All Mods		Current			
		Target Cost							
		- Fixed Fee							
		- Incentive Fee							
		- Award Fee							
		Target Fee							
		Target Price							
		Ceiling Price							
		Share Ratios		Gov %	Ktr %	Gov %	Ktr %	Gov %	Ktr %
		Over-run							
Under-run									
<p>Contractor: Indrasoft Inc.</p> <p>Contract Number: FA8771-12-C-1015</p> <p>Contract Type: CPFF</p>		<p>BAC: 0.0 M</p> <p>EAC (Ktr): 0.0 M</p> <p>EAC (SPO): 0.0 M</p>		<p>CPI: 0.0 M</p> <p>SPI: 0.0 M</p> <p>% Complete: 0.0%</p>					
<p><b>Information</b></p> <p>Name: v7.6 Enhancements</p> <p>Number: FA8771-12-C-1015</p> <p>Type: CPFF</p> <p>Contractor: Indrasoft Inc.</p> <p>Options: - Available 0/\$3.9M - Exercised /</p> <p>Comments:</p>		<p><b>Baseline and Changes</b></p> <p>Total # of Mods (cum to date)</p> <ul style="list-style-type: none"> <li>- Admin Changes #/\$</li> <li>- Content Changes #/\$</li> <li>- Other CLINs #/\$</li> </ul> <p>Total # of Mods (this FY)</p> <ul style="list-style-type: none"> <li>- Admin Changes #/\$</li> <li>- Content Changes #/\$</li> <li>- Other CLINs #/\$</li> </ul> <p>Comments:</p>		<p><b>Content</b></p> <p>Deliveries</p> <ul style="list-style-type: none"> <li>- Total #:</li> <li>- Planned to Date:</li> <li>- Delivered to Date:</li> </ul> <p>Comments:</p>		<p><b>Schedule</b></p> <p>Contract Signed:</p> <p>Duration: 1 year(s), 3 month(s)</p> <p>Start Date: 23 Sep 12</p> <p>Significant Effort</p> <ul style="list-style-type: none"> <li>- Name:</li> <li>- ECD:</li> <li>- Completion Date:</li> </ul> <p>Comments:</p>			
<div style="border: 1px solid black; padding: 5px;"> <p>PM Will:</p> <ul style="list-style-type: none"> <li>- Discuss Contract Performance</li> <li>- Discuss upcoming contract actions and status</li> </ul> </div>									

Figure 2f, SMART 5th Stop

ABC		ACAT:	Program Type: -	MAR
		Phase: Sustainment		Mar 13
Contractors				
Centech ; Indrasoft Inc.				
PM:				
<p>Other Interest Items:</p> <p>Approved SEP Tailoring Worksheet: 22 Oct 13</p> <p>Manpower:</p> <p>UMD- (O/E/C/A&amp;AS/Total/Matrixed)</p> <p>Authorized: 1/0/5/0/6/0</p> <p>Assigned: 0/0/3/0/3/0</p> <p>Delta: 1/0/2/0/3/0</p> <p>Program Hit Ratio= 75% YTD (3/4)</p>				
<div style="border: 1px solid black; padding: 5px;"> <p>PM Will Discuss :</p> <ul style="list-style-type: none"> <li>- Other Interest Items</li> <li>- Manpower (authorized vs. assigned)</li> </ul> </div>				

Figure 2g, SMART 6th Stop

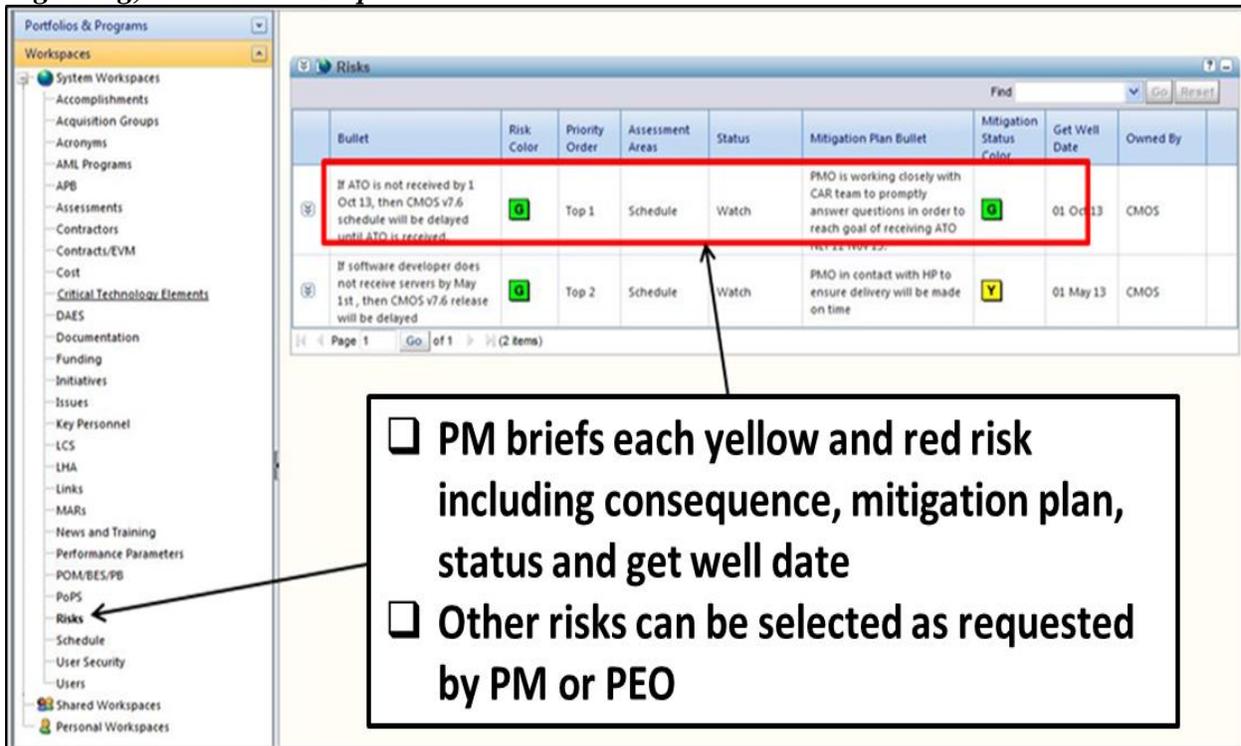
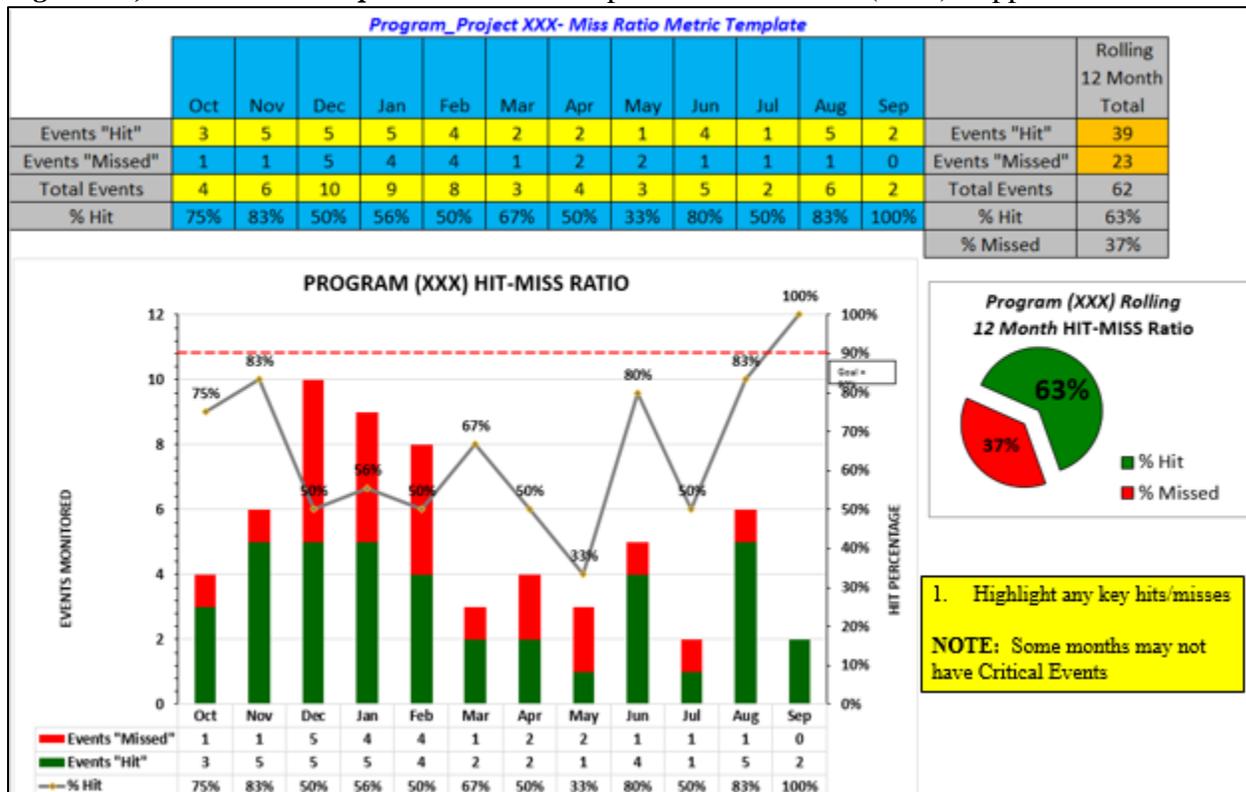
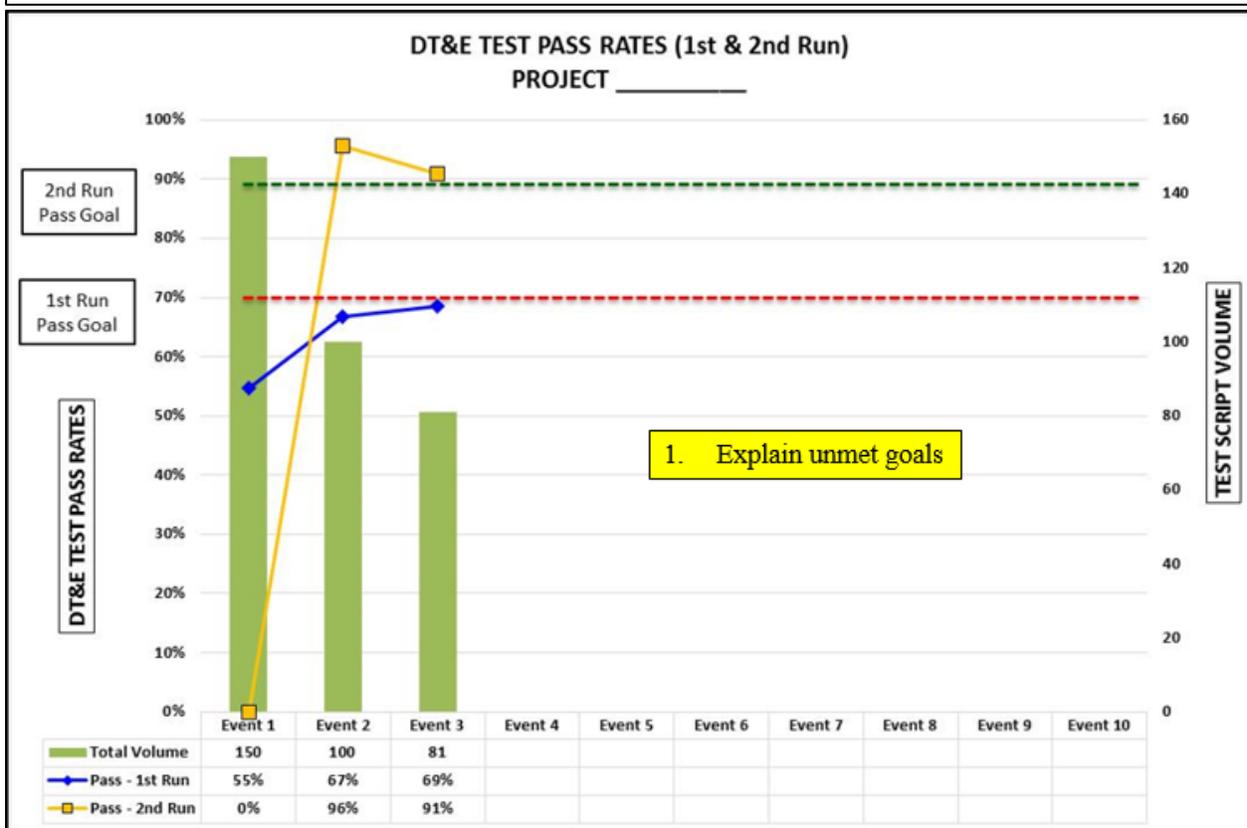
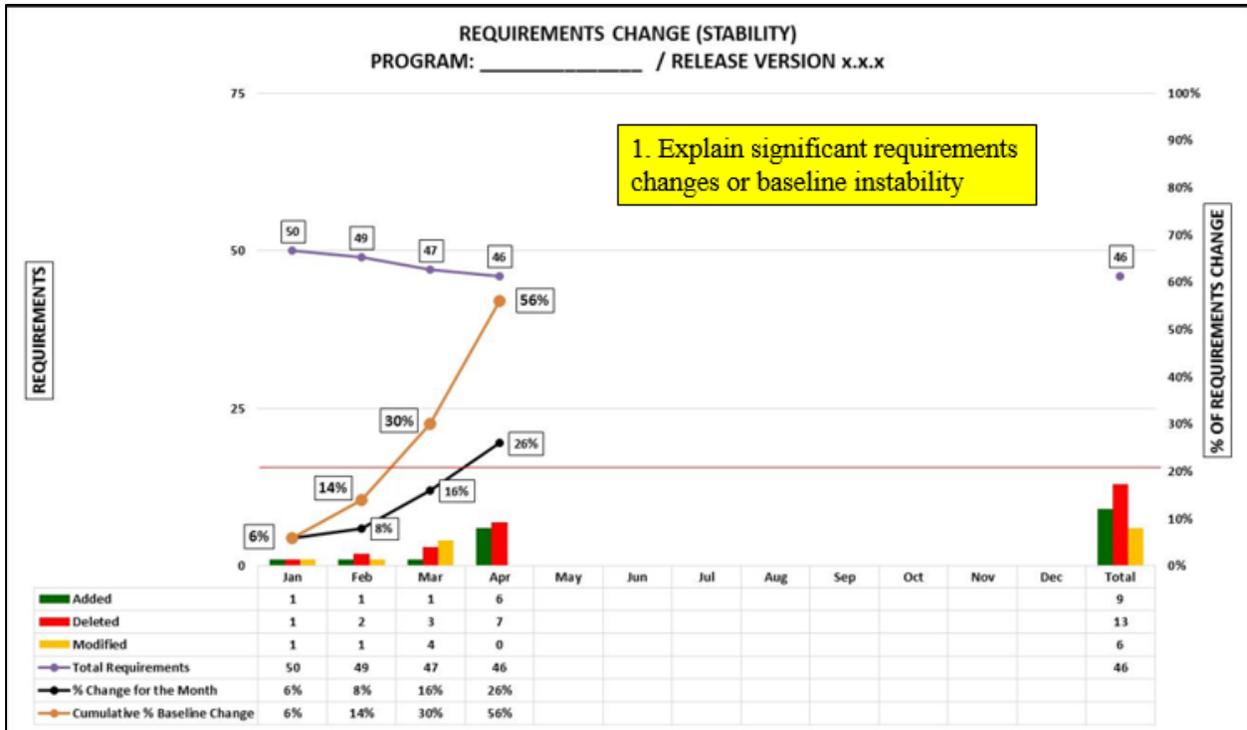
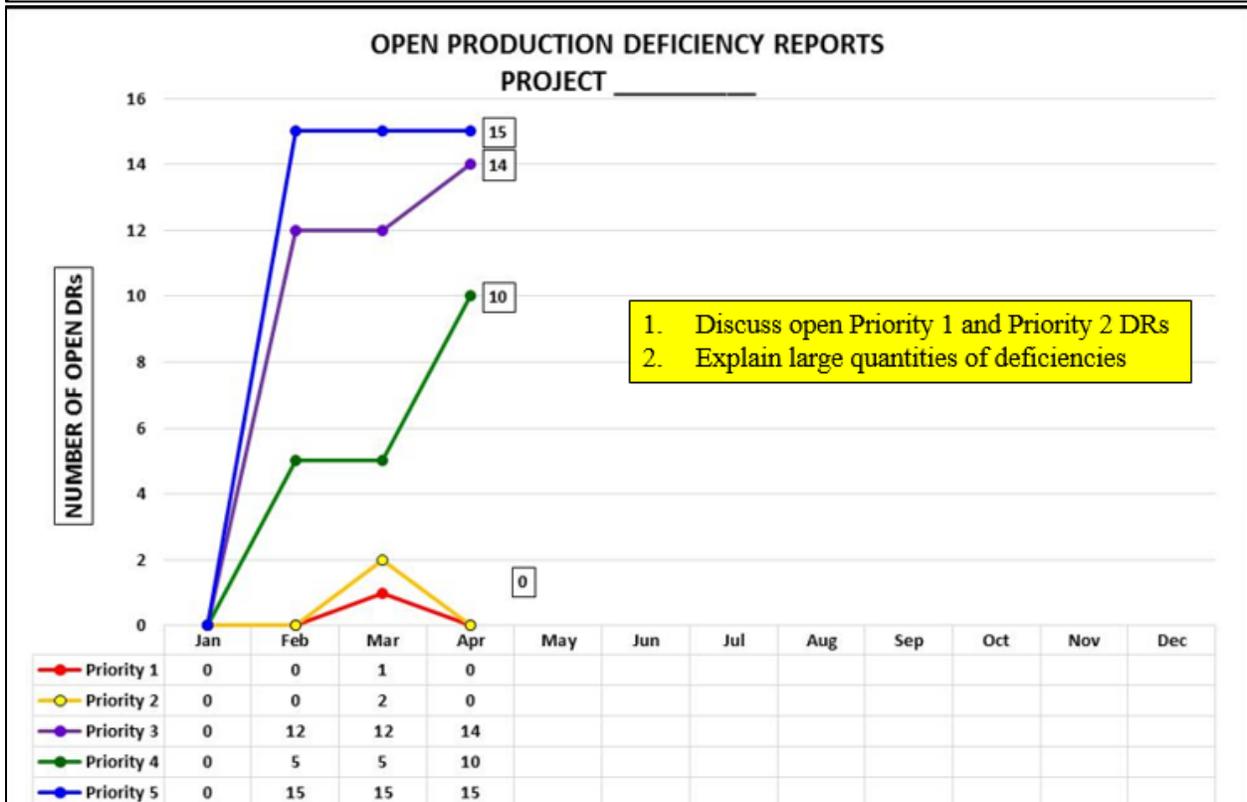
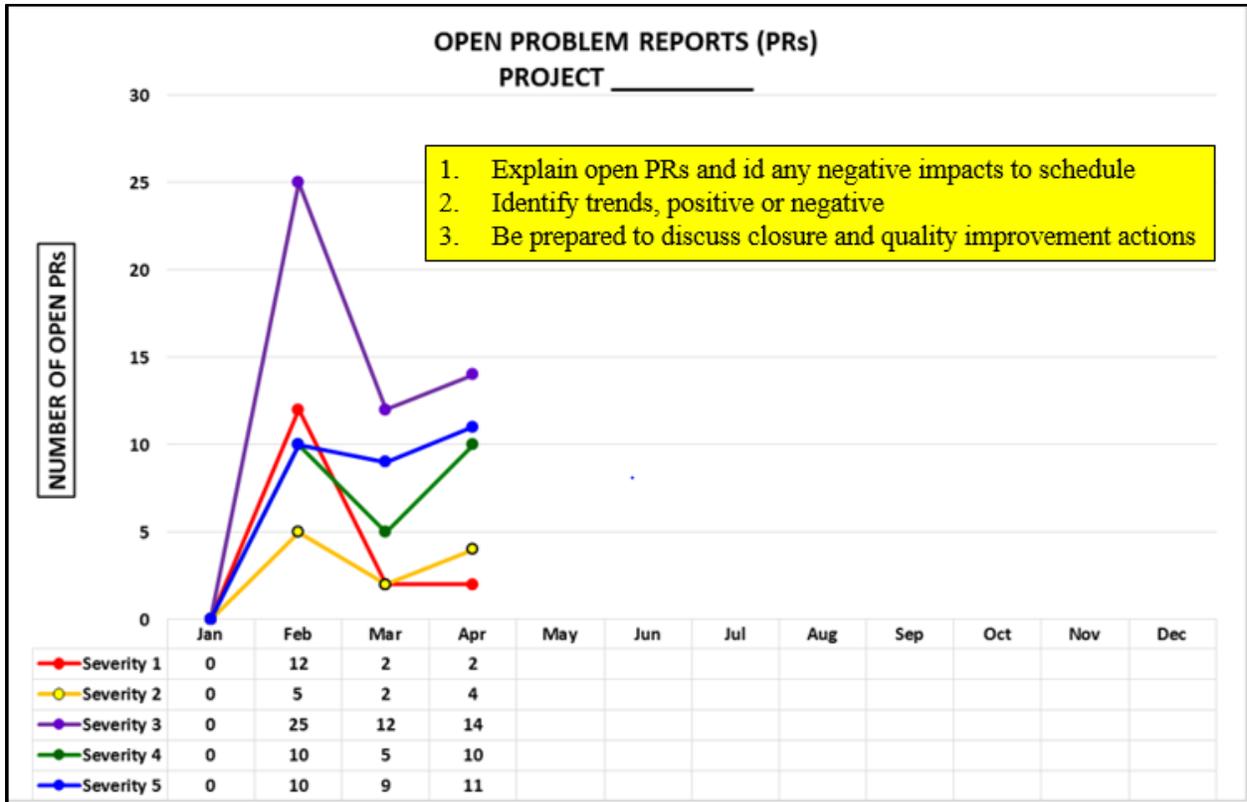


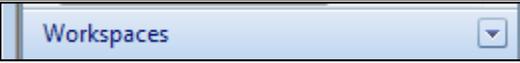
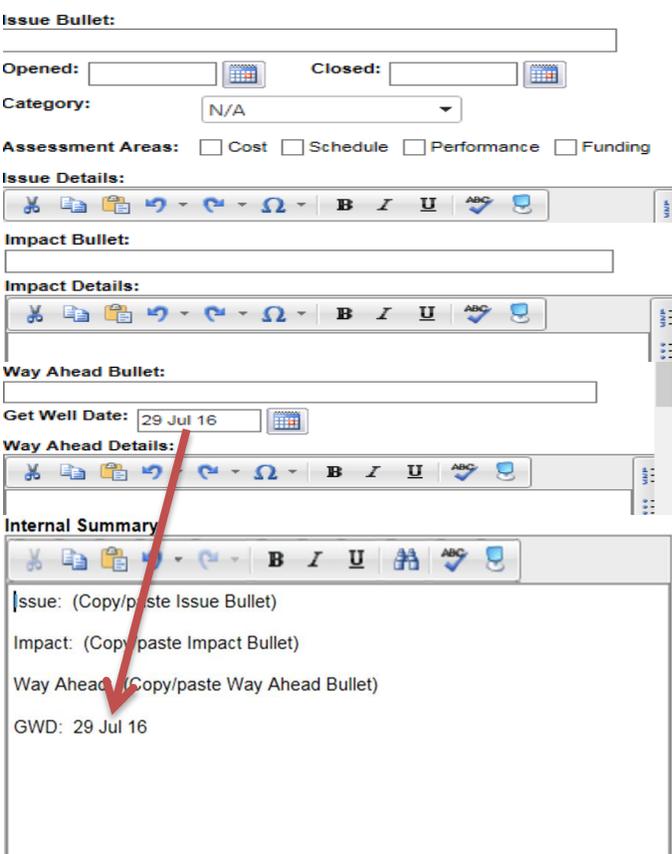
Figure 2h, SMART 7th Stop. Brief Metrics Implementation Guide (MIG) Supplemental Charts

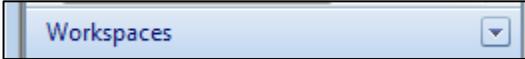
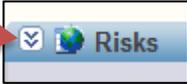
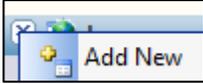
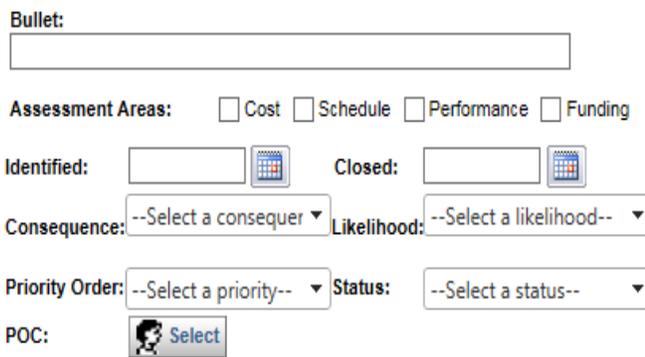
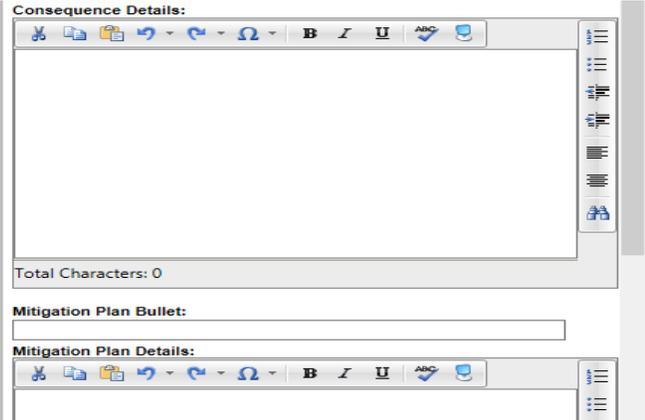
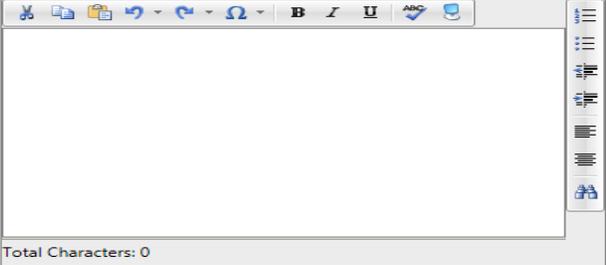


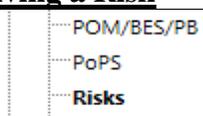
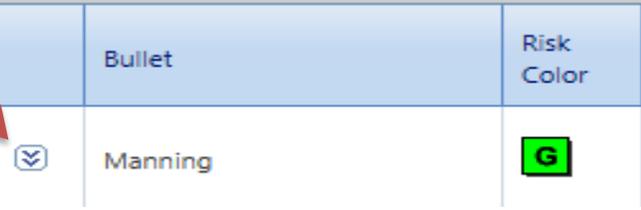
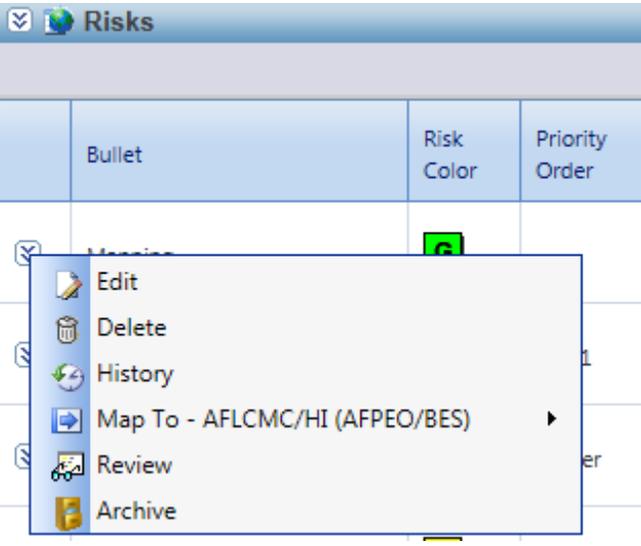




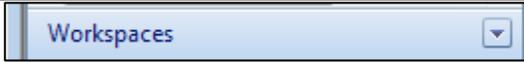
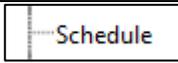
### Section IV: Adding/Archiving Issues and Risks

<u>Adding Issues</u>	
<ul style="list-style-type: none"> <li>Issue is a situation or circumstance that has occurred, is occurring, or has a 100% probability of occurring and will have or is having a detrimental impact on one of the consequence categories (cost, schedule, performance, and/or funding).</li> </ul>	
1. Click Workspaces	
2. Click Issues	
3. Click the drop down arrow 	
4. Click Add New	
5. Fill in the following: <ol style="list-style-type: none"> <li>Issue Bullet</li> <li>Opened</li> <li>Assessment Areas</li> <li><i>(If needed)</i> Issue Details</li> <li>Impact Bullet</li> <li><i>(If needed)</i> Impact Details</li> <li>Way Ahead Bullet</li> <li>Get Well Date (GWD)</li> <li><i>(If needed)</i> Way Ahead Details</li> <li>Internal Summary                             <ul style="list-style-type: none"> <li>- Issue (Copy/paste Issue Bullet)</li> <li>- Impact (Copy/paste Impact Bullet)</li> <li>- Way Ahead (Copy/paste Way Ahead Bullet)</li> <li>- GWD</li> </ul> </li> </ol> <p><b>NOTE:</b> Details are used to elaborate on a bullet, not restate the bullet.</p> <p><b>NOTE:</b> Currently only the Internal Summary shows on MAR.</p>	
6. Click Save	
7. Repeat steps 3 through 6 for each issue	
<p><b>NOTE:</b> Once an issue has been identified as closed in a MAR submission. Issue can/will be unmapped from MAR and archived within a year of its closure date.</p>	

<b><u>Adding Risk</u></b>	
<ul style="list-style-type: none"> <li>▪ Risk is a <u>measure</u> of the inability to achieve <u>program objectives</u> within defined performance, schedule and cost constraints due to one or more undesirable outcomes</li> <li>▪ Three elements of risk: Anticipates the future, Involves uncertainty, Negative consequence</li> </ul>	
1. Click Workspaces	
2. Click Risk	
3. Click the drop down arrow	
4. Click Add New	
5. Fill out the following fields: <ol style="list-style-type: none"> <li>a) Bullet (write IF/THEN statement)</li> <li>b) Assessment Areas</li> <li>c) Identified Date</li> <li>d) Consequence</li> <li>e) Likelihood</li> <li>f) Priority Order</li> <li>g) Status (Mitigate/Watch/Contingency/Closed)</li> <li>h) POC</li> </ol>	 <p>Bullet: <input type="text"/></p> <p>Assessment Areas: <input type="checkbox"/> Cost <input type="checkbox"/> Schedule <input type="checkbox"/> Performance <input type="checkbox"/> Funding</p> <p>Identified: <input type="text"/>  Closed: <input type="text"/> </p> <p>Consequence: --Select a consequer-- Likelihood: --Select a likelihood--</p> <p>Priority Order: --Select a priority-- Status: --Select a status--</p> <p>POC:  <input type="button" value="Select"/></p>
6. Fill out the following fields: <ol style="list-style-type: none"> <li>a) Consequence Details</li> <li>b) Mitigation Plan Bullet</li> <li>c) <i>(If Needed)</i> Mitigation Plan Details</li> </ol> <p><b>NOTE:</b> Details are used to elaborate on a bullet, not restate the bullet.</p>	 <p>Consequence Details: </p> <p>Total Characters: 0</p> <p>Mitigation Plan Bullet: <input type="text"/></p> <p>Mitigation Plan Details: </p>
7. Fill out the following mitigation fields: <ol style="list-style-type: none"> <li>a) Status (Red/Yellow/Green)</li> <li>b) Get Well Date</li> </ol>	 <p>Status: <input type="radio"/> NA <input checked="" type="radio"/> R <input type="radio"/> Y <input type="radio"/> G</p> <p>Get Well: <input type="text"/> </p>
8. Click Save	
9. Repeat steps 3 through 8 for each Risk	

<b>Archiving a Risk</b>	
1. Go to Risks in Workspace	
2. Click the drop down arrow on the risk you want to archive and click edit	
3. Update the following fields: a) Closed (date the risk was closed) b) Priority Order c) Status (change status to Closed)	
4. Click Save	
5. Reselect drop down arrow on the risk you want to archive	
6. Click Archive	<p><b>NOTE:</b> A risk cannot be archived if it is connected to the PoP. Contact the SMART help desk to get the connection removed and archive the risk.</p> <p><b>Contact Information</b>                      SMART Customer Support    Hours: 0700 - 1600 ET Monday - Friday                      Common Line : <b>888-925-4561</b>                      email: <a href="mailto:SMART@hanscom.af.mil">SMART@hanscom.af.mil</a></p> <p><b>NOTE:</b> Issues can be archived using the same process</p> 

## Section V: Adding Milestone Events (Schedule) in SMART

1. Click Workspaces	
2. Click Schedule	
3. Click the drop down arrow	
4. Click Add New and Schedule Milestone Event	

**NOTE: The following is a list of events that need to be listed.**

### **Critical Events:**

**ASP**-Acquisition Strategy Panel

**ATO**-Authority to Operate

**CDR**- Critical Design Review

**Contract/Task Order Award**

**FD** – Full Deployment/Delivery of software release is complete (Includes: patches, major and minor Software Releases)

**NOTE:** May also be identified as **FOC** – Full Operational Capability

**Example:** FD Release DEAMS V4.2 or FOC Patch DEAMS V4.2.1

**ESIS** - Early Strategies and Issues

**FDD** - Full Deployment Decision

**MSB**- Milestone B

**MSC**- Milestone C

**RFP Release** - Request For Proposal Release (Includes: development and/or sustainment)

### **Misc Events (List is not all inclusive; may include other events as required by the PM):**

**AFSEAM**- Air Force Systems Engineering Assessment

Model

**Industry Days**

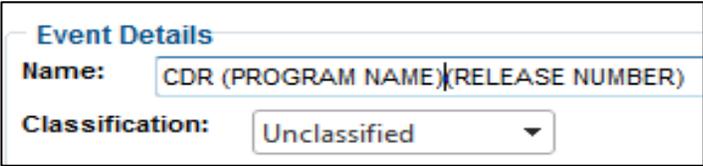
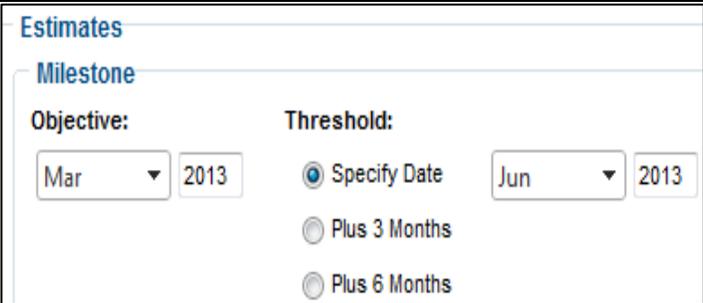
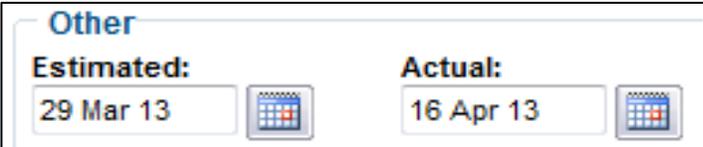
**PDR**- Preliminary Design Review

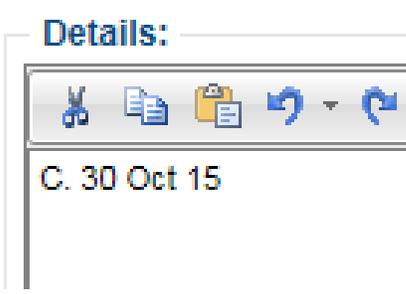
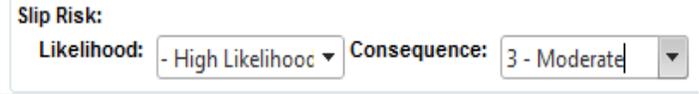
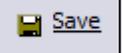
**SFR**- System Functional Review

**TRRI**- Test Readiness Review 1

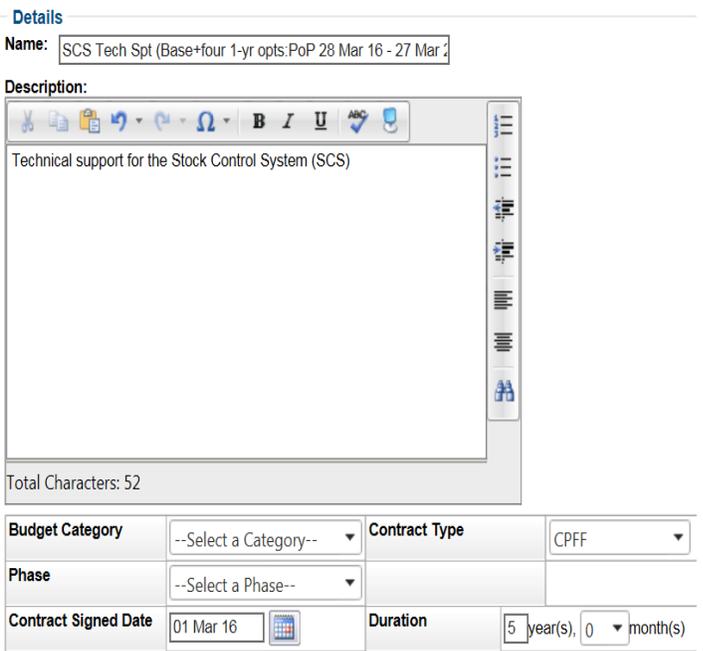
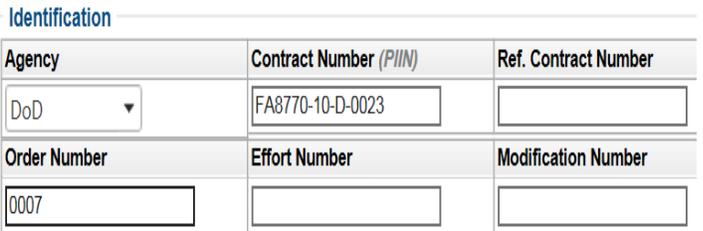
**TRRII**- Test Readiness Review 2

**NOTE:** If TRRII is being accomplished by AFOTEC, please identify as such, i.e TRR II (AFOTEC)

<p>5. In the Event Detail Section fill in the following:</p> <p>a. Name: Use the following format (Milestone or Event Category) (PROGRAM NAME)(RELEASE NUMBER)</p> <p><b>Example:</b> CDR DEAMS V4.2</p> <p><b>IF Contract Award:</b> (Contract Award) (Program Name) (Projected Dollar Amount in Millions)</p> <p><b>Example:</b> Contract Award CMOS (\$10M) <b>Example:</b> Contract Award CMOS (\$0.6M)</p> <p><b>IF ATO:</b> Identify if ATO is inherited by another organization’s ATO.</p> <p><b>Example:</b> ATO DCAPEs (Inherited GCSS-AF SSE ATO)</p> <p>b. Select Classification</p>	 <p>The screenshot shows the 'Event Details' section of a form. It includes a 'Name' field with the text 'CDR (PROGRAM NAME)(RELEASE NUMBER)' and a 'Classification' dropdown menu currently set to 'Unclassified'.</p>
<p>6. In the Estimates Milestone Block fill in the following:</p> <p>a) Objective (Month and year)</p> <p>b) threshold (Month and year)</p> <p><b>NOTE:</b> threshold date should be &gt; objective date</p> <p><b>NOTE:</b> objective dates default to first day of the month, threshold dates default to last day of the month</p>	 <p>The screenshot shows the 'Estimates Milestone' section. It has two columns: 'Objective' and 'Threshold'. The 'Objective' column has a dropdown for 'Mar' and a text box for '2013'. The 'Threshold' column has a radio button for 'Specify Date' (which is selected), a dropdown for 'Jun', and a text box for '2013'. Below these are two other radio button options: 'Plus 3 Months' and 'Plus 6 Months'.</p>
<p>7. In the Estimates Other Block fill in the following:</p> <p>a) Estimated</p> <p>b) Actual (If It has already happened update the Actual when the event has been completed)</p>	 <p>The screenshot shows the 'Estimates Other' section. It has two columns: 'Estimated' and 'Actual'. The 'Estimated' column has a text box with '29 Mar 13' and a calendar icon. The 'Actual' column has a text box with '16 Apr 13' and a calendar icon.</p>

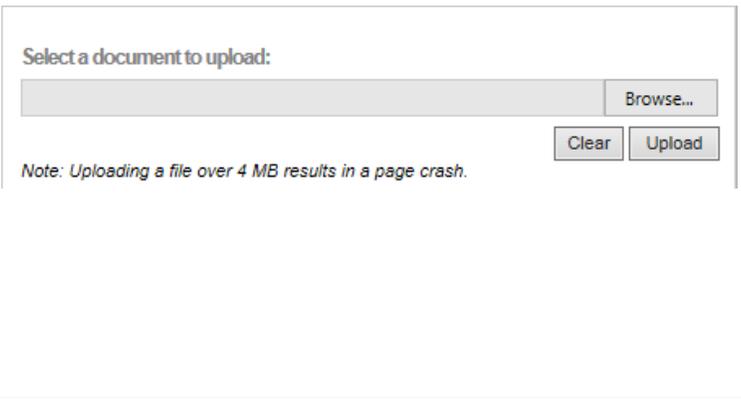
<p>8. In the Details section: Input the following for each event:</p> <p>-For Critical Events enter: C. (Day Month Year) (Abbreviate Month)</p> <div style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <p><b>NOTE:</b> Actual Threshold Date (For ATOs: input current ATO expiration date or ATOs need-by-date to avoid service interruption; whichever comes first)</p> </div> <p>-All other events enter: M. (Day Month Year)</p> <p><b>Example:</b> C. 15 Aug 16 M. 3 July 16</p> <p><b>Specific ATO Guidance:</b> If ATO is in coordination, input current location of ATO after Threshold Date.</p> <p><b>Example:</b> C: 31 May 14; ATO status: With Division Chief, PEO or DAA as applicable.</p>	
<p>9. Slip Risk: Assess Slip Risk according to the likelihood of completing the event on/before the Threshold date and the consequences if the Threshold date is breached.</p> <p><b>NOTE:</b> Objective date should be a minimum of thirty days before threshold date</p>	
<p>10. Click Save</p>	
<p>11. Repeat steps 3 through 10 for each Critical and Misc. Event.  <b>NOTE:</b> Populate all known schedule events Click Save  <b>NOTE:</b> Archive all completed events that are over 12 months old  <b>NOTE:</b> Schedule Items can be mapped to the MAR through the MAR wizard</p>	

## Section VI: Adding a Contract into SMART

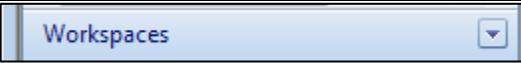
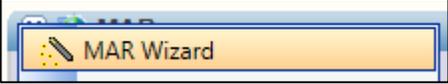
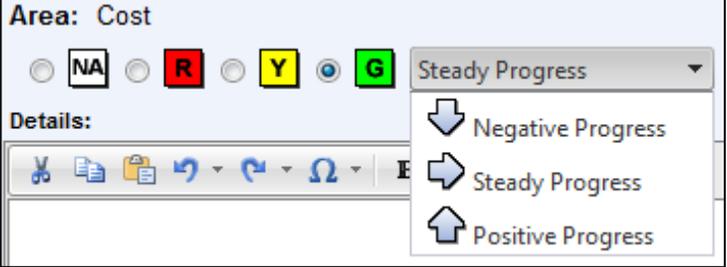
1. Click Workspaces	
2. Click Contracts/EVM	
3. Click the drop down arrow 	
4. Click Add New	
<b>NOTE:</b> Include base and options as a single entry for each contract (reference <b>Example 1</b> below). Contract extensions will be captured as a separate entry (reference <b>Example 2</b> below).	
<p>5. Fill out following fields under Details:</p> <p>a) Name: Program name, Contract title, (Base + Options or Extension: Period of Performance (PoP))</p> <p><b>Example 1:</b> SCS Tech Spt (Base +Four 1-yr Options: PoP 28 Mar 16 – 27 Mar 21)</p> <p><b>Example 2:</b> ARM v7.0 Dev (6-month Contract Extension: PoP 28 Mar 21-27 Sep 21)</p> <p>b) Description</p> <p>c) Contract Type</p> <p>d) Contract Signed Date</p> <p>e) Duration (total duration of contract with options)</p>	
<p>6. Fill out the following fields under the Identification Section:</p> <p>a) Agency</p> <p>b) Contract Number <b>NOTE:</b> Do not include order number in the Contract Number field</p> <p>c) Order Number (if applicable)</p>	

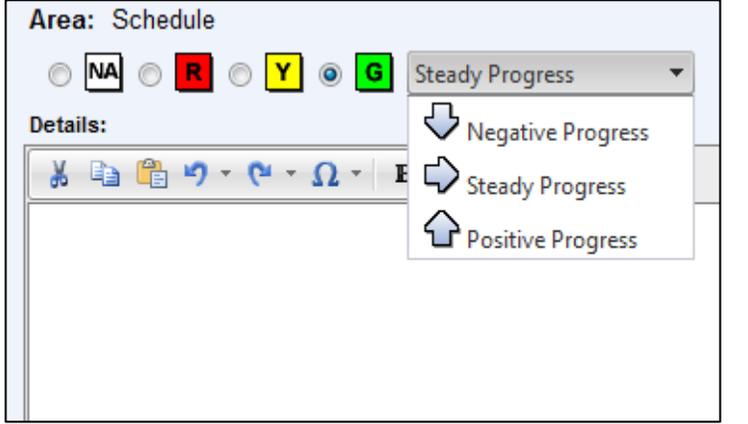
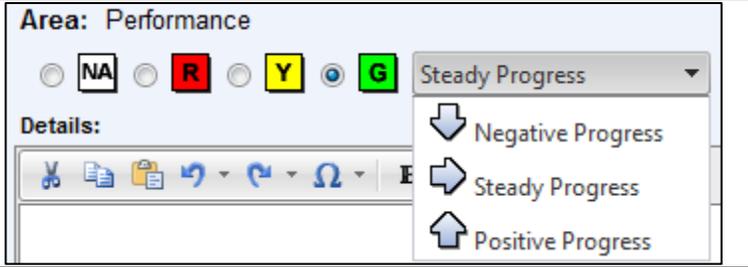
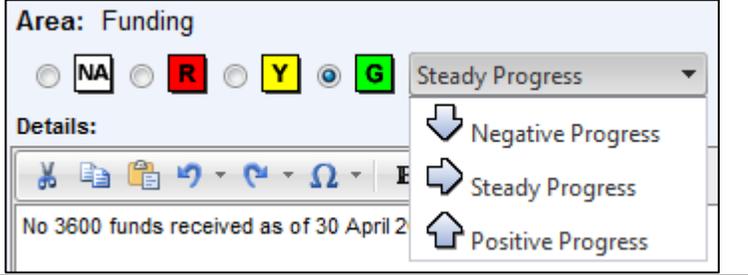
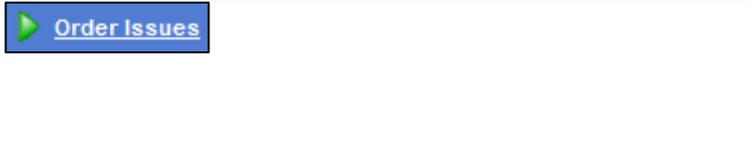
<p>7. Fill out the following fields under the Contractor Information Section: a) Contractor</p> <p><b>NOTE:</b> If the contractor name is not listed, contact the SMART help desk (<a href="mailto:SMART@hanscom.af.mil">SMART@hanscom.af.mil</a>) to add contractor name</p>	<p><b>Contractor Information</b></p> <p>Contractor: <input type="text" value="Indrasoft Inc."/> x</p> <p>CAGE Code: <input type="text"/></p>																																				
<p>8. Fill out the following fields under Schedule Information Section: a) Award (date contract awarded) b) Start (start date of contract) c) Estimated Completion (completion date of entire contract)</p>	<p><b>Schedule Information</b></p> <p>Award: <input type="text" value="01 Mar 16"/> <input type="button" value="Calendar"/> Close Out/Completion: <input type="text"/></p> <p>Start: <input type="text" value="04 Apr 16"/> <input type="button" value="Calendar"/> Estimated Completion: <input type="text" value="04 Apr 21"/> <input type="button" value="Calendar"/></p>																																				
<p>9. Enter the <b>total cost</b> of the contract in <b>Current NCC</b> (Negotiated Contract Cost) field. Include the base and all options.</p> <p><b>Example:</b> \$6,500,000 would be input as 6.5M</p>	<p><b>Prices (Enter in millions)</b></p> <table border="1"> <thead> <tr> <th></th> <th>Original</th> <th>\$\$ Value of All Mods</th> <th>Current</th> </tr> </thead> <tbody> <tr> <td>Target Cost</td> <td><input type="text"/></td> <td><input type="text"/></td> <td><input type="text"/></td> </tr> <tr> <td>- Fixed Fee</td> <td><input type="text"/></td> <td><input type="text"/></td> <td><input type="text"/></td> </tr> <tr> <td>- Incentive Fee</td> <td><input type="text"/></td> <td><input type="text"/></td> <td><input type="text"/></td> </tr> <tr> <td>- Award Fee</td> <td><input type="text"/></td> <td><input type="text"/></td> <td><input type="text"/></td> </tr> <tr> <td>Target Fee</td> <td><input type="text"/></td> <td><input type="text"/></td> <td><input type="text"/></td> </tr> <tr> <td>Target Price</td> <td><input type="text"/></td> <td><input type="text"/></td> <td><input type="text"/></td> </tr> <tr> <td>Ceiling Price</td> <td><input type="text"/></td> <td><input type="text"/></td> <td><input type="text"/></td> </tr> <tr> <td>NCC</td> <td><input type="text"/></td> <td style="background-color: #cccccc;"></td> <td><input type="text" value="\$6.5M"/></td> </tr> </tbody> </table>		Original	\$\$ Value of All Mods	Current	Target Cost	<input type="text"/>	<input type="text"/>	<input type="text"/>	- Fixed Fee	<input type="text"/>	<input type="text"/>	<input type="text"/>	- Incentive Fee	<input type="text"/>	<input type="text"/>	<input type="text"/>	- Award Fee	<input type="text"/>	<input type="text"/>	<input type="text"/>	Target Fee	<input type="text"/>	<input type="text"/>	<input type="text"/>	Target Price	<input type="text"/>	<input type="text"/>	<input type="text"/>	Ceiling Price	<input type="text"/>	<input type="text"/>	<input type="text"/>	NCC	<input type="text"/>		<input type="text" value="\$6.5M"/>
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NCC	<input type="text"/>		<input type="text" value="\$6.5M"/>																																		
<p>10. Repeat steps 3 through 9 for each contract and extension period.</p>																																					

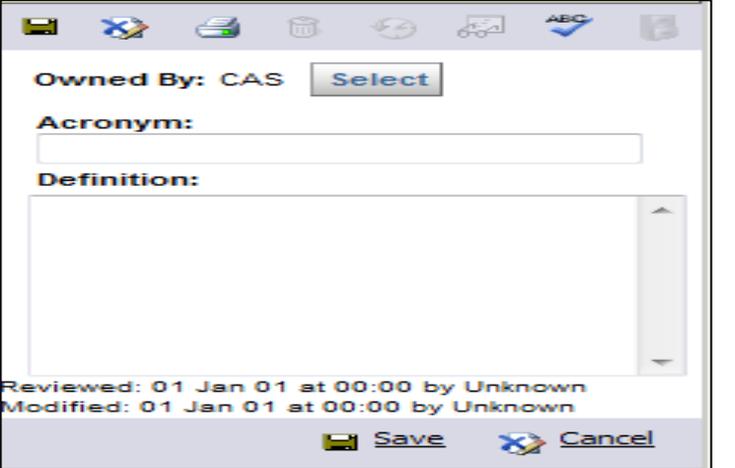
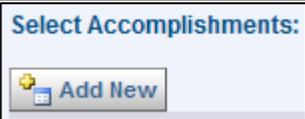
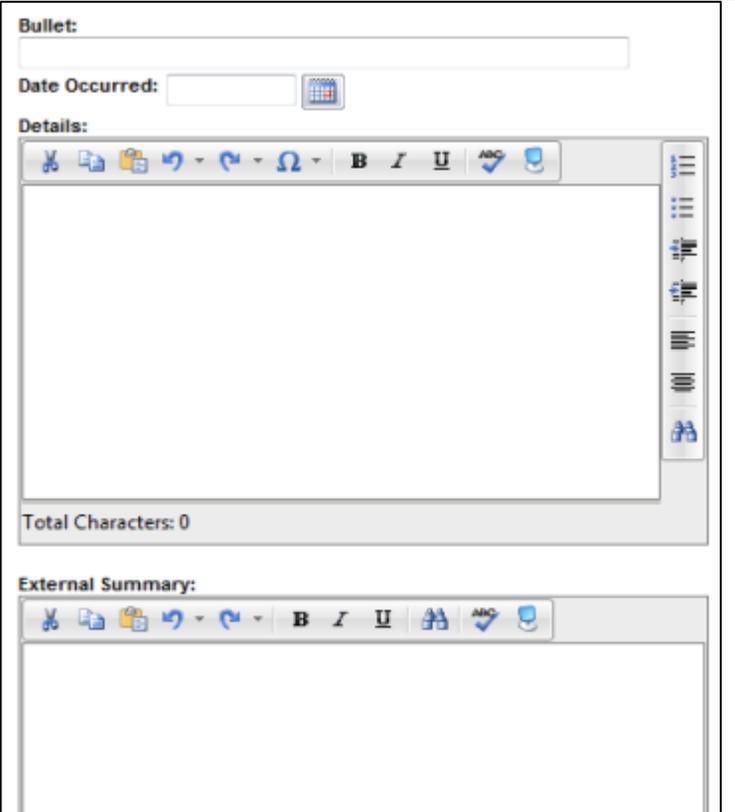
### Section VII: Adding Metrics Implementation Guide (Supplemental) Charts

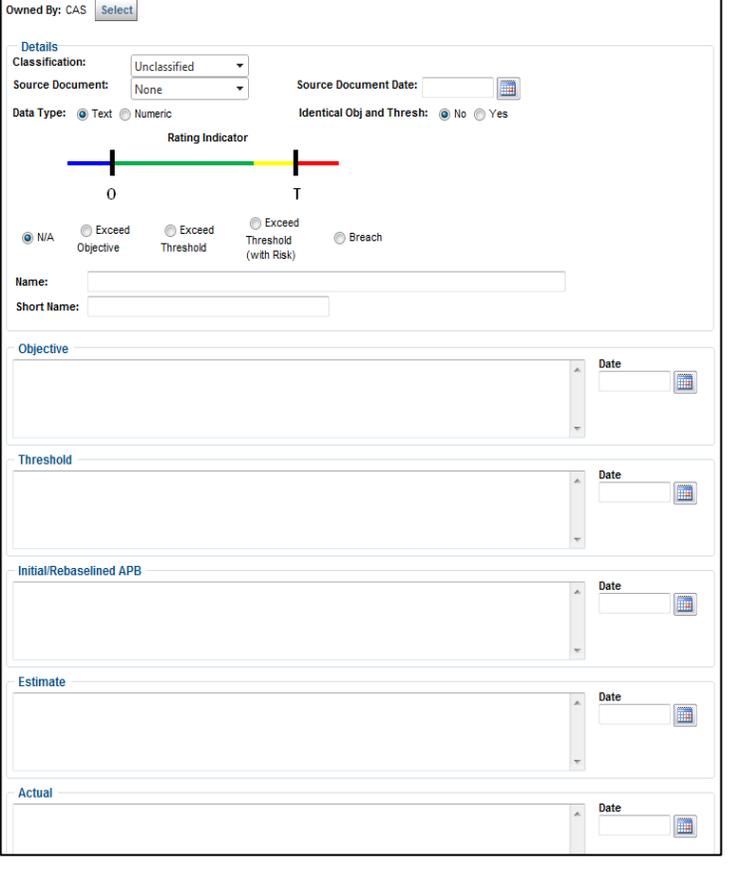
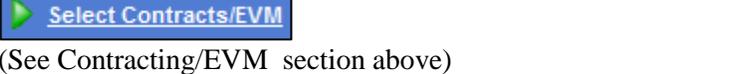
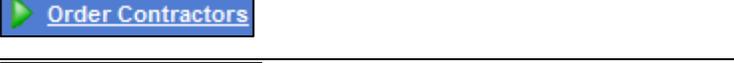
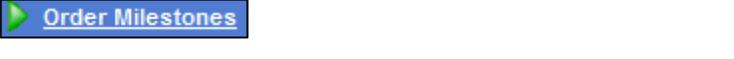
<p>1. Click Workspaces</p>											
<p>2. Click Links</p>											
<p>3. Click the drop down arrow</p>											
<p>4. Click Add New and Document</p>											
<p>5. Fill out the Name field and click Public in the Exposure field.</p>											
<p>6. Click <b>Upload</b></p>											
<p>7. Click <b>Browse</b> and locate the PowerPoint charts you want to upload then click <b>Upload</b></p> <p><b>NOTE:</b> Copy MIG excel charts and paste into PPT as a “picture”. File must be saved in PPT format and in a single file to upload</p> <p><b>NOTE:</b> See Business and Enterprise Systems (BES) Directorate Metrics Implementation Guide (MIG) for chart development instructions</p>											
<p>8. Verify the chart link works and displays correctly</p> <p><b>NOTE:</b> Only one file can be linked to MAR</p> <p>Refer to section VIII (Creating a MAR) to map charts to the MAR</p> <p>Refer to sec II/III for MIG briefing guidance</p>	<table border="1"> <thead> <tr> <th>Owned By Acronym</th> <th>Name</th> <th>Item Type</th> <th>Details</th> <th>Path</th> </tr> </thead> <tbody> <tr> <td>Legacy ABSS</td> <td>Legacy ABSS Metrics (April 2016)</td> <td>Document</td> <td></td> <td>efe85305-17f2-4b39-9b0f-7c44f365a27fa tmp 633966684813921353 pic ABSS Monthly Metrics - Apr 2016.pptx</td> </tr> </tbody> </table>	Owned By Acronym	Name	Item Type	Details	Path	Legacy ABSS	Legacy ABSS Metrics (April 2016)	Document		efe85305-17f2-4b39-9b0f-7c44f365a27fa tmp 633966684813921353 pic ABSS Monthly Metrics - Apr 2016.pptx
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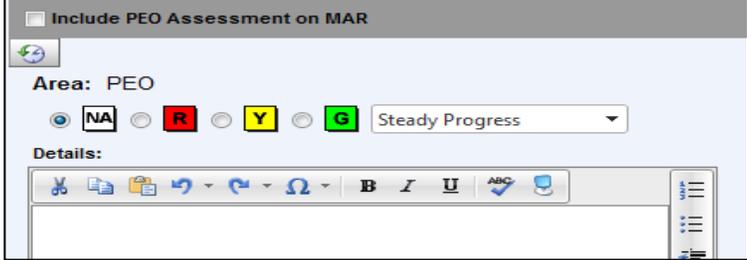
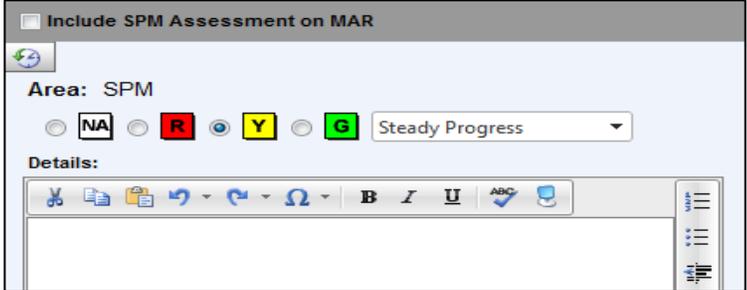
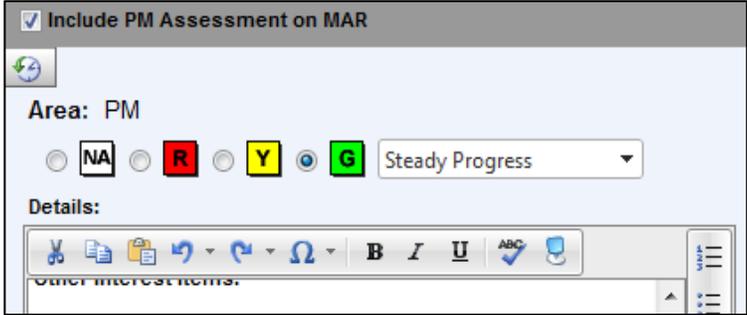
### Section VIII: Creating a MAR (Monthly Acquisition Report)

<b>Creating a MAR</b>	
1. Click Workspaces	
2. Click MARs	
3. Click the drop down arrow 	
4. Click MAR Wizard	
5. Click Report Information	
6. Click Next	
7. Fill out the following fields Under MAR Information: a) Title (Month, Year, MAR) b) Classification c) Effective Date	
8. Click Assess Cost	
9. Select appropriate Cost rating and progress. Fill in the details for the given rating	
10. Click Assess Schedule	

<p>11. Select appropriate Schedule rating and progress. Fill in the Details for the given rating</p>	
<p>12. Click Assess Performance</p>	
<p>13. Select appropriate Performance rating and progress. Fill in the Details for the given rating</p>	
<p>14. Click Assess Funding</p>	
<p>15. Select appropriate Funding rating and progress. Fill in the Details for the given rating</p>	
<p>16. Click Order Issues and arrange Issues in order of significance (most significant listed first)</p> <p><b>NOTE:</b> See Section IV for Adding Issues</p>	
<p>17. Click Select Acronyms</p>	
<p>18. Click Add New</p>	

<p>19. Fill out the following:                  a) Acronym                  b) Definition</p>	
<p>20. Click Order Acronyms and arrange acronyms in alphabetical order</p>	
<p>21. Click Select Accomplishments</p>	
<p>22. Click Add New</p>	
<p>23. Fill out the following:                  a) Bullet                  b) Date Occurred                  c) Details                  d) External Summary</p>	
<p>24. Click Order Accomplishments and as applicable, arrange by date (most recent first)</p>	
<p>25. Click Performance Parameters</p>	

<p>26. Click Add New Parameter</p>	
<p>27. Fill out the following:</p> <ol style="list-style-type: none"> <li>Rating Indicator</li> <li>Name</li> <li>Short Name</li> <li>Objective</li> <li>Threshold</li> <li>Estimate</li> <li>Actual</li> </ol>	
<p>28. Click Order Performance Parameters and as applicable, arrange in systematic/logical order</p>	
<p>29. Click Contracts/EVM</p>	 <p>(See Contracting/EVM section above)</p>
<p>30. Check all current Contracts</p>	
<p>31. Order Contracts/EVM (order by base then options) <b>Example:</b> -Base -Option 1 -Option 2</p>	
<p>32. Click Order Contractors and arrange in alphabetical order</p>	
<p>33. Click Milestones</p>	
<p><b>NOTE:</b> See Adding a Schedule section above</p>	
<p>34. Click Order Milestones and arrange by date (most recent first)</p>	

<p>35. Click Funding (Work with your FM to pull funding data from CcAR)</p>	
<p>36. Click Funding Comments</p>	
<p>37. Input comments for any red or yellow Obligations or Expenditures in the Funding Comments textbox, include get well dates</p>	
<p>38. Click Management Assessments</p>	
<p>39. (SAF/AQ MAR reporting programs only) Check “Include PEO Assessment on MAR”, select appropriate color and progress for overall program assessment, and fill in Details of the PEO Assessment.</p> <p><b>NOTE:</b> SAF/AQ MAR reporting is required for Air Force Acquisition Master List (AML) programs with funding greater than \$30 million in RDT&amp;E (3600) or \$50 million in procurement (30XX) over the life of the program. SAF/AQ MAR reporting is also required for joint programs where the AF is the lead service; for joint programs where the AF is not the lead service; the MAR can be waived by SAF/AQX.</p>	
<p>40. (Optional, division discretion) Check “Include SPM Assessments on MAR”, select appropriate color and progress for overall program assessment, and Fill in Details of the Senior Program Manager (SPM) Assessment</p>	
<p>41. (All programs) Check “Include PM Assessments on MAR”, select appropriate color and progress for overall program assessment, and fill in Details of the PM Assessment</p>	

42. Copy and paste the “Other Interest” and “Manpower” sections below into the PM Details section and answer for your program:

Other Interest Items:

- Approved BES Process Directory (BPD) (Formally known as SEP) Tailoring Worksheet approval date
- Date of last Systems Engineering Assessment Model (SEAM)
- System Host: Specify host
- System Downtime: Identify unscheduled downtime

Manpower:

**NOTE:** Include Authorized, assigned, matrixed support and delta

↓

UMD - (O/E/C/A&AS/Total/Matrixed)  
 Authorized: 1/0/5/0/6/0  
 Assigned: 0/0/3/0/3/0  
 Delta: 1/0/2/0/3/0

Definitions:

- UMD = Unit Manning Document
- O = Officer
- E = Enlisted
- C = Civilian
- A&AS = Advisory and Assistance Services
- SEP = Systems Engineering Plan
- Delta = Difference

Include PM Assessment on MAR

**Area:** PM

NA
  R
  Y
  G
 Steady Progress ▾

**Details:**

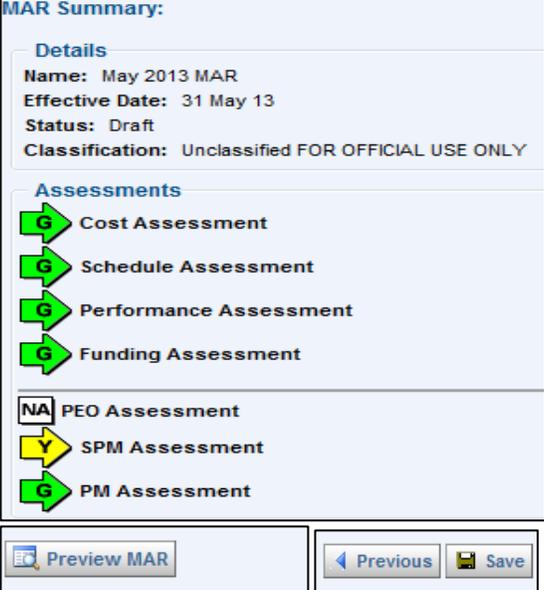
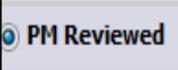
Other Interest Items:

Approved BPD Tailoring Worksheet: DD MMM YYYY  
 Date of last System Engineering Assessment Model: DD MMM YYYY  
 System Host: XXX  
 System Downtime: XXX

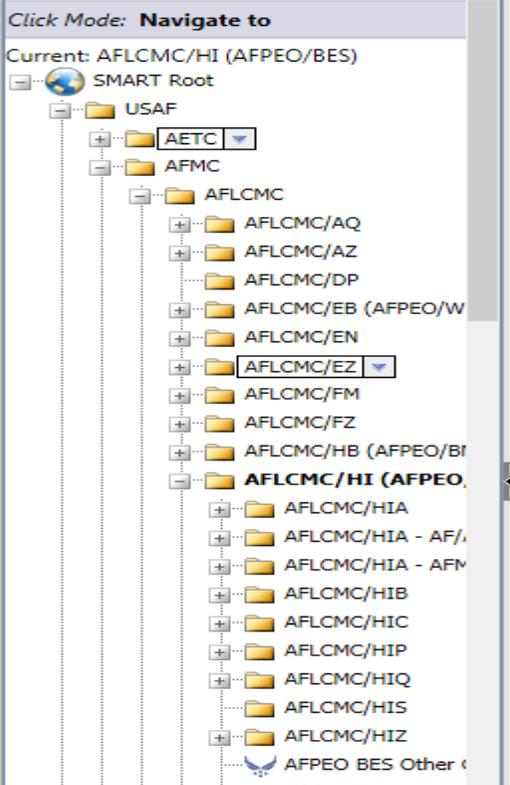
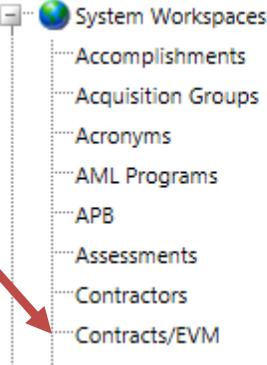
Manpower:

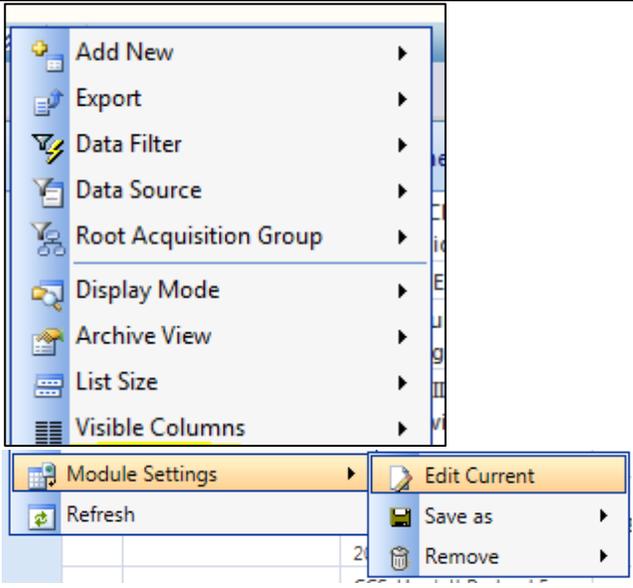
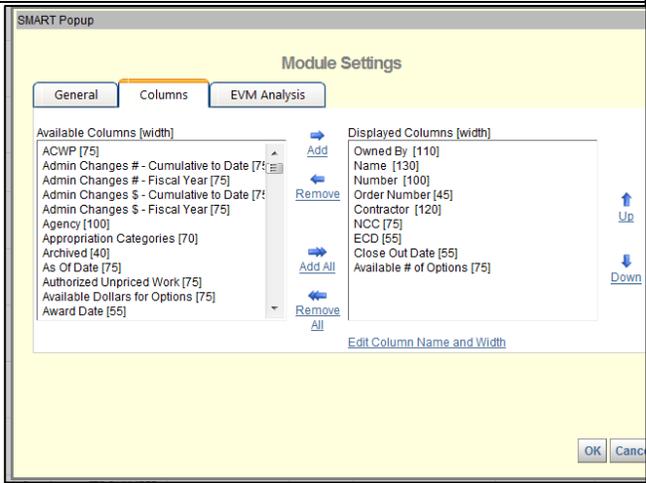
UMD - (O/E/C/A&AS/Total/Matrixed)  
 Authorized: 1/4/3/6/14/0  
 Assigned: 14/2/5/12/0  
 Delta: 0/0/1/1/2/0

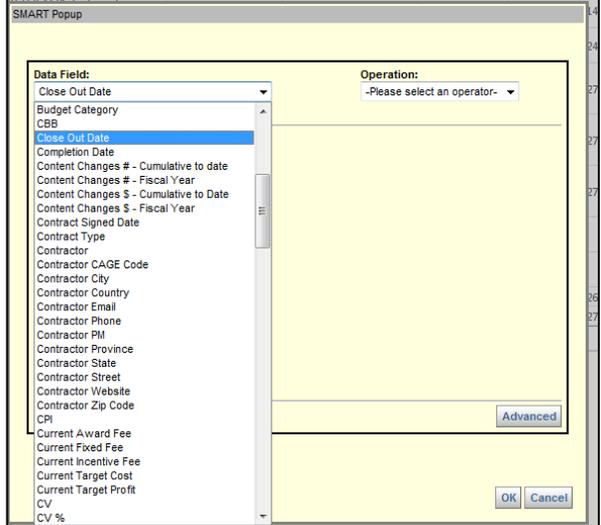
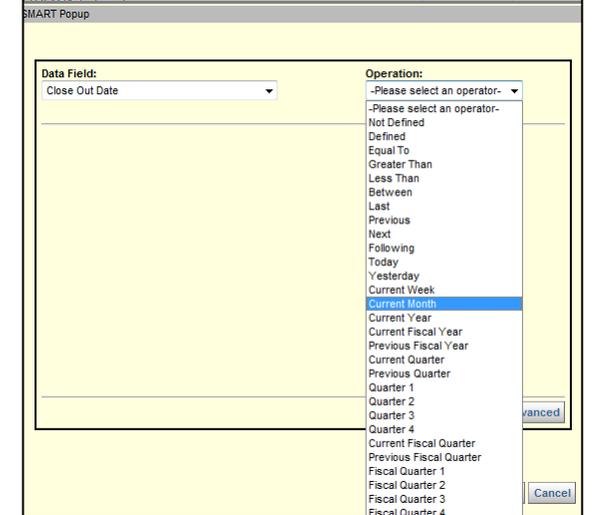
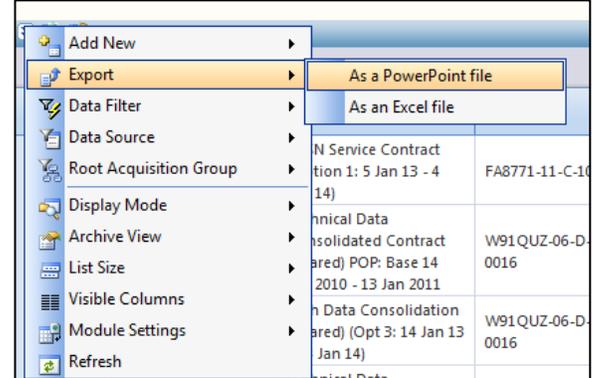
Total Characters: 484

<p>43. Click Supplemental Schedule Charts</p>							
<p>44. Select the charts you want to map to the MAR</p>	 <table border="1"> <thead> <tr> <th>Owned By Acronym</th> <th>Name</th> <th>Path</th> </tr> </thead> <tbody> <tr> <td>AFPEO BES Other Contracts</td> <td>Open Deficiency Reports from DT&amp;E</td> <td>6b6b67c8-3ee2-471a-acfb-27043a612ce3 tmp 63537416757634 PMR 28 May 14 v1.pptx</td> </tr> </tbody> </table>	Owned By Acronym	Name	Path	AFPEO BES Other Contracts	Open Deficiency Reports from DT&E	6b6b67c8-3ee2-471a-acfb-27043a612ce3 tmp 63537416757634 PMR 28 May 14 v1.pptx
Owned By Acronym	Name	Path					
AFPEO BES Other Contracts	Open Deficiency Reports from DT&E	6b6b67c8-3ee2-471a-acfb-27043a612ce3 tmp 63537416757634 PMR 28 May 14 v1.pptx					
<p>45. Click Review Summary</p>							
<p>46. Verify all information is correct and click Save</p>	 <p><b>MAR Summary:</b></p> <p><b>Details</b></p> <p>Name: May 2013 MAR      Effective Date: 31 May 13      Status: Draft      Classification: Unclassified FOR OFFICIAL USE ONLY</p> <p><b>Assessments</b></p> <ul style="list-style-type: none"> <li> Cost Assessment</li> <li> Schedule Assessment</li> <li> Performance Assessment</li> <li> Funding Assessment</li> <li> PEO Assessment</li> <li> SPM Assessment</li> <li> PM Assessment</li> </ul> <p>Buttons: Preview MAR, Previous, Save</p>						
<p><b>Title:</b> May 2013 MAR    <b>Status:</b> <input checked="" type="radio"/> Draft    <input type="radio"/> PM Reviewed    <input type="radio"/> SPM, SSM, DSM Reviewed    <input type="radio"/> PEO, ALC/CC, DAO Reviewed    <input type="radio"/> Approved (Final)</p>							
<p>47. Once the MAR has been completed by the PM mark it PM reviewed</p>							
<p><b>NOTE: SAF/AQ MAR reporting programs will be approved by the PEO</b></p>							
<p>48. Once the Division Chief has reviewed <b>SAF/AQ MAR reporting programs</b>, mark the MAR SPM, SSM, DSM Reviewed</p>							
<p>49. Once the Division Chief has reviewed <b>non SAF/AQ MAR reporting programs</b>, mark them Approved (Final)</p>							
<p>50. Once the PEO reviews the <b>SAF/AQ MAR reporting programs</b> and all comments/changes have been addressed, the MAR will be marked Approved (Final)</p>							

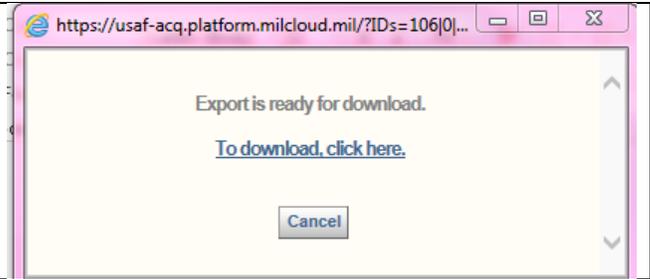
## Section IX: Extracting a Report from SMART

<b>A. Enterprise View of Contracts</b>											
<p>1. Select which level of a report you would like to create:</p> <p>BES (all contracts) Division Branch Program</p> <p><b>NOTE:</b> Your level of access in SMART may not allow you to extract every level of report</p>	 <p>Click Mode: <b>Navigate to</b> Current: AFLCMC/HI (AFPEO/BES) SMART Root USAF AETC AFMC AFLCMC AFLCMC/AQ AFLCMC/AZ AFLCMC/DP AFLCMC/EB (AFPEO/W AFLCMC/EN AFLCMC/EZ AFLCMC/FM AFLCMC/FZ AFLCMC/HB (AFPEO/BI AFLCMC/HI (AFPEO, AFLCMC/HIA AFLCMC/HIA - AF/ AFLCMC/HIA - AFM AFLCMC/HIB AFLCMC/HIC AFLCMC/HIP AFLCMC/HIQ AFLCMC/HIS AFLCMC/HIZ AFPEO BES Other c</p>										
<p>2. Click on the Workspace icon</p>	 <p>Workspaces</p>										
<p>3. Click <u>Contracts/EVM</u></p>	 <p>System Workspaces Accomplishments Acquisition Groups Acronyms AML Programs APB Assessments Contractors Contracts/EVM</p>										
 <p>Contracts/EVM</p> <p>Find <input type="text"/> Go Reset</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;"></th> <th style="width: 10%;">Owned By</th> <th style="width: 15%;">Name</th> <th style="width: 10%;">Number</th> <th style="width: 10%;">Order Number</th> <th style="width: 10%;">Contractor</th> <th style="width: 10%;">NCC</th> <th style="width: 10%;">ECD</th> <th style="width: 10%;">Close Out Date</th> <th style="width: 10%;">Available # of Options</th> </tr> </thead> </table>			Owned By	Name	Number	Order Number	Contractor	NCC	ECD	Close Out Date	Available # of Options
	Owned By	Name	Number	Order Number	Contractor	NCC	ECD	Close Out Date	Available # of Options		
<p>4. Ensure the above data fields are visible</p>											

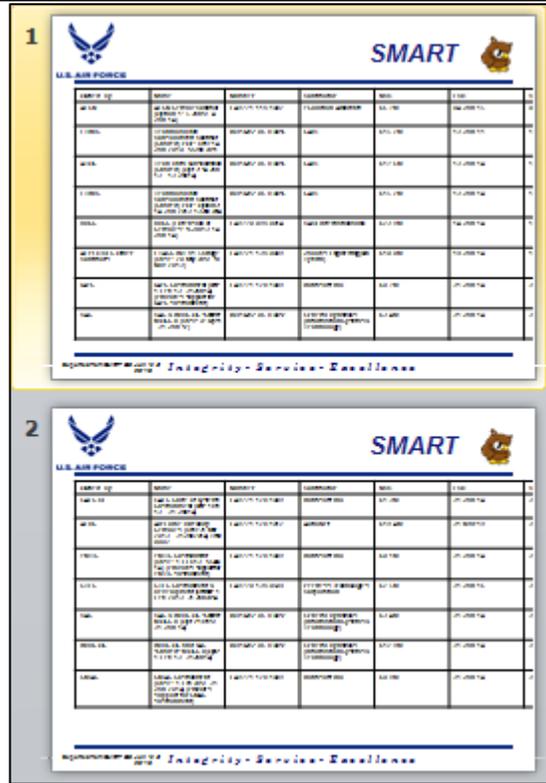
<p>5. To add or remove data fields select drop down arrow</p>	
<p>6. Click <u>Module Settings</u> and then <u>Edit Current</u></p> <p><b>NOTE:</b> You can save your custom view by clicking <u>Module Setting</u> and <u>Save as</u></p>	
<p>7. Move data fields you would like to view into the right column (needed fields may appear at the bottom of the Available Columns list, i.e. not in alphabetical order)</p> <p><b>NOTE:</b> The fields will be displayed in the order that they appear in the right column</p>	
<p>8. To create a data filter click the drop down arrow</p>	
<p>9. Click <u>Data Filter</u> and then <u>Add New</u></p>	

<p>10. Select the field you would like to filter</p> <p><b>Example:</b> Close Out Date</p>																															
<p>11. Next select how the data will be filtered</p> <p><b>Example:</b> Current Month (only) or Greater Than 1 Jan 14 will filter out any Contract with a close out date before 1 Jan 14</p>																															
<p>12. Click <u>OK</u></p>																															
<p>13. Export the report by opening the option menu drop down and selecting <u>Export</u> and <u>As a PowerPoint file</u></p> <p><b>NOTE:</b> Excel export is not recommended at this time due to data field errors encountered when exporting</p>	 <table border="1" data-bbox="1161 1501 1469 1764"> <tr> <td>N Service Contract</td> <td>tion 1: 5 Jan 13 - 4</td> <td>FA8771-11-C-10</td> </tr> <tr> <td>14)</td> <td></td> <td></td> </tr> <tr> <td>nnical Data</td> <td></td> <td></td> </tr> <tr> <td>nsolidated Contract</td> <td></td> <td>W91QUZ-06-D-</td> </tr> <tr> <td>ared) POP: Base 14</td> <td></td> <td>0016</td> </tr> <tr> <td>2010 - 13 Jan 2011</td> <td></td> <td></td> </tr> <tr> <td>h Data Consolidation</td> <td></td> <td>W91QUZ-06-D-</td> </tr> <tr> <td>ared) (Opt 3: 14 Jan 13</td> <td></td> <td>0016</td> </tr> <tr> <td>Jan 14)</td> <td></td> <td></td> </tr> <tr> <td>Technical Data</td> <td></td> <td></td> </tr> </table>	N Service Contract	tion 1: 5 Jan 13 - 4	FA8771-11-C-10	14)			nnical Data			nsolidated Contract		W91QUZ-06-D-	ared) POP: Base 14		0016	2010 - 13 Jan 2011			h Data Consolidation		W91QUZ-06-D-	ared) (Opt 3: 14 Jan 13		0016	Jan 14)			Technical Data		
N Service Contract	tion 1: 5 Jan 13 - 4	FA8771-11-C-10																													
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ared) (Opt 3: 14 Jan 13		0016																													
Jan 14)																															
Technical Data																															

14. Click the To download, click here button in the pop up menu that appears



15. Copy information from the slides into Excel to manipulate and sort the data

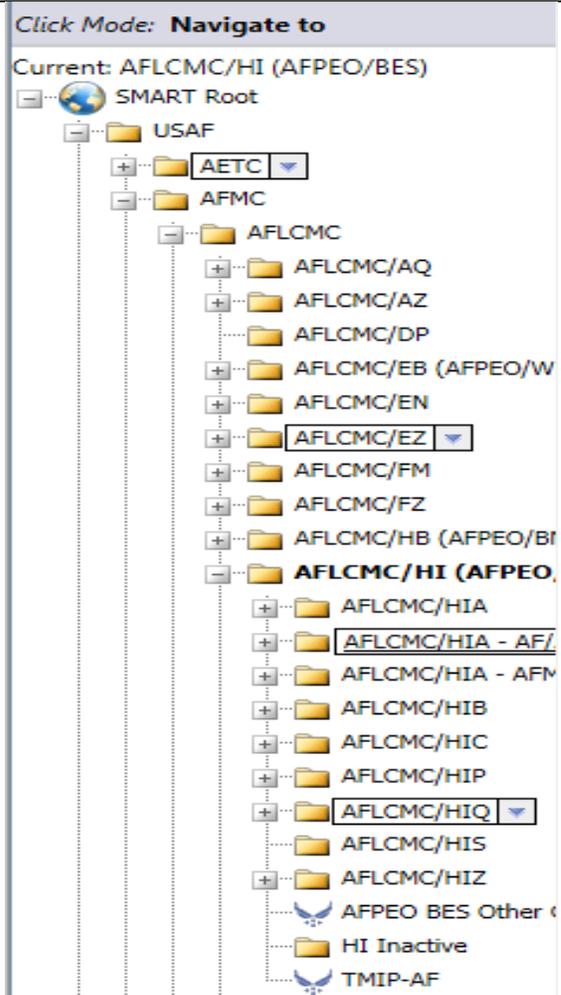


### B. Schedule Items (Filtered)

1. Select which level of a report you would like to create:

- BES (all contracts)
- Division
- Branch
- Program

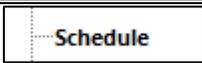
**NOTE:** Your level of access in SMART may not allow you to extract every report level



2. Click on the Workspace icon



3. Click Schedule

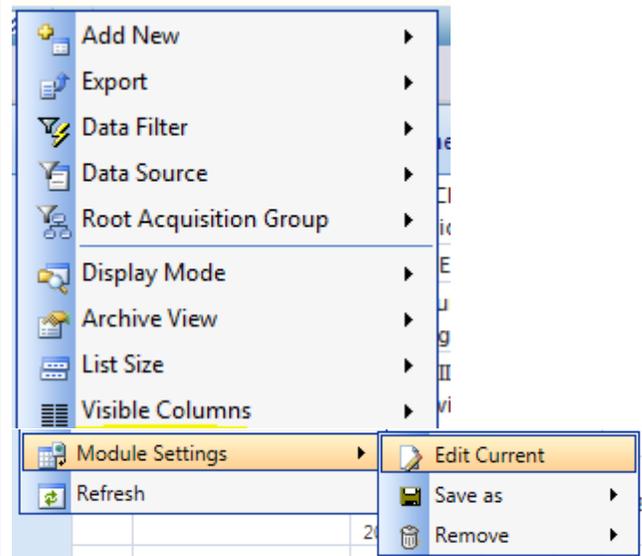


Schedule Items (Filtered)									
Find <input type="text"/> <span>Go</span> <span>Reset</span>									
	Owned By	Name	Details	Slip Risk Color	Threshold	Estimated	Actual		
<input checked="" type="checkbox"/>	MROi	Full Deployment		Y	Apr 21	28 Feb 20			
<input checked="" type="checkbox"/>	MROi	Release 4 Fielding		Y	Oct 20	28 Feb 20			
<input checked="" type="checkbox"/>	MROi	Release 3 Fielding		Y	Jul 20	31 Dec 19			
<input checked="" type="checkbox"/>	MROi	Release 2, Fielding		Y	Jan 20	30 Jun 19			
<input checked="" type="checkbox"/>	AF MILPERS	Federal Data Center Consolidation	M. 1 Oct 2019	NA	Oct 19	01 Oct 18			
<input checked="" type="checkbox"/>	ITCC	Digital Printing and Imaging (DPI) BPA Expiration	New BPAs awarded in Apr 2014; will expire in Apr 2019.	G	Apr 19	10 Apr 19			
<input checked="" type="checkbox"/>	MROi	Release 1 Fielding		Y	Apr 19	31 Aug 18			
<input checked="" type="checkbox"/>	MROi	IOC		Y	Apr 19	31 Aug 18			
<input checked="" type="checkbox"/>	ARMS SUP V7.0	Inc I FD	C.2Feb19	NA	Feb 19				

4. To add or remove data fields Click drop down arrow



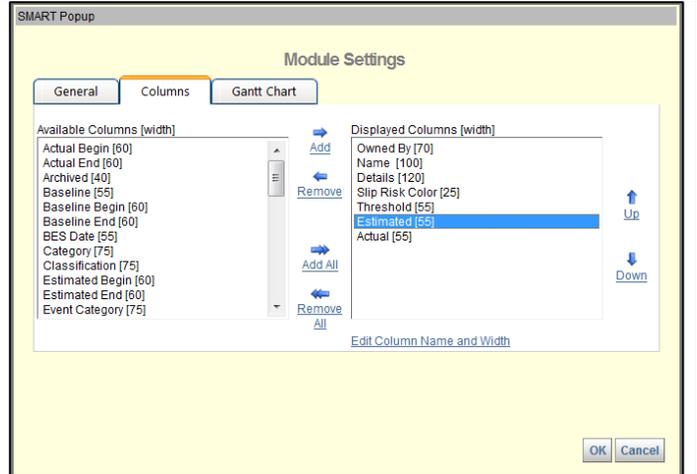
5. Click Module Settings and then Edit Current



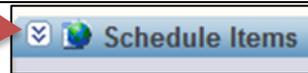
**NOTE:** You can save your custom view by clicking Module Setting and Save as

6. Move data fields you would like to view into the right column (needed fields may appear at the bottom of the Available Columns list, i.e. not in alphabetical order)

**NOTE:** The fields will be displayed in the order that they appear in the right column



7. To create a data filter select the drop down arrow

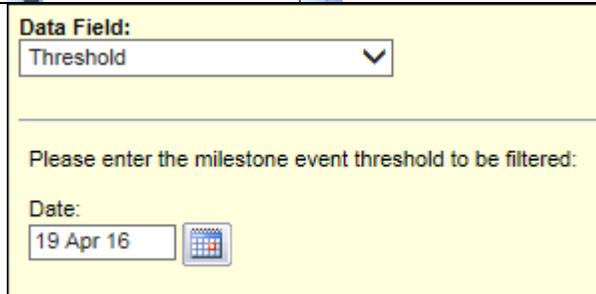


8. Click Data Filter and then Add New



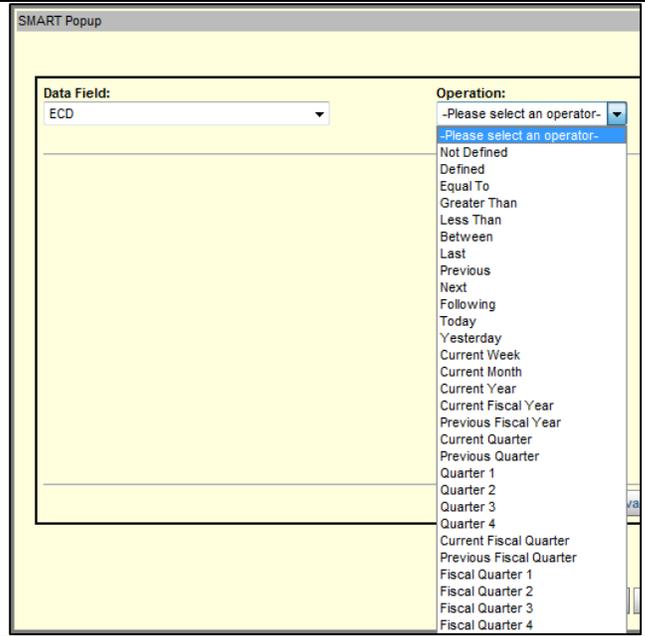
9. Select the field you would like to filter

**Example:** Threshold



10. Next select the how the data will be filtered

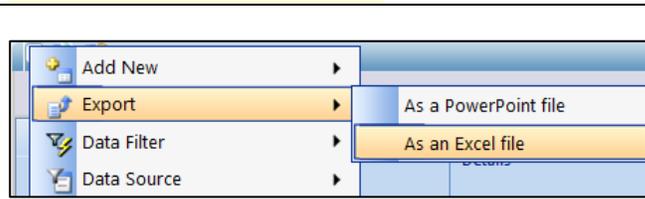
**Example:** Current Month (only)  
or  
Greater Than 3 Mar 14 will filter out any Contract with a close out date before 3 Mar 14



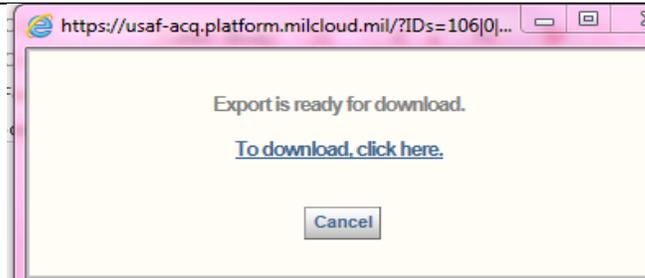
11. Click **OK**



12. Export the report by opening the option menu drop down and selecting **Export** and **As a Excel file**



13. Click the **To download, click here** button in the pop up menu that appears



14. Refine and sort the data (as needed)

- Sort **Details** field A to Z
- Delete all rows that do not have **C.** or **Critical** as the 1<sup>st</sup> word of the **Details** field
- Manually update the **Threshold** fields with the date populated in the **Details** field (if required)
- Hide the details field

**NOTE:** Threshold date defaults to the last day of the month

Owned By	Names	Details	Risk/Threshold	Estimated	Actual
LOGMOD	5.8.1 THR		3/31/2009		1/9/2009
LOGMOD	5.2 Field Readiness Review		8/31/2011		
LOGMOD	5.2 Field Readiness Review		5/31/2011		
LOGMOD	5.3 Field Readiness Review		9/30/2011		
ADCI	ADCI Option Award	Option 1 of 1 to be awarded on the ADCI contract	24.5	5/30/2014	
AF GFM-DI	AF GFM-DI FOC		3/31/2011		
AF Web Apps	AF Officer Qualification Test Scores (AF)		6/30/2013		
AFDS	AFDS/BAAG - AFDS - SERVICES SICHE		7/31/2013		
AMTS	AFSCAM/AMTS	Last AFSCAM assessment completed 20 Jul 2011	8/31/2013		
AFDS	Air Reserve Personnel Center (ARPC) D		5/31/2010		
ARMS LC	ARMS to DIMHS Interface	ARMS needs interface requirements FLT than 0	10/31/2009		
IRSS	Artifacts Package to Capabilities Integra		9/30/2009		8/24/2009
DCAPES	ASP DCAPE V5.0.0.2		8/31/2013		6/28/2013
ASACIE	Assessments Completed for the Month 0 Air Force Modeling and Simulation Training To	Joint	2/28/2013		2/25/2013
ASACIE	Assessments For Jan 2012	0 Research Development & Acquisition Informa	1/31/2013		
SPS	ATO		4/30/2013		4/24/2013
SPS	ATO Approval	Critical Milestone Event: Actual Threshold date	8 April 2013		4/24/2013
CPRS	ATO CPRS (Mar 15)	Critical Event 21 Mar 2015	3/31/2015		
DCAPES	ATO DCAPE V5.0.0.2		2/28/2013		2/28/2013
AMTS	ATO AMTS	Critical Event Nov 2014ATO granted on 7 Nov 2014	11/30/2014		11/7/2011
IPAS	ATO IPAS V 4.0.0.0	Critical Event Actual Threshold Date 8 Feb 2016	2/28/2016		
IMDS OS	ATO IMDS TAS v2.4.1 (Risk Management)	Critical Milestone Event: Actual Threshold 7 Feb 2015	2/28/2013		2/7/2013
MRDBS	ATO MRDBS V4.0.0.0	Critical Event: Actual 10 Apr 13 w/ATO 9 Apr 2013	4/30/2013		4/10/2013
SMAS	ATO SMAS	Critical Event: ATO Approved through 29 April 2016	4/30/2016		4/30/2016
AF GFM-DI	ATOATC GFM-DI v1.4.1	Critical Milestone Event: Actual Threshold 14 F	2/29/2016		2/13/2013

	C	D	E	F	G	
	<b>Details</b>	<b>Slip Risk Color</b>	<b>Threshold</b>	<b>Estimated</b>	<b>Actual</b>	
	Critical Event: Actual Threshold 14 Feb 13	<b>G</b>	2/28/2013	2/14/2013	2/14/2013	
	Critical Event: Actual Threshold 26 June 2013	<b>G</b>	6/30/2013	6/26/2013	6/26/2013	
	Critical Event - actual Threshold 26 Jul 13	<b>G</b>	7/31/2013	7/25/2013	7/25/2013	
	Critical Event - actual Threshold 27 Nov 13	<b>G</b>	11/30/2013	11/20/2013	11/20/2013	
	Critical Event - actual Threshold 27 Sept 13	<b>G</b>	9/30/2013	9/24/2013	9/24/2013	
	Critical Event - actual Threshold 30 Nov 12	<b>G</b>	11/30/2012	11/30/2012	11/30/2012	
15. Copy and paste data into PowerPoint	<b>Owned By</b>	<b>Name</b>	<b>Slip</b>	<b>Threshold</b>	<b>Estimated</b>	<b>Actual</b>
	1 IWIMS/ACES	TRR-I ACES-FD v3.0.0.1	<b>G</b>	1/21/2014	1/21/2014	
	2 CMOS	FOC CMOS v7.6	<b>G</b>	1/21/2014	1/21/2014	
	3 MP&E	TRR (MP&E) (Release 5.19.3)	<b>G</b>	1/24/2014	1/24/2014	
	4 AF GFM-DI	TRR-II GFM-DI v1.6.1.1 (Data Services ONLY)	<b>G</b>	1/27/2014	1/27/2014	
	5 ILS-S	ASP	<b>G</b>	1/30/2014	12/30/2013	
	6 DMSI	TRRI DMSI 14-05 v5.11.1	<b>G</b>	1/30/2014	1/30/2014	
	7 GAFS-BL	FOC GAFS 2nd Qtr Maintenance FY14 Release	<b>G</b>	1/31/2014	1/31/2014	
	8 MRDSS	TRR MRDSS V4.1.0.0	<b>G</b>	1/31/2014	1/8/2014	
	9 Integrity	TRR for Integrity v7.0.4.0 (22 Jan 14)	<b>G</b>	1/31/2014	1/22/2014	
	10 AFFMS 2	TRR AFFMS II, V1.0	<b>N/A</b>	1/31/2014	1/13/2014	

Direct any questions or constructive feedback to your ASO team at [ASO@us.af.mil](mailto:ASO@us.af.mil)