



## CHARTER

### TEST AND EVALUATION EXECUTIVE BOARD OF DIRECTORS (Executive Secretariat)

**A. PURPOSE:** This Charter establishes a Test and Evaluation (T&E) Executive Board of Directors (Executive Secretariat) (BoD(ES)) to support the T&E Executive BoD in the execution of their mission.

**B. MISSION:**

1. The BoD(ES) will prepare for BoD consideration corporate recommendations on T&E infrastructure management, standards, policy, configuration and investments or divestments that affect more than one Military Service or Defense Agency.
2. Manage the T&E Reliance Process, established in 1994, to ensure cost effective investments are made at test facilities and ranges best suited to support required customer testing requirements without regard to Military Service or Defense Agency ownership.
3. Provide a T&E GS-15 level forum for the discussion of any issues that affect the T&E capability of more than one Military Service or Defense Agency.

**C. COMPOSITION:** The BoD(ES) is composed of two types of participants:

1. Members who manage the Reliance Process and make corporate recommendations to the BoD Members on OSD T&E infrastructure resource allocation. Members consist of the T&E GS-15 T&E Managers for:
  - a. The Military Departments (i.e. Army, Navy & Marine Corps, Air Force) and
  - b. The Defense Information Systems Agency (DISA)
2. Advisors who support and advise the members in the execution of this Charter. Advisors consist of the GS-15 level T&E Managers for:
  - a. Director, Operational Test and Evaluation (DOT&E)
  - b. Deputy Assistant Secretary of Defense, Developmental Test and Evaluation (DASD(DT&E))
  - c. Director, Test Resource Management Center (TRMC)

d. Director, Missile Defense Agency (MDA)

The BoD(ES) is chaired by one of the three Military Department T&E GS-15 level Managers.

The BoD(ES) Chairperson will be rotated every two years among the three Military Departments.

**D. RESPONSIBILITIES AND AUTHORITIES:** The BoD(ES) in support of the BoD mission:

1. Periodically assesses the overall state of DoD T&E infrastructure including identifying gaps in T&E capability that impact acquisition programs.
2. Identifies any unwarranted duplication of T&E infrastructure among departments or agencies.
3. Manages the T&E Reliance Process.
4. Informs joint T&E infrastructure resource managers of the Board's corporate recommendations for joint T&E infrastructure investments including the Central T&E Investment Program (CTEIP), T&E Science & Technology (S&T) Program, and the Resource Enhancement Program (REP).
5. Monitors joint T&E infrastructure investment programs and makes corporate recommendations to joint resource managers when there are significant changes to program cost, schedule, capability, or need.
6. Provides a corporate forum for early coordination on T&E divestitures to minimize impact across Military Department or Defense Agency boundaries.
7. Initiates studies as required to support the mission and responsibilities stated in this Charter.
8. Reviews and determines appropriate action (when required) to address range encroachment and sustainability issues with potential impact to multiple Military Departments/Defense Agencies.
9. Discuss any issues pertaining to acquisition requirements, policy, standards, workforce, and any other issue with potential impact to test and evaluation.
10. This Charter does not usurp the roles, responsibilities, authorities, or decision making powers specified or delegated to Parties to this Charter or others by statute or regulation.

**E. OPERATIONS AND ADMINISTRATION:** The BoD(ES) will:

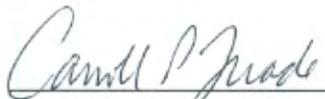
1. Prepare for BoD approval a Test Resource Advisory Group (TRAG) Charter, consisting of Senior Executives from each Military Department and DISA representing Systems and Major Commands with significant T&E infrastructure management responsibility. The TRAG's

purpose is to advise the BoD on T&E infrastructure matters, to manage the Reliance process at the field activity level in accordance with BoD direction, and to staff and manage Reliance Panels and teams of Subject Matter Experts (SMEs) to assess and report on T&E infrastructure needs.

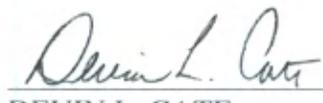
2. Establish liaison and coordinate activities with government agencies (e.g. Defense Threat Reduction Agency, National Aeronautics and Space Administration (NASA), Department of Homeland Security (DHS), Department of Energy (DOE), etc.), industry, the Joint Chiefs of Staff, and the cognizant Unified and Specified Commands, as required.
3. Be administratively supported by the BoD(ES) Chairperson to ensure the BoD(ES) is adequately staffed and its function properly executed.
4. Review this charter at the beginning of each two year rotation of the BoD(ES) Chairperson.

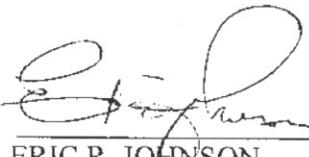
This charter supersedes the Board of Directors (Executive Secretariat Staff) for Test & Evaluation Executive Agent charter signed in 2000.

Signed:

  
CARROL P. QUADE      25 Sep 2015  
Deputy DoN T&E Executive

  
PATRICK L. WALDEN      25 SEP 2015  
Colonel, IN  
Acting Director, Army T&E Office

  
DEVIN L. CATE      29 Sep 15  
Director, Air Force Test and Evaluation

  
ERIC R. JOHNSON      5 OCT 15  
Captain, USN  
DISA T&E Executive (Acting) and  
Commander, Joint Interoperability  
Command