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JUL 12 2013

MEMORANDUM FOR SECRETARIES OF THE MILITARY DEPARTMENTS  
CHAIRMAN OF THE JOINT CHIEFS OF STAFF  
UNDER SECRETARIES OF DEFENSE  
CHIEFS OF THE MILITARY SERVICES  
COMMANDER OF THE SPECIAL OPERATIONS COMMAND  
DIRECTOR, COST ASSESSMENT AND PROGRAM EVALUATION  
DIRECTOR, OPERATIONAL TEST AND EVALUATION  
INSPECTOR GENERAL OF THE DEPARTMENT OF DEFENSE  
DEPARTMENT OF DEFENSE CHIEF INFORMATION OFFICER  
ASSISTANT TO THE SECRETARY OF DEFENSE FOR PUBLIC  
AFFAIRS  
DIRECTOR, ADMINISTRATION AND MANAGEMENT

SUBJECT: Delivery of POM/ALT POM Materials

I have heard from a number of you that the POM/ALT POM schedule in your fiscal guidance letters, given the late issuance of fiscal guidance in this unusual year, puts undue workload on your staffs. In addition to the development of two POM submissions and the close-out of FY 2013 spending, you will be refining your FY 2014 execution plan under a sequestration scenario. I appreciate that you have a considerable workload facing you between now and the end of the fiscal year, which will be further exacerbated by furloughs.

We owe the President high quality budgetary inputs which require our considerable collective effort to review your program proposals. I further appreciate that our collective effort is made easier if you deliver us quality POMs and ALT POMs.

Therefore, I am going to alter the schedule. I want you to provide briefings on both your POM and ALT POM by 16 September. In a subsequent memo, Comptroller and CAPE will provide you guidance on the format and details expected in these briefings. Next, your POM and ALT POM data will not be due until 23 September. Bear in mind that we will consider ALT POM issues first, as I fully expect your ALT POMs will demand the most decision time.

I believe this revised schedule will strike a better balance between the needs of thoughtful POM preparation and Departmental, including Secretarial, decision times.



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