



OFFICE OF THE SECRETARY OF DEFENSE

**1000 DEFENSE PENTAGON
WASHINGTON, DC 20301-1000**



Guidance 2010-01

FEB 19 2008

**MEMORANDUM FOR SECRETARIES OF THE MILITARY DEPARTMENTS
CHAIRMAN OF THE JOINT CHIEFS OF STAFF
UNDER SECRETARIES OF DEFENSE
DIRECTOR, DEFENSE RESEARCH AND ENGINEERING
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DIRECTOR, ADMINISTRATION AND MANAGEMENT
DIRECTORS OF THE DEFENSE AGENCIES
DIRECTORS OF THE DOD FIELD ACTIVITIES
EXECUTIVE DIRECTOR, INTELLIGENCE COMMUNITY
AFFAIRS**

SUBJECT: Procedures and Schedule for FY 2010-2015 Integrated Program and Budget Review

This memorandum outlines the general procedures and schedule for this year's integrated Program and Budget Review. The Program Review will consider changes to component POM/BES submissions based on issues regarding compliance with guidance, Capability Portfolio Manager (CPM) recommendations and cross-portfolio balancing. The Budget Review, jointly conducted by the Office of the Secretary of Defense (OSD) and the Office of Management and Budget (OMB), will evaluate component BES submissions based upon program pricing, executability, and compliance with fiscal, program, and legislative guidance. The review will also evaluate prior performance, as evidenced by performance metrics, and where necessary, will propose adjustments to improve program performance.

Program and Budget Development Guidance. Components' Program Objective Memoranda (POMs) and Budget Estimate Submissions (BES) will form the baseline for the FY 2010-2015 Integrated Program and Budget Review and preparation of the FY 2010/2011 President's Budget and the FY 2010-2015 Future Years Defense Program. These submissions must comply with prior Program Decision Memoranda (PDMs), Program Budget Decisions (PBDs), the Guidance for the Development of the Force (GDF), Fiscal Guidance, and Joint Programming Guidance (JPG). Components may not make adjustments to the National Intelligence Program (NIP) in their POM/BES submissions. NIP programs will be addressed in the Program and Budget Review process. Exceptions to compliance must be specifically noted in POM/BES submissions. Specific data requirements, instructions, procedures, and formats for



Program and Budget Review materials will be posted on the Program Review SIPRNET website (<https://dpd.pae.osd.smil.mil/pr>) and the OUSD(C) SIPRNET website (<http://cisweb.ousdc.osd.smil.mil>).

Capability Portfolio Management. The Department will continue to incorporate capability portfolio management into Planning, Programming, Budget, and Execution (PPBE) processes. OSD Program Elements (PEs) have been mapped to specific portfolios and may be found at <https://dpdolap.pae.osd.smil.mil/dpd/dpdindex.html> on the SIPRNET. Lead CPMs have been assigned for PEs associated with more than one capability area. Using this mapping, CPMs will provide focus areas and recommendations to service/agency POM/BES developers early in the process. Components are expected to specifically address CPM concerns and recommendations in their submissions. Differences will be discussed and adjudicated in the Program and Budget Review process.

Schedule. The attached schedule establishes milestones to achieve completion of the Program and Budget Review by November 4, 2008. This schedule will be amended as required.



Tina W. Jonas
Under Secretary of Defense (Comptroller)



Brad Berkson
Director, Program Analysis and Evaluation

Attachment:
As stated

FY 2010-2015 Program and Budget Submission/Review Schedule

Fiscal Guidance Issued	March 14
OSD Data Systems Available for POM/BES Submissions	June 30
POM/BES Electronic Database Submissions Due	July 18
POM Executive Summaries Due	July 18
Component POM briefs to 3-Star Programmers and CPMs	July 21 (week of)
Service POM briefs to Deputy's Advisory Working Group (DAWG)	July 28 (week of)
DRAFT FYDP Data Available for Analysis	August 1
Issue Nominations Due	August 11
Budget Justification Material Due	September 2
Program and Budget Review	September-October
Program/Budget Review Complete	November 4
Transition Team Briefings	November-January
President's Budget Released	February 2

Attachment